

FEB - 6 2003

MICKEY DORMAN
COUNTY CLERK, PANOLA COUNTY, TEXA:

BY M. L. B. [Signature] DEPUTY

**MEETING OF COMMISSIONERS' COURT
OF PANOLA COUNTY**

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 10TH DAY OF FEBRUARY, 2003, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

OPEN MEETING:

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the resignation of Rusty Evans as an Operator with the Panola County Road and Bridge Department effective February 4, 2003.

- b. To record the re-appointments of County Auditor Carl Sidney Burns and Assistant County Auditors William Robert Duke and Stephanie Boren Price.
- c. To record the resignation of Angela Marshall as a Communications Officer with the Panola County Sheriff's Department effective February 10, 2003.

ROAD & BRIDGE

- a. To record the Panola County Road Superintendent's Monthly Report for January, 2003.
- b. To approve and record a request by Edwards Construction to cross under Panola County Road #209 with a 3/4' pvc with 1-1/2" to 2" steel casing.
- c. To approve and record a request by Valor Telecom to cross under Panola County Road #1961 with a buried copper cable.
- d. To accept a donation of concrete slabs and concrete chips from Iowa Erosion Control, Inc.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of January, 2003.
- b. To record the annual report of the Panola County Historical Commission in accordance with Local Government Code, Sec. 318.008.
- c. To record the annual report for Panola County's 9-1-1 Rural Addressing program.
- d. To record a County & District Clerks' Association of Texas Certificate of Completion awarded to Sue Grafton, former County Clerk.
- e. To record Panola County Sheriff's Department SB1074 (Racial Profiling) Report for Year 2002.
- f. To record Panola County's Task Force on Indigent Defense Statement of Grant Award Formula Grant.
- g. To approve and record Budget Amendment No. 7 for the FY 2002.
- h. To approve and record Budget Amendment No. 1 for the FY 2003.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Sheriff's Department K-9 Deputy Kevin Lake; Panola County Judge

David L. Anderson; Panola County Indigent Healthcare Coordinator Vianna Cheshire (2); and Panola County Tax Assessor/Collector Jean Whiteside.

5. To approve Road & Bridge requisitions and to approve payment of current Panola County bills as presented on vouchers prepared and submitted by the County Auditor.
6. To receive report from County Clerk on status of Panola County Salary Grievance Committee for 2003, including acceptance or rejection of nominees previously selected by Commissioners' Court.
7. To select and appoint any additional members required for the Panola County Salary Grievance Committee for Fiscal Year 2003 and to authorize the County Clerk to notify such additional appointees, secure approval or disapproval of such appointment and to report the same to the Commissioners' Court at its February 24, 2003 meeting as required by Local Government Code, Section 152.015, V.T.C.A.
8. To discuss and act upon appointing a person to represent the County on the Carthage Park Authority Board for a three-year term to commence February 10, 2003 and end February 10, 2005.
9. To discuss and approve commercial property and liability insurance coverage offered through the Texas Public Entity Group Interlocal Agreement Self-Insurance League pursuant to Chapter 791 of the Texas Government Code.
10. To consider and act upon increasing the cost of fuel at Panola County Airport - Sharpe Field.
11. To discuss and act upon entering into an Agreement with TX-DOT RAMP (Repair and Maintenance Program) for 50% matching funds for costs incurred by Panola County Airport in 2003 for herbicide; contract maintenance of Non-Directional Beacon; and bulb replacements for air side and approach aids.

ADJOURNMENT

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 6TH DAY OF FEBRUARY, 2003 AT 9:15 O'CLOCK A.M.

Mickey Dorman
MICKEY DORMAN, COUNTY CLERK
PANOLA COUNTY, TEXAS
By: Martha L. Brey, Deputy

I, MICKEY DORMAN, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 6TH DAY OF FEBRUARY, 2003 AT 9:15 O'CLOCK A.M.

Mickey Dorman
MICKEY DORMAN, COUNTY CLERK
PANOLA COUNTY, TEXAS
By: Martha L. Brey, Deputy

VOL

41 PAGE 281

MAR 10 2003

The State of Texas
County of Panola

MICKEY DORMAN
COUNTY CLERK, PANOLA COUNTY, TEXAS

BY Mickey Dorman DEPUTY

On this the 10th day of February A.D. 2003, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 9:00 o'clock a.m. in the Commissioners' Courtroom of said County with the following members of the Court present:

David L. Anderson	County Judge
Ronnie LaGrone	Commissioner, Precinct No. 1
Douglas M. Cotton	Commissioner, Precinct No. 2
Hermon E. Reed, Jr.	Commissioner, Precinct No. 3
Dale LaGrone	Commissioner, Precinct No. 4

with none absent, constituting a quorum of the Court. Also attending were Mickey Dorman, County Clerk and Lee Ann Jones, Administrative Assistant to the County Judge. Attached to and made a part of these Minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

OPEN MEETING:

1. CITIZEN COMMENTS:

There were no comments from the citizens present.

2. COMMISSIONERS' REPORTS:

Commissioner Ronnie LaGrone reported that he had attended a meeting of the ETMC-Carthage Board last week. He informed the Court that last year had been one of the best years that organization has had. They are operating in the black, the new doctors' office is in progress, and that project will also include a new metal roof for the County's portion of the building. More doctors are being recruited with an orthopedic doctor from Marshall and a dental surgeon for children being the latest to commit to practice locally. The hospital board is optimistic that a cardiac catheterization lab for the facility is in the not too distant future.

3. COUNTY JUDGE'S REPORT:

Judge Anderson reported that he will be in Austin for a conference on Tuesday and Wednesday and that all of the Commissioners will be there next week.

4. CONSENT ITEMS:

PERSONNEL

- ✓ a. To record the resignation of Rusty Evans as an Operator with the Panola County Road and Bridge Department effective February 4, 2003.
- ✓ b. To record the re-appointments of County Auditor Carl Sidney Burns and Assistant County Auditors William Robert Duke and Stephanie Boren Price.
- ✓ c. To record the resignation of Angela Marshall as a Communications Officer with the Panola County Sheriff's Department effective February 10, 2003.

ROAD & BRIDGE

- ✓ a. To record the Panola County Road Superintendent's Monthly Report for January, 2003.
- ✓ b. To approve and record a request by Edwards Construction to cross under Panola County Road #209 with a 3/4" pvc with 1-1/2" to 2" steel casing.
- ✓ c. To approve and record a request by Valor Telecom to cross under Panola County Road #1961 with a buried copper cable.
- ✓ d. To accept a donation of concrete slabs and concrete chips from Iowa Erosion Control, Inc.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of January, 2003.
- ✓ b. To record the annual report of the Panola County Historical Commission in accordance with Local Government Code, Sec. 318.008.
- ✓ c. To record the annual report for Panola County's 9-1-1 Rural Addressing program.
- ✓ d. To record a County & District Clerks' Association of Texas Certificate of Completion awarded to Sue Grafton, former County Clerk.
- ✓ e. To record Panola County Sheriff's Department SB1074 (Racial Profiling) Report for Year 2002.
- ✓ f. To record Panola County's Task Force on Indigent Defense Statement of Grant Award Formula Grant.
- ✓ g. To approve and record Budget amendment No. 7 for the FY 2002.
- ✓ h. To approve and record Budget Amendment No. 1 for the FY 2003.

REQUESTS FOR CONFERENCE ATTENDANCE

- ✓ a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Sheriff's Department K-9 Deputy Kevin Lake; Panola County Judge David L. Anderson; Panola County Indigent Healthcare Coordinator Vianna Cheshire (2); and Panola County Tax Assessor/Collector Jean Whiteside.

Commissioner Cotton moved and Commissioner Ronnie LaGrone seconded the motion to approve all the Consent Items. The motion passed unanimously.

A COPY OF EACH AMENDMENT REQUEST AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Ronnie LaGrone moved and Commissioner Reed seconded the motion to approve the Road & Bridge requisitions and to approve the payment of the current Panola County bills as presented on vouchers prepared and submitted by the County Auditor. The motion passed unanimously. SEE LIST OF BILLS ATTACHED.
- 6. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to receive the report of County Clerk Mickey Dorman on the status of the Panola County Salary Grievance Committee for 2003, including the acceptance of

- 2 nominees previously selected by the Commissioners' Court. Acceptance letters have been received from Mr. Charles Cammack and Mr. Ely Gibbs. No reply has come to the two letters sent to Mr. James Ware. The motion passed unanimously. SEE COPY OF REPORT ATTACHED.
7. Commissioner Cotton moved and Commissioner Reed seconded the motion to authorize the County Clerk to contact Ms. Elizabeth Ross about serving on the Salary Grievance Committee after her name was drawn and to secure her approval or disapproval of such appointment. She is to report the results to the Commissioners' Court at its February 24, 2003 meeting as required by Local Government Code, Section 152.015, V.T.C.A. The motion passed unanimously.
8. After some discussion Judge Anderson moved and Commissioner Ronnie LaGrone seconded the motion to appoint Mr. Jimmy Davis to represent the County on the Carthage Park Authority Board for a three-year term to commence February 10, 2003 and end February 10, 2006. The motion passed unanimously. SEE LETTER REGARDING APPOINTMENT ATTACHED.
9. After some discussion with Mr. Scott Thomas of The Patterson Agency, Commissioner Ronnie LaGrone moved and Commissioner Reed seconded the motion to approve commercial property and liability insurance coverage offered through the Texas Public Entity Group Interlocal Agreement Self-Insurance League pursuant to Chapter 791 of the Texas Government Code. The motion passed unanimously. SEE POLICY INFORMATION ATTACHED.
10. After a recommendation by Airport Manager Joseph Foster to raise the price of fuel from \$1.79 per gallon to \$1.99 per gallon, Commissioner Ronnie LaGrone moved and Commissioner Cotton seconded the motion to increase the cost of fuel at Panola County Airport - Sharpe Field to a price of \$.24 per gallon above the cost of the fuel to the County. This action is intended to allow the facility to keep pace with the fuel market which is currently changing quite often. The motion passed unanimously. SEE COPY OF RECOMMENDATION ATTACHED.
11. After some discussion Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to enter into an Agreement with TX-DOT RAMP (Repair and Maintenance Program) for 50% matching funds for costs incurred by Panola County Airport in 2003 for herbicide; contract maintenance of Non-Directional Beacon; and bulb replacements for air side and approach aids. The motion passed unanimously. Airport Manager Foster will complete and submit the necessary paperwork for this.

The meeting was then adjourned.

Dated this the 10th day of February, 2003.


David L. Anderson, County Judge, Panola County, Texas

ATTEST:


Mickey Dorman, County Clerk, Panola County, Texas



10 Feb 2003 9:00 am

Scott Thomas The Patterson Agency 903-893-3831

Byung M. Nelson

Jehi Lee

Sidy Bui

My. Lyim

W. A.

Barry Hawley

Joe Hite

CONSENT

ITEMS

FILED
At 2:40 O'clock P.M.

THE STATE OF TEXAS X
COUNTY OF PANOLA X


JAN 29 2003

Sandra King CLERK
DISTRICT COURT & COUNTY
CLERK AT LAW PANOLA CO. TX
VERNON, TEXAS

WHEREAS, in compliance with chapter 84 – Subchapter B of Vernon's Texas Annotated of the Local Government Code as enacted by Acts 1987, as amended, and by the authority vested in me by the State Legislature;

NOW THEREFORE, I, GUY GRIFFIN, District Judge of the 123rd Judicial District of Texas, and in accordance with the provisions of said Statute, do hereby reappoint the said CARL SIDNEY BURNS County Auditor of Panola County, Texas, upon the said CARL SIDNEY BURNS taking the necessary oath and making bond, all as required by law, and when said oath is taken and said bond is made, the said CARL SIDNEY BURNS shall assume the duties of said County Auditor, Panola County, Texas for a term of two (2) years, beginning March 1, 2003 at the annual salary as ordered by the District Judge each year after a public hearing in accordance with applicable laws.

WITNESS MY HAND this the 29 day of JANUARY, 2003.


GUY GRIFFIN, DISTRICT JUDGE
123RD JUDICIAL DISTRICT COURT

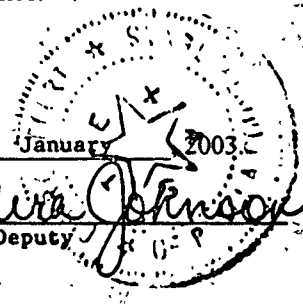
STATE OF TEXAS X
COUNTY OF PANOLA X

I, Sandra King, District Clerk, Panola County, Texas, do hereby certify that the above and foregoing is a true and correct copy of the order reappointing the County Auditor as same appears from the original order now on file and of record in this office.

