

State of Texas  
County of Panola

On this [13<sup>th</sup> day of November, 2018](#), the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Ronnie LaGrone	Commissioner, Precinct #1
Dale LaGrone	Commissioner, Precinct #4

Commissioners John Gradberg and Craig M. Lawless were absent. Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge. Attached to and made a part of these minutes is a list of other [attendees](#) and the office or organization that each represents. The following proceedings were held at this meeting:

**PRAYER:** Commissioner Ronnie LaGrone gave the prayer.

**OPEN MEETING:**

1. **CITIZEN COMMENTS:**

There were no citizen comments.

2. **COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

4. **CONSENT ITEMS:**

**PERSONNEL**

- a. To ratify and record a change in salary for David Jones, Detention Officer with the Panola County Sheriff's Department, from \$13.91 to \$15.08 per hour effective October 23, 2018.
- b. To record the employment of Robert Hudnall as a Detention Officer with the Panola County Sheriff's Department effective November 9, 2018 at the rate of \$13.91 per hour.

**ROAD & BRIDGE**

- a. None

**MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of October, 2018.

- b. To authorize the County Auditor to advertise for sealed bids for the purchase of Aviation Gasoline 100LL and Jet A Fuel for the Panola County Airport – Sharpe Field. Bid specifications are available in the County Judge’s Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened December 11, 2018 at 1:30 PM.
- c. To approve and record the Panola County Criminal District Attorney’s Chapter 59 Asset Forfeiture Report for the period September 1, 2017 through August 31, 2018.
- d. To record the Panola County Criminal District Attorney Hot Check Fee Budget, State Forfeiture Budget, State Apportionment Budget and State Longevity Pay Supplement Revenues Budget for Fiscal Year 2019.
- e. To approve and record Panola County Criminal District Attorney Federal Forfeiture Revenues Budget for Fiscal Year 2019.
- f. To ratify and record the Self-Monitoring Review Certification for STEP Project for Deadwood Water Supply Corporation TxCDBG No. 7216026.
- g. To canvass the results of the November 6<sup>th</sup> General Election; and to certify said results to the Secretary of State’s Office.
- h. To record a copy of the Panola County Juvenile Probation Department proposed Budget Amendment #1 for Fiscal Year 2019; and to record written statement containing date, time and place said proposed budget amendment will be finalized and adopted.
- i. To approve and record 2018 Budget Amendment No. 21.

**REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Veterans Service Officer William G. Morris; PCSD Detention Officers Shelly Avery, Jared Bailey, Colby Baker, Gary Beatriz, Ashley Esquivel, Haley Grimsley, Hunter Hutto (2), Stephen Long, Colton McNair, Karen Naylor, Tevin Ratcliff and Dennis Smith; and Panola County Courthouse Security Brant Shrell.

Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve the Consent Items. The motion passed unanimously, with Commissioners John Gradberg and Craig M. Lawless absent.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF MINUTES.

- 5. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed unanimously, with Commissioners John Gradberg and Craig M. Lawless absent. SEE [PAYMENT REGISTER](#) ATTACHED.
- 6. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve payment of current Panola County Payroll as prepared and submitted by the County Treasurer. The motion passed unanimously, with Commissioners John Gradberg and Craig M. Lawless absent. SEE [PAYROLL DISTRIBUTION REGISTER](#) ATTACHED.

7. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to award the contract for electrical repairs, maintenance and installation work to **Craig Electric**. The motion passed unanimously, with Commissioners John Gradberg and Craig M. Lawless absent. SEE [BID](#) ATTACHED.
8. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to award the contract for housekeeping services for the Panola County Courthouse, Annexes, Judicial Center, Panola County Sheriff's Department, Panola County Detention Center, Road and Bridge Warehouse Restrooms, Probation Offices and Exposition Center to **D & C Cleaning**. The motion passed unanimously, with Commissioners John Gradberg and Craig M. Lawless absent. SEE [BID](#) ATTACHED.
9. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to approve the Holiday Schedules for 2019. The motion passed unanimously, with Commissioners John Gradberg and Craig M. Lawless absent. SEE [SCHEDULE](#) ATTACHED.
10. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve a Health Services Agreement between Southern Health Partners and Panola County for Inmate Health Services. The motion passed unanimously, with Commissioners John Gradberg and Craig M. Lawless absent. SEE [CONTRACT](#) ATTACHED.
11. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to approve a 60 month Lease Agreement between Xerox and Panola County for a copier for the Panola County Sheriff's Department. The motion passed unanimously, with Commissioners John Gradberg and Craig M. Lawless absent. SEE [CONTRACT](#) ATTACHED.
12. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve a 60 month Lease Agreement between Xerox and Panola County for a copier for the Panola County District Clerk's Office. The motion passed unanimously, with Commissioners John Gradberg and Craig M. Lawless absent. SEE [CONTRACT](#) ATTACHED.
13. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to terminate the 2018 Towing Contract between Cutter Towing and Panola County; and to discuss and act upon awarding the contract to the lowest bid, LaGrone Towing. The motion passed unanimously, with Commissioners John Gradberg and Craig M. Lawless absent. SEE [INFORMATION](#) ATTACHED.
14. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to return to the original offer presented to the Court from Enterprise Products in regard to a possible tax abatement, and proceed from that point. The motion passed unanimously, with Commissioners John Gradberg and Craig M. Lawless absent. SEE [INFORMATION](#) ATTACHED.
15. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve an ACH Originator Agreement for online banking between Panola County Tax Assessor and First State Bank and Trust Company. The motion passed unanimously, with Commissioners John Gradberg and Craig M. Lawless absent. SEE [AGREEMENT AND INFORMATION](#) ATTACHED.
16. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to appoint Kay Mauritzen as Vice-Chairperson and Becky Austin as Secretary of the Panola County Historical Commission, both effectively immediately. The motion passed unanimously, with Commissioners John Gradberg and Craig M. Lawless absent. SEE [APPOINTMENTS](#) ATTACHED.
17. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve a quote from All About Trees for removal of one pine tree on County

Road #184. The motion passed unanimously, with Commissioners John Gradberg and Craig M. Lawless absent. SEE [QUOTE](#) ATTACHED.

18. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to authorize the County Judge to execute the Project Completion Report, Construction Contract Change Order, Performance Modification #2, Certificate of Construction Completion and Draw 10/Match 3 in regard to Contract #7216360 on behalf of Fair Play Water Corporation. The motion passed unanimously, with Commissioners John Gradberg and Craig M. Lawless absent. SEE [DOCUMENTS](#) ATTACHED.

The meeting adjourned at 1:48 PM.

Dated this 13<sup>th</sup> day of November, 2018.

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LeeAnn Jones, County Judge, Panola County, Texas

State of Texas  
County of Panola

I, Bobbie Davis, Panola County Clerk, attest that the foregoing is a true and accurate accounting of the [Commissioners Court's authorized proceedings for November 13, 2018](#).

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Bobbie Davis, County Clerk, Panola County, Texas

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Date