

State of Texas
County of Panola

On this [5th day of March, 2019](#), the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Ronnie LaGrone	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator. Attached to and made a part of these minutes is a list of other [attendees](#) and the office or organization that each represents. The following proceedings were held at this meeting:

PRAYER: Commissioner David Cole gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

There were no citizen comments.

2. **COMMISSIONERS' REPORTS:**

Commissioner Ronnie LaGrone reported that repairs and improvements were completed at the Exposition Building prior to the Panola County Livestock Show, which was a success.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the resignation of Shelley Murff as a Deputy with the Panola County Clerk's Office effective February 20, 2019 at 10:00 AM.
- b. To record the employment of Demetra Ware as a Deputy Clerk with the Panola County Tax Office – Auto Registration Office, effective March 6, 2019 (upon successful completion of the drug test and physical) at the rate of \$14.38 per hour.
- c. To record the employment of April Ham as a Deputy Clerk with the Panola County District Clerk's Office, effective March 11, 2019 (upon successful completion of the drug test and physical) at the rate of \$14.38 per hour.
- d. To record the separation of Randy LaGrone as a Foreman with the Panola County Road and Bridge Department, Precinct #3 effective February 26, 2019 at 5:00 PM.
- e. To record the resignation of Stephen Long as a Detention Officer with the Panola County Sheriff's Department effective March 15, 2019.

- f. To record the resignation of Dalton Tanner as a Detention Officer with the Panola County Sheriff's Department effective March 15, 2019.

ROAD & BRIDGE

- a. To authorize the County Auditor to advertise for sealed bids for asphalt materials for use by the Panola County Road and Bridge Department. Bid specifications will be available in the Panola County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas 75633. Bids will be opened at a future meeting of the Panola County Commissioners' Court scheduled for Tuesday, April 2, 2019 at 1:30 PM.
- b. To approve and record a request by MarkWest Energy East Texas Gas Company, LLC to place a 24" steel pipeline within the right-of-way of Panola County Roads #201, #202, #301, #302 and #303.
- c. To approve and record a request by MarkWest Energy East Texas Gas Company, LLC to place a 16" steel pipeline within the right-of-way of Panola County Road #305.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of February, 2019.
- b. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Sheriff's Department and Panola County for fiscal year ending December 31, 2018.
- c. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Criminal District Attorney's Office and Panola County for fiscal year ending December 31, 2018.
- d. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Office of Panola County Constable, Precincts #1 and #4 and Panola County for fiscal year ending December 31, 2018.
- e. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Office of Panola County Constable, Precincts #2 and #3 and Panola County for fiscal year ending December 31, 2018.
- f. To ratify and record Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Panola County Sheriff's Department for fiscal year ending December 31, 2018.
- g. To ratify and record Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Panola County Constable, Precincts #1 and #4 for fiscal year ending December 31, 2018.
- h. To ratify and record Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Panola County Constable, Precincts #2 and #3 for fiscal year ending December 31, 2018.
- i. To record the audit on the Panola County Detention Center's Commissary Accounts.
- j. To approve and record 2018 Budget Amendment No. 29.

- k. To approve and record 2019 Budget Amendment No. 4.
- l. To record Panola County Juvenile Probation Department's Financial Statements for fiscal year ending August 31, 2018.
- m. To record Panola County Community Supervision and Corrections Department's Financial Statements for fiscal year ending August 31, 2018, 4th Quarter Financial Report for Fiscal Year 2018 and Statement of Financial Condition August 31, 2018.
- n. To accept and record a donation of \$29,254.96 from Carthage Service League for a digital sign for The Sammy Brown Library.
- o. To record 2018 Certificate of Compliance from County Treasurers' Association of Texas for completion of required hours of continuing education for Panola County Treasurer Joni Reed.
- p. To record 2018 Certificate of Compliance from County Treasurers' Association of Texas for completion of required hours of investment training for Panola County Treasurer Joni Reed.
- q. To approve and record Panola County Investment Report for 4th Quarter fiscal year 2018.
- r. To authorize the County Auditor to advertise for sealed bids for jail security system upgrade for use by the Panola County Detention Center. Bid specifications will be available in the Panola County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas 75633. Bids will be opened at a future meeting of the Panola County Commissioners' Court scheduled for Tuesday, April 2, 2019 at 1:30 PM.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Deputy Constable, Precincts #2 and #3 Charles Blue (3); Panola County Deputy County Clerk Gina Goldman; PCSD Deputy Hollie Mojica; Panola County Judge LeeAnn Jones; PCSD Detention Office Kassi Orbaugh; PCSD Deputy Richard Mojica; Panola County Veterans Service Office William G. Morris; PCSD Civil Process Deputy Kimberly D. Gray; PCSD Jail Administrator Tina McMullen; PCSD Assistant Jail Administrator Tabitha Martinez; PCSD Deputy Jeremy Nagle; and PCSD Deputy Josh Nagle.