Witness my hand and seal of office this the 29th day of January 2003.

Sandra King
Sandra King, District Clerk
Panola County, Texas

By Delira Johnson
Deputy



Filed for record this 10th day of February, 2003 in the minutes of the Commissioners Court.

Mickey Dorman, County Clerk
Panola County, Texas

By: Mickey Dorman

FILED
At 2:40 O'clock P.M.

THE STATE OF TEXAS X
COUNTY OF PANOLA X


JAN 29 2003

Sandra King CLERK
DISTRICT COURT COUNTY
COURT AT LAW PANOLA CO TX
By [Signature] DEPUTY

WHEREAS, in compliance with chapter 84 – Subchapter B of Vernon's Texas Annotated of the Local Government Code as enacted by Acts 1987, as amended, and by the authority vested in me by the State Legislature;

NOW THEREFORE, I, GUY GRIFFIN, District Judge of the 123rd Judicial District of Texas, and in accordance with the provisions of said Statute, do hereby reappoint the said WILLIAM ROBERT DUKE First Assistant County Auditor of Panola County, Texas, upon the said WILLIAM ROBERT DUKE taking the necessary oath and making bond, all as required by law, and when said oath is taken and said bond is made, the said WILLIAM ROBERT DUKE shall assume the duties of said First Assistant County Auditor, Panola County, Texas for a term of two (2) years, beginning March 1, 2003 at the annual salary as ordered by the District Judge each year after a public hearing in accordance with applicable laws.

WITNESS MY HAND this the 29 day of January, 2003.


GUY GRIFFIN, DISTRICT JUDGE
123RD JUDICIAL DISTRICT COURT

STATE OF TEXAS X
COUNTY OF PANOLA X

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I, Sandra King, District Clerk, Panola County, Texas, do hereby certify that the above and foregoing is a true and correct copy of the order reappointing the First Assistant County Auditor as same appears from the original order now on file and of record in this office.

Witness my hand and seal of office this the 29th day of January, 2003.

Sandra King
Sandra King, District Clerk
Panola County, Texas

By: Melita Johnson
Deputy

Filed for record this 10th day of February, 2003 in the minutes of the Commissioners Court.

Mickey Dorman, County Clerk
Panola County, Texas

By: Mickey Dorman

FILED
At 2:40 O'clock P.M.

THE STATE OF TEXAS X
COUNTY OF PANOLA X


JAN 29 2003

London King CLERK
DISTRICT COURT & COUNTY
COURT AT LAW PANOLA CO. TX
of Vernon's Texas DEPUTY

WHEREAS, in compliance with chapter 84 -- Subchapter B of the
Annotated of the Local Government Code as enacted by Acts 1987, as amended, and by
the authority vested in me by the State Legislature;

NOW THEREFORE, I, GUY GRIFFIN, District Judge of the 123rd Judicial
District of Texas, and in accordance with the provisions of said Statute, do hereby
reappoint the said STEPHANIE BOREN PRICE Second Assistant County Auditor of
Panola County, Texas, upon the said STEPHANIE BOREN PRICE taking the
necessary oath and making bond, all as required by law, and when said oath is taken and
said bond is made, the said STEPHANIE BOREN PRICE shall assume the duties of
said Second Assistant County Auditor, Panola County, Texas for a term of two (2) years,
beginning March 1, 2003 at the annual salary as ordered by the District Judge each year
after a public hearing in accordance with applicable laws.

WITNESS MY HAND this the 29 day of JANUARY, 2003.


GUY GRIFFIN, DISTRICT JUDGE
123RD JUDICIAL DISTRICT COURT

STATE OF TEXAS X
COUNTY OF PANOLA X

I, Sandra King, District Clerk, Panola County, Texas, do hereby certify that the above and foregoing is a true and correct copy of the order reappointing the Second Assistant County Auditor as same appears from the original order now on file and of record in this office.

Witness my hand and seal of office this the 29th day of January, 2003.

Sandra King
Sandra King, District Clerk
Panola County, Texas

By Debra Johnson
Deputy

Filed for record this 10th day of February, 2003 in the minutes of the Commissioners Court.

Mickey Dorman, County Clerk
Panola County, Texas

By: Mickey Dorman

314 W. WELLINGTON
CARTHAGE, TX 75633
(903) 693-0333
FAX (903) 693-9366



JACK ELLETT
SHERIFF

PANOLA COUNTY SHERIFF'S DEPARTMENT

February 5, 2003

Panola County Commissioners Court.

Please record the resignation of Angela Marshall as Communication Officer with this department. Effective February 10, 2003.

Yours truly,

A handwritten signature in cursive script that reads "Byron McMillen".

Byron McMillen
Captain

HONESTY - INTEGRITY - DEDICATION

1211 E. SABINE
CARTHAGE, TX 75633
(903) 693-3763
FAX: (903) 693-5368
E-mail: panolarb@sat.net



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JOHN DePRESCA
SUPERINTENDENT

Panola County Road & Bridge Department

REPORT OF ROAD SUPERINTENDENT

JANUARY, 2003


February 5, 2003

1. No money has been taken into the road fund by the undersigned.
2. During the month the department received 5 calls for service with 4 requests completed. The remainder will be completed as time and weather permits.
3. The new soil stabilizer ordered by the County from Holt Equipment, Longview, who was the successful bidder, was delivered to the warehouse. It will be placed in service when the weather permits road construction.
4. A stockpile of sand was placed in the covered area of the old State barn to be used in the event of icy road and bridge conditions. It will be loaded on to dump trucks and brought to the warehouse when the weather forecast indicates a severe weather issue.
5. The third and final series of Hepatitis B vaccines were administered to all Department personnel.
6. The majority of Panola County roads remain in good condition with precinct crews conducting maintenance, drainage, patching and chipping operations.
7. Nothing further to report.


John DePresca
Panola County Road and Bridge

Sworn and subscribed to this 5th day of February, 2003




Notary Public, State of Texas
My Commission expires 8-26-03

NOTICE OF PROPOSED INSTALLATION
PIPELINE AND /OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONERS COURT

do

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT CARTHAGE, TEXAS

Formal notice is hereby give that:

Edwards Construction Proposes to place a
(COMPANY NAME)

3/4 PVC w/ 1 1/2" - 2" steel casing Line within the Right-of-Way
(PIPE SIZE)

of County Road: 209 CR as follows:
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.
Installation shall be made by boring total length of line in Panola County is 30.

The location and description of the proposed line and appurtenances is more fully shown by the copies of the drawings attached to this notice. The line will be constructed and maintained on the County Right-of-Way as directed by the County Commissioners in accordance with current Panola County Specifications.

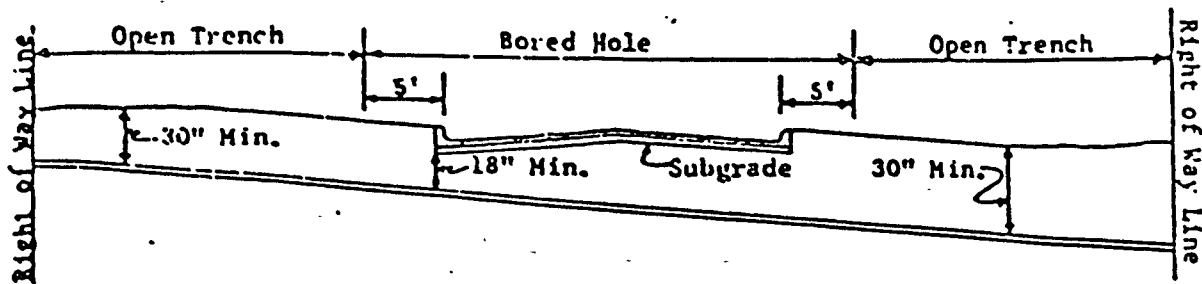
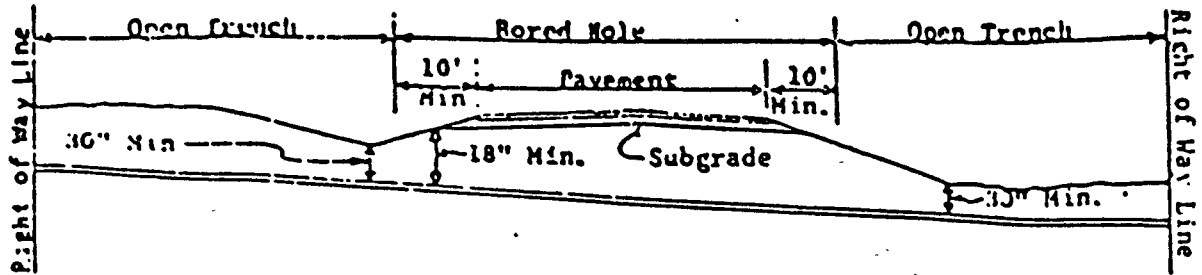
Construction of this line will begin on or after the 01-27-03 day of _____ 2003.

FIRM: Edwards Construction
BY: Geert Edwards
TITLE: Partner
ADDRESS: 608 Garrett Rd.
Longview TX 75603
PHONE: (909) 643-7585

**SPECIAL SPECIFICATIONS
FOR PIPE LINES CROSSING IN BORED HOLES
AND PLACED PARALLEL TO COUNTY ROADS**

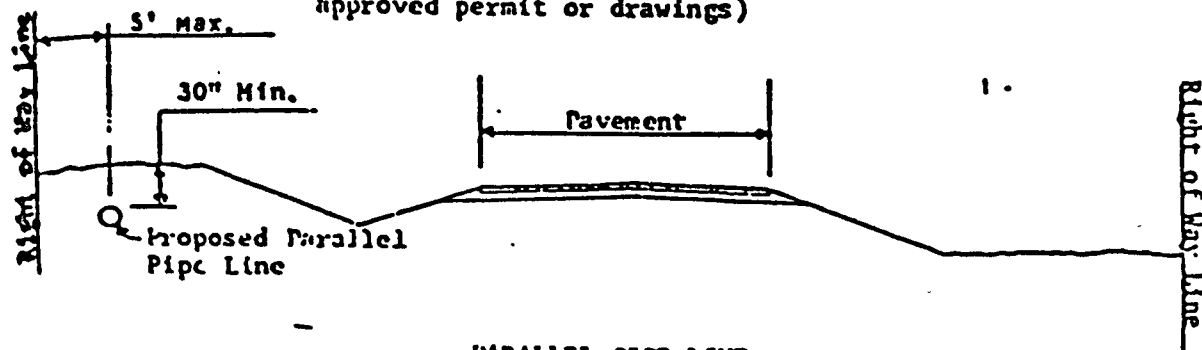
GENERAL NOTE: The construction of this project shall follow "The Panola County Road and Bridge Department Standard Specifications" with respect To barricades, flagmen, flares, warning signs, and all responsibility for complaints or damage suits by traveling public and adjacent property owners.

1. Excavation material shall not be placed on road shoulders or traffic lanes or in ditches where drainage would be impaired. When excavation is permitted near the roadway where, in the opinion of the County, the support of the road structure is endangered, sheeting, cribbing, other measures shall be taken to prevent damage to the roadway or the creation of traffic hazard.
2. All excavations shall be backfilled in a neat and workmanlike manner and all disturbed areas shall be restored to a condition comparable to the original condition. Backfill material shall be consolidated to a density comparable to that of the adjacent undisturbed material, replacing all of the excavated material except that displaced by pipe. The degree of compaction shall be such as to prevent future settlement. Excess material displaced by the pipe shall be removed from the right-of-way or otherwise disposed of to the satisfaction of the county's representative. Pipe laying operation shall not be carried on when soil conditions are such that construction equipment will cause rutting. Backfill operations shall be kept within one mile of trenching and/or pipe laying operations.
3. Sod and/or other erosion control measures removed or disturbed by the installation shall be replaced. This shall include keeping separate and replacing existing topsoil, importing sod or seeding or a combination of these methods together with fertilizer and water as necessary to re-establish vegetative cover in a healthy and growing condition.
4. The pipe or, if encased, the encasement pipe shall completely fit the bored hole.
5. All private and commercial access driveways disturbed by pipe laying shall be restored to a condition comparable to that which existed prior to these operation. Special care shall be taken to compact backfill and base material to prevent future settlement. All work shall be completed to the owners satisfaction. All public access driveways with paved surfaces shall be crossed by the bored hole method. Crossings of dirt or gravel public access driveways may be made as specified for private and commercial access driveways except that provisions shall be made for uninterrupted flow of traffic.
6. No trees or shrubbery shall be cut or trimmed with the approval of the Panola County Road and Bridge Department.
7. Regulations and ordinances of incorporated cities shall be complied with if within the city limits.



PIPE LINE CROSSING

(Unless otherwise shown on approved permit or drawings)



PARALLEL PIPE LINE

APPROVAL

February 10, 2003

WVL
41 PAGE 297

TO: Edwards Construction
608 Garrett Rd.
Longview, Texas 75603

RE: CR #209

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed 3/4" pvc with 1-1/2" to 2" steel casing as shown by accompanying drawings and notice except as noted below:

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

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5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: 

COUNTY JUDGE

COMMISSIONERS:

Precinct #1 Ronnie LaGrone
Precinct #2 Doug Cotton
Precinct #3 Hermon E. Reed, Jr.
Precinct #4 Dale LaGrone

2" casing for water line

CR 209

Hwy 149

NOTICE OF PROPOSED INSTALLATION
PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONERS COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT CARTHAGE, TEXAS

Formal notice is hereby give that:

VALOR TELECOM Proposes to place a
(COMPANY NAME)

BURIED COPPER CABLE Line within the Right-of-Way
(PIPE SIZE)

of County Road: 1961 as follows:
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.
Installation shall be made by boring total length of line in Panola County is 40 feet.

The location and description of the proposed line and appurtenances is more fully shown by
the copies of the drawings attached to this notice. The line will be constructed and maintained on
the County Right-of-Way as directed by the County Commissioners in accordance with current
Panola County Specifications.

Construction of this line will begin on or after the 3rd day of
FEBRUARY 2003

FIRM: VALOR TELECOM
BY: LEE FELLYAW
TITLE: OPT
ADDRESS: P.O. Box 308
FAIRFIELD, TEXAS 75840
PHONE: (409) 371-5010

APPROVAL

February 10, 2003

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TO: Valor Telecom
P. O. Box 308
Fairfield, Texas 75840

RE: CR #1961

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed buried copper cable as shown by accompanying drawings and notice except as noted below:

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

1

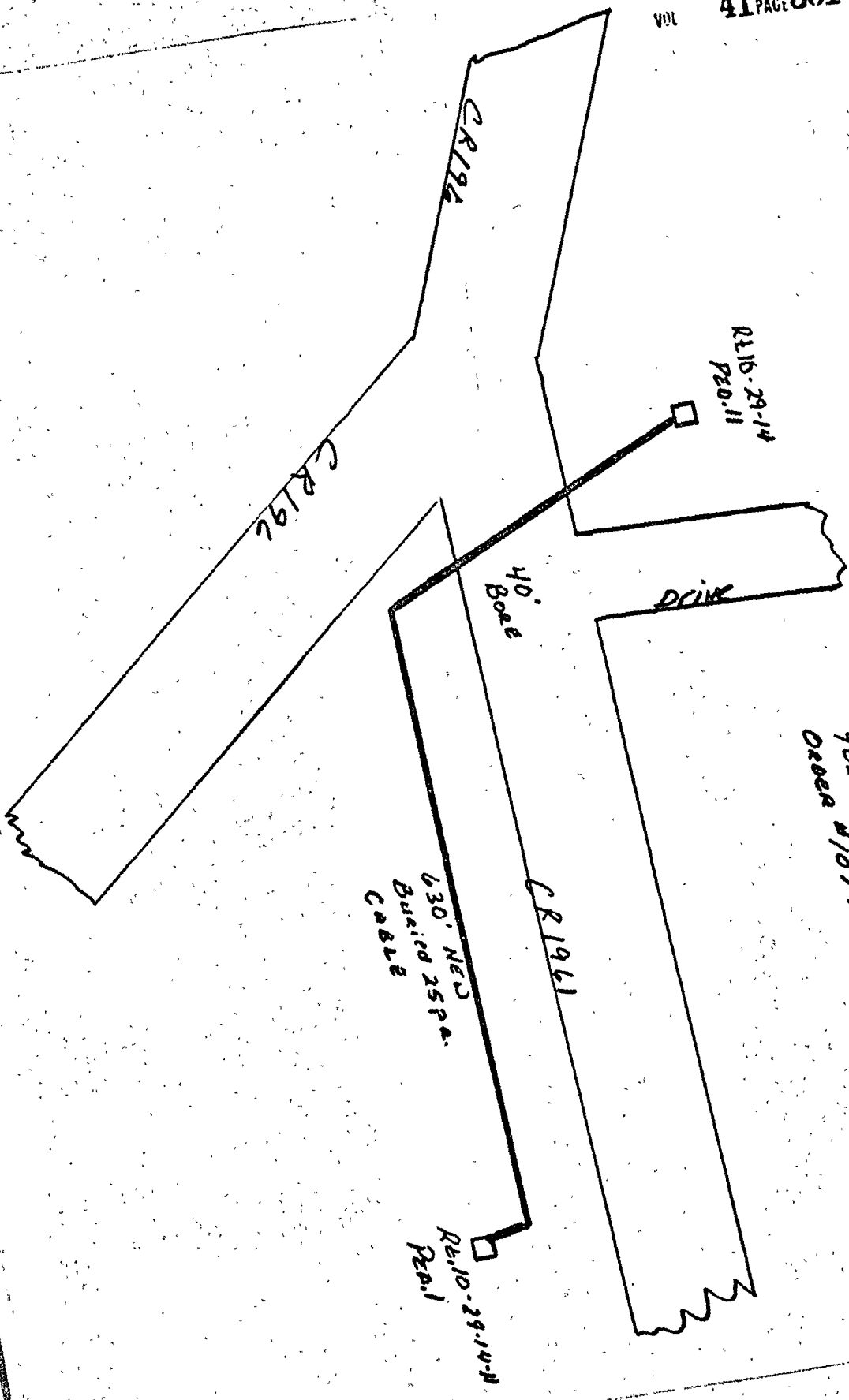
5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: 

COUNTY JUDGE

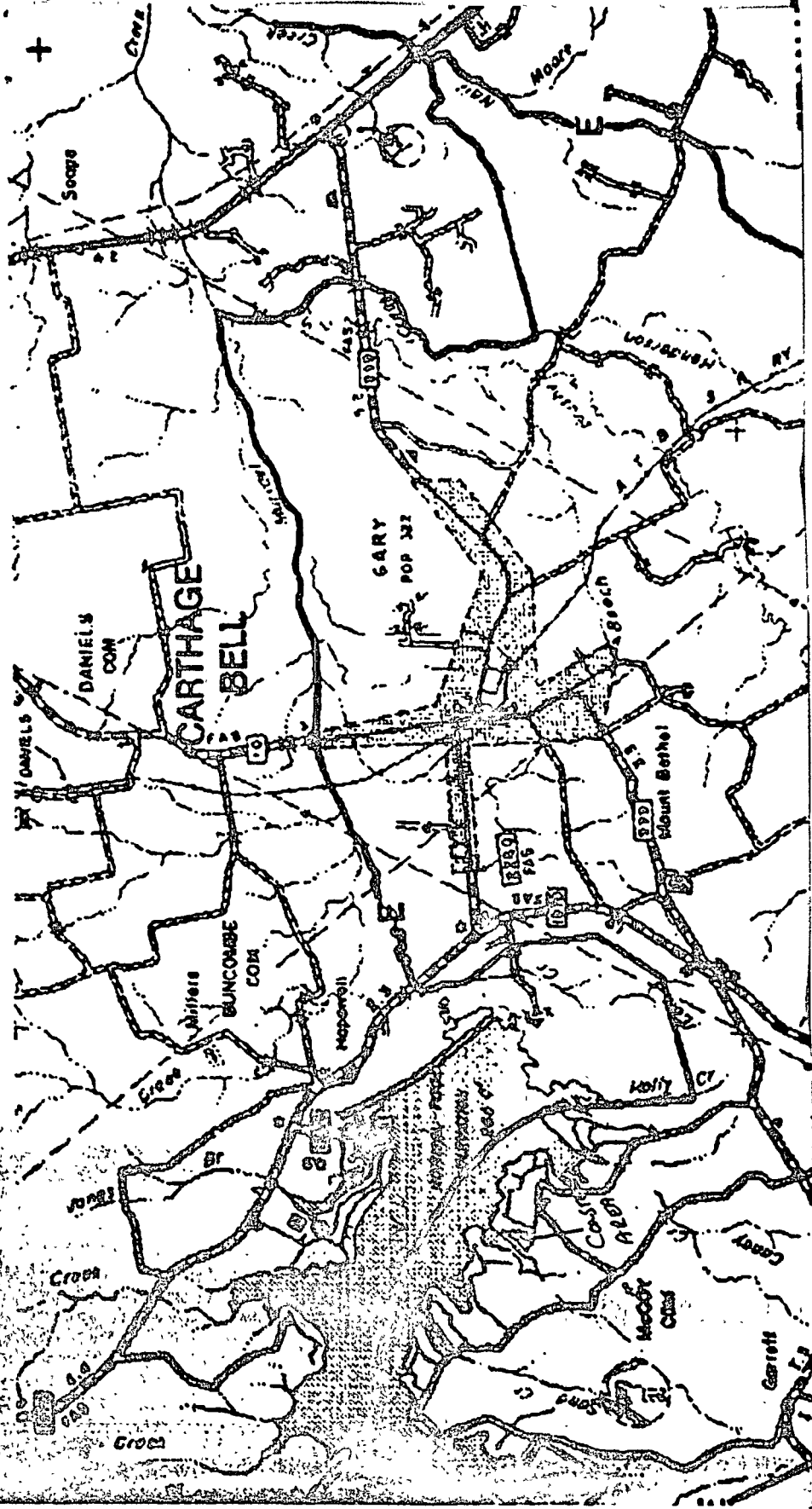
COMMISSIONERS:

Precinct #1 Ronnie LaGrone
Precinct #2 Doug Cotton
Precinct #3 Hermon E. Reed, Jr.
Precinct #4 Dale LaGrone



Co. Ranitully Jones
 SERV SKILLIF JONES
 Job # 3C1N3FM
 903-685-9915
 Order # 107428085-01

GARY 3C1H3FM





Marylee W. Knight
Chairman

Panola County Historical Commission

PO Box 576 - Carthage TX 75633

Phone:
983-693-9100
FAX:
983-693-9518
E-mail:
panola11@cydcom.net

Annual Report 01-01-2002 through 12-31-2002

The following annual report is submitted to the Commissioners Court of Panola County in accordance with Texas Local Government Code, Sec. 318.008.

Meetings:

Four meetings were held in accordance to the Government Code.

Markers Dedicated

None

Markers Moved to a New Location

Mt. Pleasant Missionary Baptist Church moved their historical marker from the site of their old church at 432 CR 455, to the site of their church building at 2903 FM 3359.

Marker Received - No Date Set for Dedication:

Spearman Holland (Barbara Bonner, sponsor)

Marker Application in Austin - Not Yet Approved:

Charlie Louisa Holland-Monnie (Barbara Bonner, sponsor)

Marker Applications Being Prepared:

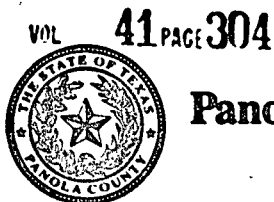
Murvaul Missionary Baptist Church - Carthage
Liberty Chapel Baptist Church, Carthage (Mary Nan Armstrong, sponsor)
Martin Cemetery, Beckville (Marilyn Dunn-Jenkins, sponsor)
Shady Grove Church and Cemetery, Longbranch (Clara Jones, sponsor)
Bethel United Methodist Church and Cemetery, Beckville (Robert Fite, sponsor)
Bethel United Methodist Church and Woodley Tabernacle, Elysian Fields
(Thomas Hill, sponsor)

Membership: 20 appointed by the Commissioners Court (to serve from 01-01-01-03 to 12-31-04)

Respectfully submitted,

Marylee W. Knight

Marylee W. Knight, Chairman



Panola County Rural Addressing

P.O. Box 576 • Carthage, TX 75633

Making Emergency Communications Work for You

Phone: 903-693-9100
Fax: 903-693-9618
E-Mail:
panola911@bigfoot.com

February 5, 2003

PROJECT STATUS REPORT

The Panola County Rural Addressing Office has now completed the addressing of all 22 whole or partial mail routes that serve the citizens of Panola County. We have additionally completed the addressing of the cities of Beckville and Gary. All residents of the county have been notified in writing of their new addresses.