Commissioner Ronnie LaGrone moved and Commissioner David Cole seconded the motion to approve the Consent Items. The motion passed unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF MINUTES.

- 5. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed unanimously. SEE [PAYMENT REGISTER](#) ATTACHED.
- 6. Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County Payroll as prepared and submitted by the County Treasurer. The motion passed unanimously. SEE [PAYROLL DISTRIBUTION REGISTER](#) ATTACHED.

7. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve the employment of Andrew Bjorgaard as an Operator with the Panola County Road and Bridge Department, Precinct #1, effective March 6, 2019 at the rate of \$17.46 per hour. The motion passed unanimously. SEE [LETTER](#) ATTACHED.
8. Commissioner Craig M. Lawless moved and Commissioner David Cole seconded the motion to approve a quote from Warren Truck and Trailer for installing a dump bed on a 2007 1-Ton Dodge unit #703 for use by the Panola County Road and Bridge Department, Precinct #3. The motion passed unanimously. SEE [ORDER](#) ATTACHED.
9. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve an engagement letter from Rachel Payne, CPA, PLLC for capital asset listing and depreciation schedules services. The motion passed unanimously. SEE [ENGAGEMENT LETTER](#) ATTACHED.
10. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to declare as surplus property the pickup driven by Panola County Constable, Precincts #1 and #4 Bryan Murff: 2010 Ford F-150 Truck, VIN 1FTEW1C86AFD968848; and to approve it's trade-in with Reliable Chevrolet. The motion passed unanimously. SEE [LETTER](#) ATTACHED.
11. Following a report by attorney Robert Underwood, Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to approve the Right-of-Way Agreement and Addendums with MarkWest Energy East Texas Gas Company, LLC for 2 pipelines, 50 foot permanent right-of-way on three tracts; a 24.038 acre tract and a 41.73 acre tract in the Ben Wallace Survey, A-711 and a 4.862 acre tract in the H. M. Hendricks Survey, A-807 for a total distance of 1107.04 feet. The motion passed unanimously. SEE [QUOTE](#) ATTACHED.
12. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to accept a total loss settlement offer for a 2015 Ford F750, VIN 3FRXF7FE2FV524875 in the amount of \$54,610.00 and authorize the County Auditor to transfer title to Travelers Insurance. The motion passed unanimously. SEE [INFORMATION](#) ATTACHED.
13. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to approve the purchase of a 2018 Ford F-750 from Chastang Ford through BuyBoard Contract #521-16 for use by Panola County Road and Bridge Department, Precinct #4. The motion passed unanimously. SEE [PURCHASE ORDER](#) ATTACHED.
14. Commissioner Ronnie LaGrone moved and Commissioner David Cole seconded the motion to approve a proposal from C E Marler and Associates for drainage repair work at the Panola County Medical Plaza. The motion passed unanimously. SEE [PROPOSAL](#) ATTACHED.
15. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to adopt Order #2019-03 granting applicable exemption on professional services per Texas Local Government Code 262.024 for Panola County for fiscal year 2019. SEE [ORDER](#) ATTACHED.
16. Commissioners entered closed session at 1:45 PM and ended at 2:45 PM.
17. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to engage attorney Collin Underwood to re-write the hangar lease agreement for Panola County Airport – Sharpe Field and notify all hangar lessors of the new agreements; and to approve, effective immediately, all lease payments will be collected by the County Treasurer's Office. The motion passed unanimously. SEE [INFORMATION](#) ATTACHED.

Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the creation of a new position of Assistant District Attorney with a maximum \$85,000 annual salary; and to approve an increase in salary for the current Assistant District Attorney to an annual salary of \$86,000, effective on the date the new Assistant District Attorney begins work. The motion passed unanimously.

Commissioner Dale LaGrone moved and Commissioner David Cole seconded the motion to authorize Commissioner Ronnie LaGrone to negotiate with Carthage City Manager Steve Williams for the purchase of real estate owned by the City of Carthage in front of the Exposition Building for possible construction of a new office building for county offices. The motion passed unanimously.

The meeting adjourned at 3:00 PM.

Dated this 5th day of March, 2019.

LeeAnn Jones, County Judge, Panola County, Texas

State of Texas
County of Panola

I, Bobbie Davis, Panola County Clerk, attest that the foregoing is a true and accurate accounting of the [Commissioners Court's authorized proceedings for March 5, 2019.](#)

Bobbie Davis, County Clerk, Panola County, Texas

Date