With the actual addressing completed, there is much detailed work to be done with the different utility companies to get the addressing in place and working as it is supposed to do. The post offices of the county have been of tremendous help both in getting the addressing completed and in making this office aware of new structures.

At this time there are approximately 10,000 structures covered by the addressing project. We have the basic information and pictures of all existing structures.

The maintenance phase of the project continues at a lively pace as new homes are constantly being built or moved into the county.

We continue to work with the utility companies to get complete address conversions in their databases so that their records will not hinder emergency service providers.

Respectfully submitted,



Marylee W. Knight
Office Coordinator

COUNTY & DISTRICT CLERKS'
ASSOCIATION OF TEXAS

CERTIFICATE OF COMPLETION

AWARDED TO

SUE GRAYTON
COUNTY CLERK

For completing the required 20 Hours of Continuing Education for 2002
as prescribed in Section 51.605 of the Texas Government Code

In witness thereof, recognition is hereby made this January, 2003.

Mae Stanlin
Mae Stanlin, President

Jo Ann Chastain
Jo Ann Chastain, Vice President

00001742

00000111

314 W. WELLINGTON
CARTHAGE, TX 75633
(903) 693-0333
FAX (903) 693-9366



JACK ELLET
SHERIFF

PANOLA COUNTY SHERIFF'S DEPARTMENT

January 28, 2003

Panola County
County Judge David Anderson
Commissioners Court

Dear Sirs:

Please record the following information pursuant to SB 1074 (Racial Profiling).
The following information is for the Year 2002. The sheriff's office is required to report
this information before March 1st of each year.

	Total Stops	Total Searches	Consent Searches	Arrests	Citations
Asian	2	1	3	0	2
Black	468	64	38	39	65
Hispanic	164	18	14	10	28
Middle Eastern	16	1	1	0	2
Native American	4	2	2	0	2
White	1231	136	73	78	140

If you have any questions please feel free to contact our office.

Yours truly,

Byron L. McMillen
Byron L. McMillen
Captain

HONESTY - INTEGRITY - DEDICATION

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Task Force on Indigent Defense
Statement of Grant Award
Formula Grant

Grant Number: 212-03-183
Grantee Name: Panola County
Program Title: Indigent Defense Services
Grant Period: 10/01/2002-9/30/2003
Grant Award Amount: \$15,642

The Task Force on Indigent Defense (Task Force) has awarded the above-referenced grant. The authorized official named on the grant application must sign this Statement of Grant Award and return it to the Task Force by February 16th. The grantee will not receive any grant funds until this notice is executed and returned to the Task Force.

Standard Grant Conditions:

- The authorized official for the grantee accepts the grant award.
- The authorized official, financial officer, and program director, referred to below as grant officials, agree to the terms of the grant, including the rules and documents adopted by reference in the Task Force on Indigent Defense's Grant Rules in Title 1, Part 8, Chapter 173. Texas Administrative Code.
- The grant officials understand that a violation of any term of the grant may result in the Task Force placing a temporary hold on grant funds, permanently deobligating all or part of the grant funds, requiring reimbursement for funds already spent, or barring the organization from receiving future grants.
- The indigent defense plan(s) submitted on behalf of the county shall comply with the Indigent Defense Grant Program Acknowledgment contained in the formula grant application. The Task Force will notify the authorized official if it determines that one or more of the plans submitted for a county does not comply with the Acknowledgment requirements. If a new plan or plan amendment addressing the deficient areas of the plan is not submitted to the Task Force within 45 days of the date the authorized official is notified of the deficiency, then the Task Force will place a hold on grant funds until the county complies with the Acknowledgment requirements. If a county fails to comply by the end of the grant period (September 30, 2003) any funds disbursed to the county under the FY 2003 formula grant must be returned to the Task Force.

The authorized official for this grant program has read the preceding and indicates agreement by signing this Statement of Grant Award below:

David L. Anderson
Signature of Authorized Official

David L. Anderson
Name & Title (must print or type)

January 30, 2003
Date

PANOLA COUNTY
2002
BUDGET AMENDMENT # 7

GENERAL FUND

Revised Expenditures:

Corrections			
Housing Prisoners Out of County	\$	(20,000)	
Medical	\$	20,000	
TOTAL			0
GRAND TOTAL GENERAL FUND AMENDMENT			0

Page 1 of 2

PANOLA COUNTY
2002
BUDGET AMENDMENT # 7

We hereby amend the Panola County Budget for the Fiscal Year 2002 as set forth above according to the procedures outlined under Vernons Texas Codes Annotated Local Government Code, Chapter 111, Subchapter A Section 111.010, Section D. A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2002.

Signed on this 10 day of February, 2003.

[Signature]
County Judge

[Signature]
Commissioner Precinct # 1

[Signature]
Commissioner Precinct # 3

[Signature]
Commissioner Precinct # 2

[Signature]
Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 10th day of February, 2003 as the same appears on file in the office of the County Clerk of Panola County.

[Signature]
County Clerk



PANOLA COUNTY
2003
BUDGET AMENDMENT # 1

VOL 41 PAGE 309

GENERAL FUND

Additional Revenues:

Cash Balance - Beginning of Year	<u>34,525</u>	
TOTAL		<u>34,525</u>

Additional Expenditures:

County Judge		
Capital Outlay, Furniture & Equipment (Computer)	<u>1,800</u>	
TOTAL		<u>1,800</u>

Miscellaneous & Non-Departmental		
Architect & Engineering Fees (New Courts Building)	19,590	
Capital Outlay, Furniture & Equipment (Gas Pumps)	5,000	
Physicals, Drug Screens & Blood Testing	<u>2,475</u>	
TOTAL		<u>27,065</u>

County Treasurer		
Capital Outlay, Furniture & Equipment (Desk)	<u>2,300</u>	
TOTAL		<u>2,300</u>

Constable Pct. 2 & 3		
Parts, Repairs, Gas, and Transportation Expense	<u>1,500</u>	
TOTAL		<u>1,500</u>

Constable Pct. 1 & 4		
Parts, Repairs, Gas, and Transportation Expense	<u>1,500</u>	
TOTAL		<u>1,500</u>

Highway Patrol		
Game Wardens Cellular Phone	180	
Highway Patrol Cellular Phone	<u>180</u>	
TOTAL		<u>360</u>

GRAND TOTAL GENERAL FUND AMENDMENT		<u>34,525</u>
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PANOLA COUNTY
2003
BUDGET AMENDMENT # 1

ROAD & BRIDGE FUND

Additional Revenues:

Cash Balance - Beginning of the Year	<u>122,128</u>	
TOTAL		<u>122,128</u>

Additional Expenditures:

Maintenance & Capital Outlay		
Capital Outlay - Furniture & Equipment	61,853	
Road Oil, Pre Mix & Gravel	<u>60,275</u>	
TOTAL		<u>122,128</u>

GRAND TOTAL ROAD & BRIDGE FUND AMENDMENT		<u>122,128</u>
---	--	----------------

COURTHOUSE EXPANSION FUND

Additional Revenues:

Cash Balance - Beginning of the Year	<u>1,835,927</u>	
TOTAL		<u>1,835,927</u>

Additional Expenditures:

Courthouse Expansion		
Capital Projects - Courthouse Expansion Construction	<u>1,835,927</u>	
		<u>1,835,927</u>

GRAND TOTAL COURTHOUSE EXPANSION FUND AMENDMENT		<u>1,835,927</u>
--	--	------------------

PANOLA COUNTY
2003
BUDGET AMENDMENT # 1

We hereby amend the Panola County Budget for the Fiscal Year 2003 as set forth above according to the procedures outlined under Vernons Texas Codes Annotated Local Government Code, Chapter 111, Subchapter A Section 111.010. The 2003 Panola County Budget is hereby so amended and we find and declare that a grave emergency and public necessity exists to meet unusual and unforeseen conditions which could not, by reasonably diligent thought and attention, have been included in the original 2003 budget as adopted. A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2003.

Signed on this 10 day of February, 2003.

[Signature]
County Judge

[Signature]
Commissioner Precinct # 1

[Signature]
Commissioner Precinct # 2

[Signature]
Commissioner Precinct # 3

[Signature]
Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 10th day of February, 2003 as the same appears on file in the office of the County Clerk of Panola County.

[Signature]
County Clerk



PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED
02-10-03
David L. Anderson
David L. Anderson,
County Judge

NAME: KEVIN LAKE

POSITION: Deputy

DEPARTMENT: Sheriff

DATE: 1-30-03

CONFERENCE: 2003 NNDDA Training Conference

LOCATION: Texarkana, Texas

DATES: April 6, to April 11, 2003

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 6

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference? 40Hours

How much of your requirements have been met already, not counting this conference?
None

How many days have you been away from your job this year for conferences, not counting this conference? None

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Drug Dog Training

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE
AT A CONFERENCE

APPROVED
02-10-03
David L. Anderson
David L. Anderson,
County Judge

NAME: David Anderson

POSITION: County Judge

DEPARTMENT: _____

DATE: 2-3-03

CONFERENCE: Panola County Day

LOCATION: Austin

DATES: 2-11-03 to 2-12-03

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 2

Does the conference meet your educational requirements for the year? No

If not, how much of your requirements will be met by this conference? —

How much of your requirements have been met already, not counting this conference? 30 hrs

How many days have you been away from your job this year for conferences, not counting this conference? 9 1/2

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Meet with state legislators advising them of concerns that will arise in dealing with the state budget problems. Also the recognition of Panola County on Wednesday at the Capitol.

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED
02-10-03

David L. Anderson
David L. Anderson,
County Judge

41 PAGE 314

WOL

NAME: Wanna Chisholm

POSITION: I H C COORDINATOR

DEPARTMENT: _____

DATE: 2-3-03

CONFERENCE: REGIONAL MEETING

LOCATION: TYLER

DATES: 2-21-03 to 2-21-03

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: _____

Does the conference meet your educational requirements for the year? _____

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference?

Do you have sufficient funds in your budget for this conference? _____

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED
02-10-03
David L. Anderson
David L. Anderson,
County Judge

NAME:

Wanna Chisholm

POSITION:

INDIGENT COORDINATOR

DEPARTMENT:

DATE:

2-3-03

CONFERENCE:

Houston, TX

LOCATION:

Houston, TX

DATES:

2-2-03 to 2-4-03

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

3

Does the conference meet your educational requirements for the year? _____

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference?

Do you have sufficient funds in your budget for this conference? _____

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

ATTACHED

41 PAGE 315

PANOLA COUNTY OFFICIAL/EMPLOYEE REQUEST FOR ATTENDANCE AT A CONFERENCE APPROVED 02-10-03

David L. Anderson
David L. Anderson,
County Judge

NAME: *Dee H. Teride*

POSITION: *Asst. Atty*

DEPARTMENT: _____

DATE: *2-4-03*

CONFERENCE: *Panola County Government Day*

LOCATION: *Austin TX*

DATES: *2-11-03 to 2-12-03*

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: *2*

Does the conference meet your educational requirements for the year? _____

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? *- 0 -*

Do you have sufficient funds in your budget for this conference? *yes*

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

This will provide the opportunity to meet with our legislators and discuss the upcoming issues that will impact our taxpayers and ad-valorem taxation.

ACTION

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ITEMS

Panola County
09 Feb 2003
THE SOFTWARE GROUP, INC.

ACCOUNTS PAYABLE SYSTEM

04:22:21pm

PAGE 1

Open Invoices thru 02/10/03

	Gross Amount	Req.	Req.	Discount	Req.	Req.	Net Amt
* Due 2681-A T & T OHAMA	\$634.76			\$0.00			\$ 634.76
* Due 3400-A T & T WIRELESS SO	\$554.68			\$0.00			\$ 554.68
* Due 605-ABC AUTO PARTS	\$23.90			\$0.00			\$ 23.90
* Due 1173-ALLISON, BASS & ASSOCIATES	\$52.73			\$0.00			\$ 52.73
* Due 1444-AMERICAN FIDELITY ASSURANCE	\$266.24			\$0.00			\$ 266.24
* Due 3444-ANITA BRADY	\$34.10			\$0.00			\$ 34.10
* Due 3135-ARF ENGINEERING INC	\$2600.00			\$0.00			\$ 2600.00
* Due 2893-AUTO EXPRESS LUBE	\$157.11			\$0.00			\$ 157.11
* Due 3432-AUTOMOTIVE EQUIPMENT SERVICES	\$783.00			\$0.00			\$ 783.00
* Due 423-B & B LOCKSMITH	\$245.00			\$0.00			\$ 245.00
* Due 1695-BASKIN'S MARSHALL	\$31.95			\$0.00			\$ 31.95
* Due 562-BAXTER SALES CO INC.	\$459.68			\$0.00			\$ 459.68
* Due 157-BROOKSHIRE BROTHERS, INC.	\$0.99			\$0.00			\$ 0.99

Panola County
THE SOFTWARE GROUP, INC.A C C O U N T S P A Y A B L E S Y S T E M
Open Invoices thru 02/10/03

09 Feb 2003

PAGE 2

Gross Amount. Req. Req. Discount Req. Req. Net Amt.....

	Gross Amount	Req.	Req.	Discount	Req.	Req.	Net Amt
* Due 1541-BYRON MCILLEN	\$229.06			\$0.00			229.06
* Due 6-CAIN HARDWARE AND LUMBER CO	\$125.43			\$0.00			125.43
* Due 3005-CANON FINANCIAL SERVICES	\$184.00			\$0.00			184.00
* Due 2560-CARTHAGE DISCOUNT TIRE	\$411.30			\$0.00			411.30
* Due 8-CARTHAGE MACHINE AND WELDING	\$48.52			\$0.00			48.52
* Due 95-CARTHAGE OFFICE SUPPLY, IN	\$662.49			\$0.00			662.49
* Due 3434-CARTHAGE TRACTOR & EQU	\$29000.00			\$0.00			29000.00
* Due 150-CASSITY JONES HARDWARE	\$16.74			\$0.00			16.74
* Due 232-CENTRAL UNITED LIFE INSUR	\$540.73			\$0.00			540.73
* Due 3325-CHARLES MCKNIGHT	\$360.00			\$0.00			360.00
* Due 753-CHEM-SERV INC.	\$156.85			\$0.00			156.85
* Due 42-CHEROKEE COUNTY	\$1075.00			\$0.00			1075.00
* Due 1932-CHIEF SUPPLY INC	\$192.86			\$0.00			192.86

Panola County
THE SOFTWARE GROUP, INC.

ACCOUNTS PAYABLE SYSTEM
Open Invoices thru 02/10/03

09 Feb 2003

	Gross Amount.	Req.	Req.	Discount	Req.	Req.	Net Amt.....
* Due 37-CITY OF CARTHAGE	\$23350.00			\$0.00			\$ 23350.00
* Due 987-CONTINENTAL RESEARCH CORP	\$556.28			\$0.00			\$ 556.28
* Due 3338-COUNSELING & PSYCHOLOGIC	\$350.00	E		TEXA\$0.00			\$ 350.00
* Due 402-COUNTY JUDGES & COMMISSIO	\$700.00	C	0	TEXA\$0.00			\$ 700.00
* Due 2769-COX COMMUNICATIONS INC	\$39.90			\$0.00			\$ 39.90
* Due 2606-CUSTOM PRODUCTS CORPORAT	\$186.01			\$0.00			\$ 186.01
* Due 2475-DANIELS CARPET CARE	\$177.12			\$0.00			\$ 177.12
* Due 192-DANKA OFFICE IMAGING CO	\$299.22			\$0.00			\$ 299.22
* Due 775-DAVID BROOKS	\$100.00			\$0.00			\$ 100.00
* Due 1906-DECISIONONE CORPORATION	\$17.84			\$0.00			\$ 17.84
* Due 2910-DENISE GRAY	\$11.00			\$0.00			\$ 11.00
* Due 1866-DEVON EDGEMON	\$10.33			\$0.00			\$ 10.33
* Due 94-DIXIE PAPER CO.	\$78.75			\$0.00			\$ 78.75
* Due 2837-DOUGLAS L. MCKINNEY	\$267.34			\$0.00			\$ 267.34

Panola County
THE SOFTWARE GROUP, INC.ACCOUNTS PAYABLE SYSTEM
Open Invoices thru 02/10/03

09 Feb 2003

PAGE 4

Gross Amount. Req. Req. Discount Req. Req. Net Amt.....

* Due 1376-DUANE PARKER	\$250.00		\$0.00		\$ 250.00
* Due 2791-EARTHGRAINS BAKING COS	\$632.28		\$0.00		\$ 632.28
* Due 2990-EAST TEXAS COPY SYSTEMS	\$850.12		\$0.00		\$ 850.12
* Due 3440-EAST TEXAS REGIONAL AIRPO	\$15.00		\$0.00		\$ 15.00
* Due 2066-ETNC CARTHAGE	\$1714.55		\$0.00		\$ 1714.55
* Due 3026-ETOX	\$480.14		\$0.00		\$ 480.14
* Due 93-EXCEL FORD LINCOLN MERCURY	\$223.14		\$0.00		\$ 223.14
* Due 2047-EXXON/GECC-CSI	\$50.61		\$0.00		\$ 50.61
* Due 127-EXXONMOBIL	\$117.48		\$0.00		\$ 117.48
* Due 1815-FAITH COMMUNICATIONS	\$256.45		\$0.00		\$ 256.45
* Due 14-FIRMIN'S OFFICE CITY	\$899.67		\$0.00		\$ 899.67
* Due 3195-GARY SINGLETON	\$145.00		\$0.00		\$ 145.00
* Due 07-GOVERNMENT RECORDS SERVICE	\$300.00		\$0.00		\$ 300.00

Panola County
THE SOFTWARE GROUP, INC.

ACCOUNTS PAYABLE SYSTEM
Open Invoices thru 02/10/03

09 Feb 2003

PAGE 5

	Gross Amount.	Req.	Req.	Discount	Req.	Req.	Net Amt.....
* Due 2635-HAL'S BOYD AIR CONDITIONI	\$97.50			\$0.00			\$ 97.50
* Due 187-HART INTERCIVIC	\$926.40			\$0.00			926.40
* Due 370-HIGH POINT COMMUNICATIONS	\$100.62			\$0.00			100.62
* Due 3255-HOLT COMPANY OF TEXAS	\$192.40			\$0.00			192.40
* Due 3210-INDIGENT HEALTHCARE SOLU	\$945.00			\$0.00			945.00
* Due 3183-INTERSTATE ALL BATTERY C	\$237.05			\$0.00			237.05
* Due 2866-IOS CAPITAL	\$244.65			\$0.00			244.65
* Due 3349-J. E. KINGHAM CONSTRU	\$176978.25			\$0.00			176978.25
* Due 2883-JAN MAXEY	\$69.14			\$0.00			69.14
* Due 3445-JERRILYN ROBERSON	\$96.38			\$0.00			96.38
* Due 2988-JILCO ALIGNMENT & BRAKES	\$39.95			\$0.00			39.95
* Due 5-KEN TURNER PHARMACY	\$1343.60			\$0.00			1343.60
* Due 713-K&S RADIO-VISION	\$100.00			\$0.00			100.00

Gross Amount. Req. Req. Discount Req. Req. Net Amt.....

* Due 84-KIRBY RESTAURANT SUPPLY	\$219.25	_____	\$0.00	_____	\$ 219.25
* Due 3121-L. O. RESOURCES	\$71.90	_____	\$0.00	_____	\$ 71.90
* Due 405-LARRY FIELDS	\$750.00	_____	\$0.00	_____	\$ 750.00
* Due 3196-LAVENIA MOORE	\$130.00	_____	\$0.00	_____	\$ 130.00
* Due 3386-LILLIE WILLIAMS	\$220.00	_____	\$0.00	_____	\$ 220.00
* Due 451-LORA J. TAYLOR	\$48.72	_____	\$0.00	_____	\$ 48.72
* Due 3431-MATTHEW ANDERSON	\$495.00	_____	\$0.00	_____	\$ 495.00
* Due 748-MOORE'S TRUCK TIRE CENTE	\$1123.84	_____	\$0.00	_____	\$ 1123.84
* Due 425-NORRIS SANFORD JR.	\$250.00	_____	\$0.00	_____	\$ 250.00
* Due 2148-NORRISON SUPPLY COMPAN	\$10374.00	_____	\$0.00	_____	\$ 10374.00
* Due 2013-MUSIC MOUNTAIN WATER COMP	\$67.50	_____	\$0.00	_____	\$ 67.50
* Due 3030-O'REILLY AUTO PARTS	\$1317.13	_____	\$0.00	_____	\$ 1317.13
* Due 3202-OLNSTED-KIRK PAPER COMP	\$1116.70	_____	\$0.00	_____	\$ 1116.70
* Due 3039-ONNIBASE SERVICES INC	\$294.00	_____	\$0.00	_____	\$ 294.00

Panola County
THE SOFTWARE GROUP, INC.

ACCOUNTS PAYABLE SYSTEM
Open Invoices thru 02/10/03

VOL 41 PAGE 323

09 Feb 2003

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Gross Amount, Req. Req. Discount Req. Req. Net Amt.....

* Due 3316-PANELA WORTHINGTON	\$650.00		\$0.00		\$ 650.00
* Due 424-PANOLA COUNTY CHAMBER 0013510.00			\$0.00		\$ 13510.00
* Due 3447-PANOLA COUNTY CHAMBER OF \$207.50			\$0.00		\$ 207.50
* Due 512-PANOLA COUNTY GENERAL FUND \$2.00			\$0.00		\$ 2.00
* Due 464-PAT DAVIS	\$218.12		\$0.00		\$ 218.12
* Due 3269-PATRICE SAVAGE	\$600.00		\$0.00		\$ 600.00
* Due 3326-PAUL DICKEY	\$345.00		\$0.00		\$ 345.00
* Due 2944-PEACHTREE PROFESSIONAL ED \$89.00			\$0.00		\$ 89.00
* Due 103-PEGUES-HURST MOTOR CO. \$468.71			\$0.00		\$ 468.71
* Due 71-POWERPLAN	\$1345.91		\$0.00		\$ 1345.91
* Due 3062-QUALITY FOODS INC	\$2291.19		\$0.00		\$ 2291.19
* Due 412-QUILL CORPORATION	\$659.44		\$0.00		\$ 659.44
* Due 41-RAYMOND C. SCHIEFFER CPA \$625.00			\$0.00		\$ 625.00

Panel County
THE SOFTWARE GROUP, INC.

ACCOUNTS PAYABLE SYSTEM
Open Invoices thru 02/10/03

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	Gross Amount	Req.	Req.	Discount	Req.	Req.	Net Amt.....
* Due 1824-RESERVE ACCOUNT	\$10000.00			\$0.00			\$ 10000.00
* Due 525-RICK MCPHERSON	\$2900.00			\$0.00			\$ 2900.00
* Due 2786-ROBERT SHIRPOCK	\$139.62			\$0.00			\$ 139.62
* Due 586-SARAH FIELDS	\$304.05			\$0.00			\$ 304.05
* Due 31-SCOTT-MERRINAN, INC.	\$547.82			\$0.00			\$ 547.82
* Due 3017-SHARON JONES	\$11.00			\$0.00			\$ 11.00
* Due 2803-SHERRY L. MAHAFFEY	\$250.00			\$0.00			\$ 250.00
* Due 2469-STENOGRAPH, L.L.C.	\$327.52			\$0.00			\$ 327.52
* Due 2711-STEPHEN C. MAHAFFEY	\$475.00			\$0.00			\$ 475.00
* Due 3219-STUDIO 23	\$24.00			\$0.00			\$ 24.00
* Due 2959-SUZANNE M. BLAKE MD	\$125.00			\$0.00			\$ 125.00
* Due 29-TEO'S SAW SHOP	\$14.90			\$0.00			\$ 14.90
* Due 90-TELEPHONY, INC.	\$310.85			\$0.00			\$ 310.85

Panola County
THE SOFTWARE GROUP, INC.ACCOUNTS PAYABLE SYSTEM
Open Invoices thru 02/10/03

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	Gross Amount.	Req.	Req.	Discount	Req.	Req.	Net Amt.....
* Due 2960-TERRY W. BLAKE PA-C	\$65.00	_____	_____	\$0.00	_____	_____	\$ 65.00

* Due 3009-TEXAS PARKS & WILDLIFE	\$810.90	_____	_____	\$0.00	_____	_____	\$ 810.90

* Due 2500-TEXAS WILDLIFE DAMAGE	\$1800.00	_____	_____	\$0.00	_____	_____	\$ 1800.00

* Due 2060-THE NETT.COM	\$39.90	_____	_____	\$0.00	_____	_____	\$ 39.90

* Due 161-THE SOFTWARE GROUP	\$372.48	_____	_____	\$0.00	_____	_____	\$ 372.48

* Due 1-TOLEDO AUTOMOTIVE	\$2266.06	_____	_____	\$0.00	_____	_____	\$ 2266.06

* Due 1349-TRUCK PARTS WORLD	\$23.51	_____	_____	\$0.00	_____	_____	\$ 23.51

* Due 2418-TXI	\$1119.84	_____	_____	\$0.00	_____	_____	\$ 1119.84

* Due 1896-UNIFIRST	\$1280.20	_____	_____	\$0.00	_____	_____	\$ 1280.20

* Due 3446-UPSHUR COUNTY DISTRICT	\$50.00	_____	_____	\$0.00	_____	_____	\$ 50.00

* Due 1650-USPS DISBURSING OFFICER	\$230.00	_____	_____	\$0.00	_____	_____	\$ 230.00

* Due 91-VIKING OFFICE PRODUCTS	\$210.53	_____	_____	\$0.00	_____	_____	\$ 210.53

* Due 607-WALLACE TIRES	\$41.55	_____	_____	\$0.00	_____	_____	\$ 41.55

* Due 3428-WALMART CONN PCCPS	\$469.66	_____	_____	\$0.00	_____	_____	\$ 469.66

Panola County
THE SOFTWARE GROUP, INC.ACCOUNTS PAYABLE SYSTEM
Open Invoices thru 02/10/03

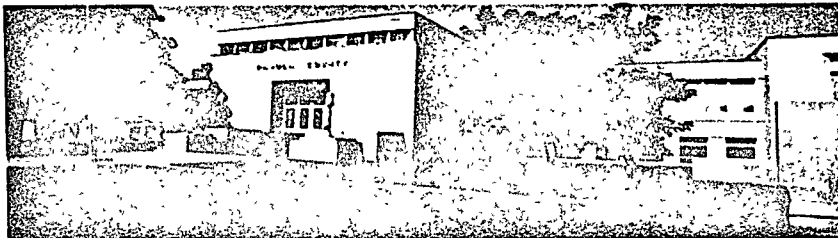
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Gross Amount. Req. Req. Discount Req. Req. Net Amt.....

* Due 3441-WALMART COMMUNITY DPS	\$87.11		\$0.00		\$ 87.11
* Due 3398-WALMART COMMUNITY RAO	\$178.83		\$0.00		\$ 178.83
* Due 2533-WEST GROUP	\$1731.25		\$0.00		\$ 1731.25
* Due 1834-WHITAKER PLUMBING	\$1047.30		\$0.00		\$ 1047.30
* Due 149-WHOLESALE SUPPLY INC	\$175.00		\$0.00		\$ 175.00
* Due 64-XEROX CORPORATION	\$871.46		\$0.00		\$ 871.46
Totals	\$318086.54		\$0.00		\$ 318086.54

350 records listed.



County of Panola

Carthage, Texas
75633MICKEY DORMAN
COUNTY CLERKTELEPHONE:
(903) 693-0302

February 7, 2003

Honorable Commissioners' Court
Panola County Courthouse
Carthage, Texas 75633

Dear Sirs:

This is to notify you that two of the three citizens contacted about service on the Salary Grievance Committee for 2003 have accepted this appointment. I have letters of acceptance from Mr. Charles Cammack and Mr. Ely Gibbs.

I have heard nothing from Mr. James Ware even though I sent a second letter asking him to notify me even if he did not wish to serve. So far there has been no answer, however.

Thank you.

Mickey Dorman, County Clerk

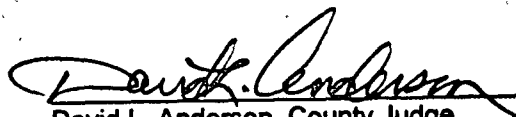
APPOINTMENT

We, the Commissioners' Court of Panola County, Texas meeting in Regular Session this 10th day of February, 2003, do hereby appoint the following person to a three (3) year term on the Carthage Park Authority Board:

Jimmy E. Davis

Said term begins February 10, 2003 and ends February 10, 2006.

PASSED UNANIMOUSLY this 10th day of February, 2003 in Open Court.


David L. Anderson, County Judge

INSURANCE PROPOSAL

PREPARED FOR:

Panola County

PRESENTED BY: The Patterson Agency

Account Executive: Scott Thomas
Address: P.O. Box 430, Carthage, TX 75633
Phone: (903) 693-3831
Date: February 10, 2003

The follow presentation is the renewal information for the Property & Liability Insurance through the Texas Public Entity Group. The Policies are 100% reinsured and administered by St. Paul Insurance Group.

This presentation is designed to give you an overview of the insurance coverages we recommend for your Entity. It is meant only as a general understanding of your insurance needs and should not be construed as a legal interpretation of the insurance policies that will be written for you. Please refer to your specific insurance contracts for details on coverages, conditions and exclusions.

ABOUT THE ST. PAUL

The St. Paul is a group of companies providing property-liability insurance and reinsurance products and services worldwide. Since its founding in 1853, The St. Paul has become a leading property-liability insurance underwriter and a Fortune 500 company. The St. Paul has 10,000 employees worldwide and financial assets of more than \$41 billion as of December 2000. The company's stock is listed on the New York Stock Exchange under the symbol SPC. Additional information about The St. Paul can be obtained at www.stpaul.com.

The financial strength of an insurance company is understandably important to its policyholders. Independent services, such as A.M. Best, Standard & Poor's and Moody's, give high ratings to The St. Paul's claim-paying ability and financial strength. Following are The St. Paul's claims-paying ratings as of July 18, 2002:

A.M. Best	A	A is the third highest rating available based upon a scale from A++ to D
Standard & Poor's	A+	A+ is the third highest rating available based on a scale from AAA to CC
Moody's	Aa3	Aa3 is the second highest rating available based upon a scale of Aaa to C.

It is the policy of The St. Paul to comply with all applicable federal, state and local fair employment laws. In addition, The St. Paul files appropriate EEO-1 reports and voluntarily subscribes to the principles of affirmative action.

PUBLIC SECTOR EXPERTISE

By exclusively servicing public entities, Public Sector Services is able to provide underwriting, claim and risk control services designed to meet your specific needs. All of The St. Paul's public sector policyholders - currently more than 4,000 nationwide - can depend on receiving prompt, professional service from specialists who understand and are committed to the complexities of their operations. Please visit our Web site at www.stpaul.com to learn more about how The St. Paul can serve your specific insurance needs.

Underwriting

In the multidimensional public sector, no single program is right for every entity. The St. Paul's underwriters are aware of these complexities and nuances. They take the time to stay abreast of public affairs, as well as society's evolving legal and social issues, providing the expertise to anticipate future risk implications for public entities. Our underwriters take pride in developing balanced solutions to meet each customer's unique situation and will work with your agent or broker to customize the most effective plan for you.

Claim Services

The St. Paul's dedicated center of expertise balances years of experience with a single-minded focus on handling public sector claims. Our team of seasoned professionals provides prompt, knowledgeable service, reducing the time and costs involved in resolving complicated claims. With our extensive immunity knowledge and legal council partnership throughout the United States, our staff has access to expert information on critical legal statutes, ensuring an in-depth evaluation of all exposures to save our customers time and money. You may visit our Web site to report a claim, or report a claim by phone at 1-800-STPAUL1, open 24 hours a day, seven days a week, 365 days a year.

Risk Control Services

Considered to be among the best in the industry, The St. Paul's dedicated risk control group offers services that are critical to a balanced insurance program. Our risk control experts work exclusively with public entities to ensure a solid understanding of unique risks, operations and issues. Their ability to identify and foresee hazards will help you avoid, control and transfer risk in the most appropriate ways. The following outlines the risk control services available.

RISK CONTROL RESOURCES

The St. Paul offers risk control resources that have a proven impact on preventing losses and reducing overall costs for public entities. These resources have been developed for public entity clients to address issues related to general liability, vehicle safety, property protection, law enforcement liability, and employment practices liability.

Our goal is to provide public entities with resources to reduce loss-related expenses and enhance delivery of public services. These risk control resources respond to historical losses experienced by public entities and align with "best practices" for government entities, as advocated by the Public Risk Management Association (PRIMA) and the International City/County Management Association (ICMA).

When you select The St. Paul for your insurance program, you will have access to a wealth of risk control resources, including:

- **The Public Sector Risk Control Self-Assessment Evaluation Report:** During the quotation process, you completed a risk control self-assessment survey. The results of this survey are outlined in the Risk Control Self-Assessment Evaluation Report, which provides information on how effectively

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your organization is identifying and managing risk. This report addresses:

- Loss Control Policy
- Accident Investigation
- Citizen Complaint Process
- Risk Transfer Mechanisms
- Automobile Risk Control
- Employment Practices Risk Control
- Law Enforcement
- Public Works
- Parks and Recreation
- Fire Departments

The Self-Assessment Evaluation Report identifies several significant risk management improvements you could make, and provides tools, references, model programs and other resources to help you implement the specific improvements suggested.

- Risk Control Fax-On-Demand: Information is as close as a fax machine with this service for The St. Paul's public entity clients. Risk control policies and programs, safety meeting topics, forms for documenting risk control efforts, and a wide variety of risk control resources are available through your fax machine. The process is as easy as dialing an 800 number and takes less than five minutes to receive the documents.
- Public Sector Risk Control Answer Line: Have a technical question about a risk control issue? Use The St. Paul Public Sector Risk Control Answer Line. Clients can direct their specific risk control questions to the Answer Line for advice and information.
- Employment Practices Liability Risk Management Resources: Our EPL resources include (1) a toll-free telephone consultation service for employment questions; (2) an Internet-based resource site with a wealth of employment practices information, and (3) an employment practices risk control resource manual with samples of policies, forms and an employee manual.
- In the Public Interest Newsletter: Each issue of this quarterly newsletter addresses a single, specific employment practice s topic and offers information on legal and regulatory concerns. The newsletter also features risk control and risk management methods to minimize the frequency and severity of losses resulting from employment practices.
- The St. Paul Safety Academy Programs: The St. Paul offers safety and risk management courses and programs at 40 locations across the country. Tuition is waived for policyholders of The St. Paul.

At The St. Paul, we are dedicated to meeting our public entity clients' risk management and risk control needs. We are pleased to offer you these valuable risk control resources as a part of this insurance proposal.

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**Property
Special**

OPTION 1

Coverage	Limit
Blanket Building/Personal Property #1	
Coinsurance: 90 %	\$ 3,054,494
Valuation: Functional Replacement Cost	
Deductible	\$ 1,000
Blanket Building/Personal Property #2	
Coinsurance: 90 %	\$ 3,782,171
Valuation: Replacement Cost	
Deductible	\$ 1,000
Specified Location Basis	
Coinsurance: 90 %	\$ 81,480
Valuation: Actual Cash Value	
Deductible	\$ 1,000
The following are included:	
004-Office	
004-Office	
Specified Location Basis	
Coinsurance: 90 %	\$ 57,289
Valuation: Actual Cash Value	
Deductible	\$ 1,000
The following are included:	
005-Office	
005-Office	
Specified Location Basis	
Coinsurance: 90 %	\$ 541,788
Valuation: Actual Cash Value	
Deductible	\$ 1,000
The following are included:	
006-Office	
006-Office	
Specified Location Basis	
Coinsurance: 90 %	\$ 191,360
Valuation: Actual Cash Value	
Deductible	\$ 1,000

Coverage

The following are included:

007-Probation Office

\$ 83,200

007-Probation Office

\$ 1,000

Specified Location Basis

Coinsurance: 90 %

Valuation: Actual Cash Value

Deductible

The following are included:

008-(3) Fuel Tanks

\$ 2,798

008-(3) Fuel Tanks

\$ 1,000

Specified Location Basis

Coinsurance: 90 %

Valuation: Actual Cash Value

Deductible

The following are included:

009-Lunsford Portable Bldg

\$ 52,000

009-Lunsford Portable Bldg

\$ 1,000

Specified Location Basis

Coinsurance: 90 %

Valuation: Actual Cash Value

Deductible

The following are included:

010-Terminal/Office/Lounge

\$ 15,600

010-Terminal/Office/Lounge

\$ 1,000

Specified Location Basis

Coinsurance: 90 %

Valuation: Actual Cash Value

Deductible

The following are included:

011-Enclosed Hanger #1

\$ 20,800

011-Enclosed Hanger #1

\$ 1,000

Specified Location Basis

Coinsurance: 90 %

Valuation: Actual Cash Value

Deductible

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Coverage	Limit
The following are included:	
012-Enclosed Hanger #7	
012-Enclosed Hanger #7	
Specified Location Basis	\$ 6,240
Coinsurance: 90 %	
Valuation: Actual Cash Value	
Deductible	\$ 1,000
The following are included:	
013-Open Hanger #8	
013-Open Hanger #8	
Specified Location Basis	\$ 12,480
Coinsurance: 90 %	
Valuation: Actual Cash Value	
Deductible	\$ 1,000
The following are included:	
014-Enclosed Hanger #10	
014-Enclosed Hanger #10	
Specified Location Basis	\$ 6,240
Coinsurance: 90 %	
Valuation: Actual Cash Value	
Deductible	\$ 1,000
The following are included:	
015-Open Hanger #12	
015-Open Hanger #12	
Specified Location Basis	\$ 14,560
Coinsurance: 90 %	
Valuation: Actual Cash Value	
Deductible	\$ 1,000
The following are included:	
016-Enclosed Hanger #13	
016-Enclosed Hanger #13	
Specified Location Basis	\$ 6,240
Coinsurance: 90 %	
Valuation: Actual Cash Value	
Deductible	\$ 1,000
The following are included:	

Coverage	Limit
017-Open Hanger #14	
017-Open Hanger #14	
Specified Location Basis	\$ 36,400
Coinsurance: 90 %	
Valuation: Actual Cash Value	
Deductible	\$ 1,000
The following are included:	
018-Enclosed Hanger #16	
018-Enclosed Hanger #16	
Specified Location Basis	\$ 26,000
Coinsurance: 90 %	
Valuation: Actual Cash Value	
Deductible	\$ 1,000
The following are included:	
019-Potable/Terminal Bldg	
019-Potable/Terminal Bldg	
Specified Location Basis	\$ 114,400
Coinsurance: 90 %	
Valuation: Actual Cash Value	
Deductible	\$ 1,000
The following are included:	
020-Recycled Asphalt Batching	
020-Recycled Asphalt Batching	
Specified Location Basis	\$ 523,500
Coinsurance: 90 %	
Valuation: Actual Cash Value	
Deductible	\$ 1,000
The following are included:	
021-Armory/Storage	
021-Armory/Storage	
Specified Location Basis	\$ 104,000
Coinsurance: 90 %	
Valuation: Actual Cash Value	
Deductible	\$ 1,000
The following are included:	

Coverage	Limit
022-Armory/Storage	
022-Armory/Storage	

Equipment Breakdown	Included
Coverage is included in the property limit. Property deductible applies.	
Sublimits:	
Expediting Expense	\$ 250,000
Pollution Clean-Up	\$ 250,000
Spoilage	\$ 250,000

The following additional exclusions apply:
Mold Or Bacteria Exclusion Endorsement.

The courthouse has been placed on functional replacement cost due to its age being over 30 years old. The courthouse annex and the jail/sherriff department is on a replacement cost basis. All other locations have been placed on specific rated basis with valuation being actual cash value. Some locations appear underinsured such as the offices, and the armory storage building. Please explain how these values were arrived at. The Jail appears to be overinsured at \$163.00 a square foot. Please provide an appraisal or a contractor's estimate on its value.

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Program Features and Benefits

PROPERTY

Property covered only if described in the statement of values:

- Underground tanks, flues, pipes and drains
- Fences, except as included under the outdoor property additional benefit

Additional Coverages- The following are included in the property limit:

- Debris Removal - up to 25% of paid loss
- Preservation of property moved to another location for 30 days

Additional Benefits

The following additional benefits are included. These benefits are in addition to the property limit and are subject to the property deductible.

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Inland Marine

OPTION 1

Coverage	Valuation	Deductible	Limit
Contractors Equipment	Actual Cash Value		
Scheduled Equipment- Total values		\$500	\$1,858,090
Catastrophe Limit			\$1,858,090

The following additional exclusions apply:

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**Public Entity General Liability
Occurrence**

OPTION 1

Coverage	Limit
General Total Limit	\$ 2,000,000
Products & Completed Work Total Limit	\$ 2,000,000
Personal Injury Each Person Limit	\$ 2,000,000
Advertising Injury Each Person Limit	\$ 2,000,000
Each Event Limit	\$ 2,000,000
The following sub-limits apply:	
Premises Damage	\$ 2,000,000
Medical Expense	\$ 0
Sewer Back Up (resulting from negligence)	\$ 0
Failure To Supply Services	\$ 0

The following additional exclusions apply:
 Mold, Other Fungi, Or Bacteria Exclusion Endorsement
 Failure to Supply Total Full Exclusion
 Excluded Operations

- Fire district or department
- Administration of the criminal justice system
- Public school district
- Waterslide
- Public water utility
- Fireworks display or exhibition
- Public transportation system, including transport, operations, and premises
- Day care, day camp, nursery, or similar facility
- Emergency medical service
- Port, harbor, or terminal district
- Public housing project
- Public electric utility
- Organized or sponsored racing or stunting activity involving wheeled vehicles, including skateboards and roller skates
- Public gas utility
- Ski facility

- Excluded Premises
- Airfield, runway, hangar, terminal, or other property in connection with aviation activities
 - Halfway house, emergency shelter, or other group home
 - Medical clinic
 - Landfill, dump, refuse site, or incinerator
 - Hospital, nursing home, or other type of medical facility
 - Rodeo-exclude participants

Program Features and Benefits

GENERAL LIABILITY

Coverage Agreement

This agreement is designed to cover the premises and operations exposures of the named insured. It covers amounts any protected person is legally required to pay as damages for covered injury or damage that results from an event, including:

- Extended Bodily Injury
- Broad Form Property Damage
- Products and Completed Operations
- Personal Injury and Advertising Injury
- Premises Damage Legal Liability
- Broad Form Contractual Liability for covered contracts
- Host Liquor Liability
- Incidental Medical Malpractice
- Intentional Injury or Damage resulting from the use of reasonable force to protect people/property
- Non-Owned Watercraft (less than 75 feet)
- Owned Watercraft (less than 25 feet) - *included on occurrence form only*
- Bodily Injury and Property Damage Pollution Coverage for:
 - Pesticide/herbicide application
 - Application of chlorine or sodium hypochlorite in sewage/water treatment or swimming pools
 - Hostile fire heat, fumes or smoke
 - Mobile equipment operating fluids
 - Fire fighting or emergency response services

Who is Protected

- | | |
|--------------------------------|--|
| Public Entity | Real Estate Managers |
| Elected or Appointed Officials | Landlords |
| Board Members | Equipment Lessors |
| Employees and Volunteers | Operators of Mobile Equipment |
| | Watercraft Users - <i>occurrence form only</i> |

Other

- Coverage for sewer back up, if a limit is shown, is for negligent acts only.
- Law enforcement duties are excluded. Coverage is available under the Law Enforcement Liability agreement.
- Employment related practices are excluded.
- No coverage for injury to volunteer firefighters.
- Fellow employee injury is excluded, unless otherwise indicated on the previous page.
- Inverse condemnation, property devaluation and eminent domain are excluded.

**Employee Benefit Plans Administration Liability
Claims-Made**

OPTION 1

Coverage	Limit
Total Limit	\$ 6,000,000
Each Wrongful Act Limit	\$ 2,000,000
Each Wrongful Act Deductible	\$ 1,000
Retro Date: None	

Program Features and Benefits

EMPLOYEE BENEFIT PLANS ADMINISTRATION LIABILITY

Coverage Agreement

This agreement is designed to cover liability arising out of a wrongful act committed in the administration of certain types of employee benefit plans. Administration includes advise, interpretation and calculation of benefits, except as excluded. No Retroactive Date applies. However, coverage does not apply if the entity knew of a wrongful act prior to the effective date of this policy and could have reasonably foreseen that it would result in a suit or claim against the entity.

Who is Protected

Public Entity
Employees

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**Law Enforcement Liability
Occurrence**

OPTION 1

Coverage	Limit
Total Limit	\$ 2,000,000
Each Wrongful Act Limit	\$ 2,000,000
Each Wrongful Act Deductible (Loss and Loss Expense)	\$ 10,000
The following additional exclusions apply: Mold, Other Fungi, Or Bacteria Exclusion Endorsement	

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Program Features and Benefits

LAW ENFORCEMENT LIABILITY

Coverage Agreement

This coverage was designed to cover the premises and operations exposures and the professional liability of law enforcement agencies, including jail operations. It covers amounts any protected person is legally required to pay as damages for covered injury or damage that result from the conduct of law enforcement duties by or for your law enforcement agency and is caused by a wrongful act. Wrongful act is defined as any act, error or omission. Includes coverage for the following:

Bodily Injury, Personal Injury and Property Damage
Authorized Moonlighting
Canine & Equine Exposures
False Arrest, Detention or Imprisonment
False or Improper Service of Process
Handling and treatment of corpses and dispensing of medication
Injury due to the use of mace, pepper spray or tear gas
Mental Anguish, Emotional Distress, Humiliation
Mutual Aid Agreements
Violation of Civil protected under any federal, state or local law

Who is Protected

Public Entity
Elected or Appointed Officials

Employees
Volunteer Workers

Other

- Duty to defend claims and suits even if allegations are groundless, false, or fraudulent.
- Punitive damages covered up to full policy limits, if allowed by law.
- Additional Benefit of \$25,000 for personal property of others.
- All claims involving use of an auto are subject to the automobile insuring agreement.
- Employment-related practices excluded.
- Injury to employees and volunteer workers excluded.

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Public Entity Management Liability Claims-Made

OPTION 1

Coverage	Limit
Total Limit	
Each Wrongful Act Limit	\$ 2,000,000
	\$ 2,000,000
Each Wrongful Act Deductible (Loss and Loss Expense)	\$ 25,000
Retro Date: 02/02/1997	

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Program Features and Benefits

PUBLIC ENTITY MANAGEMENT LIABILITY

Coverage Agreement

This agreement is designed to cover damages (other than bodily injury, personal injury, advertising injury or property damage) any protected person is legally required to pay for covered loss that results from the conduct of duties by or for a public entity and is caused by a wrongful act. Wrongful act is defined as any act, error or omission. However, wrongful employment practice offenses are not covered.

Who is Protected

Public Entity
Elected or Appointed Officials
Board Members

Employees (including employees of the entity's boards)
Estates, Heirs, Legal Representatives or Assigns
Volunteer Workers

Other

- Pay on behalf of basis.
- Duty to defend claims and suits even if allegations are groundless, false, or fraudulent.
- Punitive damages covered up to full policy limits, if allowed by law.
- No exclusion for Architects, Engineers or Lawyers.
- Automatic Limited Reporting Period of 60 days after agreement is cancelled or not renewed.
- Health care professional services and law enforcement duties exclusions apply.
- Consent to Settle clause applies, unless removed by endorsement.

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Employment Practices Liability Claims-Made

OPTION 1

Coverage	Limit
Total Limit	\$ 2,000,000
Each Wrongful Employment Practice Offense Limit	\$ 2,000,000
Each Wrongful Employment Practice Offense Deductible - applies to Loss and Defense Expenses	\$ 25,000

Retro Date: 02/02/1997

IMPORTANT NOTICE: This is a claims-made insuring agreement that includes defense expenses within the limits of coverage.

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Program Features and Benefits

PUBLIC ENTITY EMPLOYMENT PRACTICES LIABILITY

Coverage Agreement

This agreement is designed to cover damages (other than bodily injury or property damage) any protected person is legally required to pay for covered employment injury to employees or independent contractors that results from a wrongful employment practice offense first committed after the retroactive date. Wrongful employment practice offense is defined to include discrimination, termination, harassment, retaliation, discipline, hiring, supervision, demotion, promotion, defamation, libel, slander, invasion of privacy.

Who is Protected

Public Entity
Elected or Appointed Officials
Board Members

Employees (including employees of the entity's boards)
Volunteer Workers

Other

- Pay on behalf of basis.
- Duty to defend claims and suits even if allegations are groundless, false, or fraudulent.
- Punitive damages covered up to full policy limits, if allowed by law.
- Administrative proceedings conducted by governmental agencies in which damages are sought are included in the definition of suit.
- Defense costs erode the limit of liability, subject to state exceptions (see Important Notice on preceding page).
- Right, but no duty, to defend any protected person in an administrative proceeding which does not seek damages. Defense costs for these proceedings are in addition to the limit of liability.
- Damages include attorneys' fees of the person bringing the claim if the protected person is legally required to pay them under the law which was violated.
- Declaratory, injunctive or other non-monetary relief costs are excluded.
- Company has the right to settle any claim without the insured's consent.

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Automobile Liability Protection

OPTION 1

Coverage	Each Accident Limit
Liability (Any Auto)	2000000
PIP (Owned Autos Which Require No Fault)	Included
PIP Limits	\$2,500
Uninsured/Underinsured Motorist (All Owned Autos)	\$500000

Number of autos, excluding trailers: 78

Number of trailers: 7

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Program Features and Benefits

AUTOMOBILE

Coverage Agreement

This agreement is designed to cover amounts any protected person is legally required to pay as damages for covered bodily injury and property damage that results from the ownership, maintenance, use, loading or unloading of a covered auto and is caused by an accident. In addition, coverage is provided for covered pollution costs or expense that results from accident which also causes bodily injury or property damage. Coverage also applies for physical damage to covered autos, if shown.

Who is Protected

Public Entity
Elected or Appointed Officials
Board Members

Any permitted user
Volunteer Workers (for use of a covered auto)
Owner of a Commandeered Auto

Other

- Liability coverage for intentional or expected bodily injury and property damage if the injury or damage results from the reasonable use of force to protect people or property.
- Injury to volunteer workers, including firefighters, is excluded.
- Injury to a fellow employee is excluded, unless otherwise shown on the preceding page.
- Physical damage coverage, if written, is extended to provide the following:
 - Coverage for physical damage to covered autos for intentional or expected damage if the physical damage results from the reasonable use of force to protect people or property.
 - Includes coverage for audio and radar detection equipment, if part of the normal inventory of the insureds emergency vehicles.
 - Accidental inflation of airbags \$1,000.
 - Personal belongings in a stolen vehicle \$250.
 - Automatic coverage for commandeered autos.

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Program Features and Benefits

AUTOMOBILE REPORTING REQUIREMENTS

In order to provide our insureds better service and administrative efficiency, St. Paul Public Sector Services is pleased to provide the following process for handling mid-term automobile change requests. All requests will be managed in accordance with the Average Rate Application outlined below. The insured should continue to submit all change requests to their agent or broker for accurate record keeping and claims verification purposes. Particular attention should be paid to Item 5, which specifies the type of automobiles that will continue to require reporting to the Company.

Average Rate Application

1. The premium for the Automobile Liability and Physical Damage coverages are average rated. Automobile Liability is rated on a "per unit" basis and Automobile Physical Damage is rated on the basis of the original cost new of the autos.
2. The average rates for Automobile Liability and Physical Damage are the rates applicable at the inception of the policy. Based on the information provided for this proposal and as of the date of this proposal, these rates are as follows:

Liability	\$ 502
PIP	\$ 28
Uninsured Motorist	\$ 68

3. The premium charged at inception is the estimated annual premium based on the number of units and total original cost new for all covered autos on file with the company at inception. The insured is to submit a current schedule of owned automobiles as of the expiration of the policy and the total earned premium will be computed on the basis of the average net change in units and their corresponding original cost new for the policy term.
4. All autos added using the "Average Rate Guidelines" will carry the same Liability limits and Physical Damage deductibles issued at policy inception for autos of the same type.
5. The following autos are not eligible:

- Any auto with an original cost new over \$100,000
- Any auto meeting the ISO definition of "Antique" Auto

2/6/2003

Automobile Physical Damage

OPTION 1

Coverage	Valuation	Units	Deductible
Specified Autos			
Comprehensive	Actual Cash Value	75	\$ 500
Collision	Actual Cash Value	75	\$ 500

2/6/2003

AUTOMOBILE

Coverage Agreement

This agreement is designed to cover amounts any protected person is legally required to pay as damages for covered bodily injury and property damage that results from the ownership, maintenance, use, loading or unloading of a covered auto and is caused by an accident. In addition, coverage is provided for covered pollution costs or expense that results from accident which also causes bodily injury or property damage. Coverage also applies for physical damage to covered autos, if shown.

Who is Protected

Public Entity
Elected or Appointed Officials
Board Members

Any permitted user
Volunteer Workers (for use of a covered auto)
Owner of a Commandeered Auto

Other

- Liability coverage for intentional or expected bodily injury and property damage if the injury or damage results from the reasonable use of force to protect people or property.
- Injury to volunteer workers, including firefighters, is excluded.
- Injury to a fellow employee is excluded, unless otherwise shown on the preceding page.
- Physical damage coverage, if written, is extended to provide the following:
 - Coverage for physical damage to covered autos for intentional or expected damage if the physical damage results from the reasonable use of force to protect people or property.
 - Includes coverage for audio and radar detection equipment, if part of the normal inventory of the insureds emergency vehicles.
 - Accidental inflation of airbags \$1,000.
 - Personal belongings in a stolen vehicle \$250.
 - Automatic coverage for commandeered autos.

Program Features and Benefits

AUTOMOBILE REPORTING REQUIREMENTS

In order to provide our insureds better service and administrative efficiency, St. Paul Public Sector Services is pleased to provide the following process for handling mid-term automobile change requests. All requests will be managed in accordance with the Average Rate Application outlined below. The insured should continue to submit all change requests to their agent or broker for accurate record keeping and claims verification purposes. Particular attention should be paid to Item 5, which specifies the types of automobiles that will continue to require reporting to the Company.

Average Rate Application

1. The premium for the Automobile Liability and Physical Damage coverages are average rated. Automobile Liability is rated on a "per unit" basis and Automobile Physical Damage is rated on the basis of the original cost new of the autos.
2. The average rates for Automobile Liability and Physical Damage are the rates applicable at the inception of the policy. Based on the information provided for this proposal and as of the date of this proposal, these rates are as follows:

Comprehensive	0.246
Collision	0.221

3. The premium charged at inception is the estimated annual premium based on the number of units and total original cost new for all covered autos on file with the company at inception. The insured is to submit a current schedule of owned automobiles as of the expiration of the policy and the total earned premium will be computed on the basis of the average net change in units and their corresponding original cost new for the policy term.
4. All autos added using the "Average Rate Guidelines" will carry the same Liability limits and Physical Damage deductibles issued at policy inception for autos of the same type.
5. The following autos are not eligible:

Any auto with an original cost new over \$100,000
Any auto meeting the ISO definition of "Antique" Auto

Commercial Crime

OPTION 1

Coverage	Limit
Employee Theft - Per Employee Coverage, Discovery Form	\$ 250,000
Faithful Performance of Duty Endorsement applies	
Deductible	\$ 2,500
Forgery or Alteration	\$ 10,000
Deductible	\$ 2,500
Inside Premises - Theft of Money & Securities	\$ 10,000
Deductible	\$ 2,500

The following additional exclusions apply:

Treasurer or tax collector excluded under Employee Theft.

Employees required by law to be individually bonded excluded under Employee Theft.

Law enforcement officials excluded under Faithful Performance of Duty Endorsement.

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Umbrella Occurrence

OPTION 1

Coverage	Limit
General Total Limit	\$ 1,000,000
Products & Completed Work Total Limit	\$ 1,000,000
Personal Injury Each Person Limit	\$ 1,000,000
Advertising Injury Each Person Limit	\$ 1,000,000
Law Enforcement Liability Each Wrongful Act Limit	\$ 1,000,000
Each Event Limit	\$ 1,000,000
Deductible Per Event	\$ 10,000

Coverage is provided over the following underlying each event or each wrongful act limit:

General Liability (Occurrence)	\$ 2,000,000
Auto Liability	\$ 2,000,000
Law Enforcement Liability (Occurrence)	\$ 2,000,000

The following are included:

Government Unit Endorsement
Law Enforcement Liability Endorsement

The following additional exclusions apply:

Mold, Other Fungi, Or Bacteria Exclusion Endorsement
Employment Related Practices Exclusion Endorsement
Failure to Supply Services Exclusion Endorsement
Health Care Professional Services Exclusion Endorsement
Injury to Volunteer Firefighters Exclusion Endorsement
Public Use of Property Exclusion Endorsement (eminent domain exclusion)

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Program Features and Benefits

UMBRELLA EXCESS LIABILITY

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Coverage Agreement

This agreement is designed to provide excess limits above primary coverage for bodily injury, property damage, personal injury and advertising injury that results from a catastrophic event. "Drop down" coverage responds to a reduction in the available primary insurance limit as a result of an impaired each event limit and replaces the primary insurance should the underlying total limit be exhausted. Coverage is on a broader than primary basis.

Who is Protected

Follows the primary.

Other

- Sewer back up and failure to supply services are excluded.
- Coverage does not apply over Employee Benefit Plans Administration Liability, Public Entity Management Liability or Health Care Professional Liability.
- Deductible applies only to losses covered by the Umbrella Excess but not covered under the primary.

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**Excess Errors and Omissions Liability
Claims-Made**

OPTION 1

Coverage	Limit
Total Limit	\$ 1,000,000

Coverage is provided over the following underlying each wrongful act limit:

Public Entity Management Liability (Claims-Made)	\$ 2,000,000
Employee Benefit Plans Administration Liability	\$ 2,000,000

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Program Features and Benefits

EXCESS ERRORS AND OMISSIONS LIABILITY

Coverage Agreement

This agreement is designed to provide excess limits above primary coverage for damages *other than* bodily injury, property damage, personal injury and advertising injury that results from a catastrophic event. "Drop down" coverage responds to a reduction in the available primary insurance limit as a result of an impaired each wrongful act limit and replaces the primary insurance should the underlying total limit be exhausted. Coverage is on a following form over primary basis.

Who is Protected

Follows the primary.

Other

- Coverage does not apply over General Liability, Auto Liability, Law Enforcement Liability or any other coverage providing bodily injury, property damage, personal injury or advertising injury.

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PREMIUM SUMMARY

DESCRIPTION OF COVERAGE	PREMIUM
Property	\$ 19,072.00
Equipment Breakdown	\$ 895.00
Inland Marine	\$ 20,940.00
General Liability	\$ 36,025.00
Employee Benefit Plans Administration Liability	\$ 439.00
Law Enforcement Liability	\$ 48,744.00
Public Entity Management Liability	\$ 2,572.00
Public Entity Employment Practices Liability	\$ 40,429.00
Auto Physical Damage	\$ 7,883.00
Crime	\$ 1,463.00
Auto Liability	\$ 46,679.00
Umbrella	\$ 11,621.00
Total Estimated Premium	\$ 236,762.00



1305 U. S. Hwy. 79
Carthage, TX. 75633

903-693-7856
903-693-7894

To Judge Anderson and Panola County Commissioners Court:

I would like to add to the agenda of Commissioners Court to be held 02/10/03 for approval :

Item 1- to increase fuel cost from \$1.79 per gallon to \$1.99 per gallon effective 02/11/03.

Item 2 -to enter in to agreement with TX-DOT RAMP-Repair And Maintenance Program for 50% matching funds for costs incurred by Panola County Airport in 2003 for items listed.

- A) Herbicide
- B) Contract maintenance of Non Directional Beacon
- C) Bulb replacements for airside and approach aids.

~~Item 3 -to discuss closed bid auction for Airport Surplus Inventory.~~

Thank you,
Joe Foster - Airport Manager

RECORDED _____ O'CLOCK _____ M. ON THE _____ DAY OF _____ 2003

MICKEY DORMAN, COUNTY CLERK, P. C. T.

Mickey Dorman