State of Texas
County of Panola

On this 2nd day of April, 2019, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge (delayed arrival)
Ronnie LaGrone	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting, with Commissioner Ronnie LaGrone presiding:

PRAYER: Commissioner David Cole gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

   There were no citizen comments.

2. **COMMISSIONERS' REPORTS:**

   Commissioner Ronnie LaGrone reported that work is proceeding on the drainage problems near the medical complex in the city. He also reported that an architectural firm is working on plans for the proposed voter/extension office at the Exposition Building property.

3. **COUNTY JUDGE'S REPORT:**

   There was no County Judge's Report.

4. **CONSENT ITEMS:**

PERSONNEL

a. To record a change in status of employment for Joyce Wilder from Bailiff/Courthouse Security/Court Clerk for the 123rd Judicial District Court and County Court at Law effective March 29, 2019 to Detention Corporal with the Panola County Sheriff's Department effective March 30, 2019 at $16.93 per hour.

b. To record the resignation of Gary Beatriz as a Detention Officer with the Panola County Sheriff's Department effective March 29, 2019.

c. To record a change in assignment for Shelly Avery from Detention Corporal at a rate of $16.93 per hour to Detention Officer with the Panola County Sheriff's Department effective March 16, 2019 at the rate of $15.39 per hour.

d. To record the employment of Eric S. McPherson as Assistant District Attorney with the Panola County Criminal District Attorney's Office effective March 30, 2019 at the rate of $85,000.00 per year.

d. To ratify and record a budgeted raise for Katie Nielsen, Assistant District Attorney, effective March 6, 2019.

ROAD & BRIDGE

a. To approve and record a request by Gemini Gulfcoast Pipeline, LLC to place a 36" line within the right-of-way of Panola County Roads #320, #401 and #447.

MISCELLANEOUS

a. To approve minutes of Commissioners' Court meetings held during the month of March, 2019.

b. To record 2019 Certificate of Participation from V.G. Young Institute of County Government for completing 20 hours of educational training for Panola County Commissioner, Precinct #1 Ronnie LaGrone.

c. To record 2019 Certificate of Participation from V.G. Young Institute of County Government for completing 20 hours of educational training for Panola County Commissioner, Precinct #3 Craig Lawless.

d. To record 2019 Certificate of Participation from V.G. Young Institute of County Government for completing 20 hours of educational training for Panola County Commissioner, Precinct #4 Glen Dale LaGrone.

e. To record 2019 Certificate of Membership from Texas Association of Counties for completing investment education for Panola County Treasurer Joni Reed.

f. To approve and record 2019 Budget Amendment No. 6.

g. To approve and record Pro Rate Tobacco Settlement Distribution County Expenditure Statement - 2019.

h. To ratify and record Fixed Account Amendment to Group Flexible Purchase Payment Deferred Variable Annuity Contract between Nationwide and Panola County.

i. To record 2018 Texas Association of Counties Risk Management Pool Zero Lost Time Award.

j. To approve and record the Affordable Care Act Reporting and Tracking Service (ARTS) Renewal Confirmation Program Agreement between Texas Association of Counties Health and Employee Benefits Pool and Panola County.

k. To record the Certificate of Compliance for the Panola County Jail regarding jail inspection.

REQUESTS FOR CONFERENCE ATTENDANCE

a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Victim Assistant Coordinator Virginia (Ginger) Hawkins; PCSD Deputies Chris Dickerson and Travis Wilson; PCSD Assistant Jail Administrator Tabitha Martinez; PCSD Criminal Investigator James Ferris; Panola County District Clerk Lindsey Smith (2);

PCSD Detention Transport Officer Ronnie Endsley; and Panola County Tax Assessor/Collector Holly Gibbs (2).

Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion passed unanimously, with County Judge LeeAnn Jones absent.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF MINUTES.

County Judge LeeAnn Jones arrived and presided over the remainder of the meeting.

5. Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed unanimously. SEE PAYMENT REGISTER ATTACHED.

6. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to approve payment of current Panola County Payroll as prepared and submitted by the County Treasurer. The motion passed unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.

7. A public hearing was held on lowering the speed limit on Panola County Roads #325 and #326. No comments were offered. SEE NOTICE ATTACHED.

8. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to adopt Order #2019-04 setting the speed limit on Panola County Roads #325 and #326 to 30 MPH. The motion passed unanimously. SEE ORDER ATTACHED.

9. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to award the contract for asphalt materials for road maintenance for use by the Panola County Road and Bridge Department to **Longview Asphalt, Inc**. The motion passed unanimously. SEE BID ATTACHED.

10. Sealed bids were opened for a jail security system upgrade for the Panola County Detention Center. After review and recommendation by Sheriff's Department personnel, action will be taken at a future meeting of the Court. SEE BIDS ATTACHED.

11. Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to proclaim the month of April, 2019 Child Abuse Prevention Month in Panola County. The motion passed unanimously. SEE PROCLAMATION ATTACHED.

12. Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to adopt a resolution regarding the replacement of the off system bridge that crosses Beck Creek on Panola County Road #173 and Irons Creek on Panola County Road #224; and to approve Advance Funding Agreement for Bridge Replacement or Rehabilitation Off the State System between Panola County and the State of Texas. The motion passed unanimously. SEE INFORMATION ATTACHED.

13. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to declare 111 used/discarded tires surplus property from the Panola County Road and Bridge Department. The motion passed unanimously.

14. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to approve a new cell phone line with Verizon for use by the Panola County Road and Bridge Department, Precinct #4. The motion passed unanimously.

15. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to declare the following vehicle surplus property: 2018 Chevrolet Tahoe PPV (Silver), VIN 1GNLCDEC5JR276967. The motion passed unanimously. SEE LETTER ATTACHED.

16. Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to accept a total loss settlement offer for a 2018 Chevrolet Tahoe PPV, VIN 1GNLCDEC5JR276967 in the amount of $35,683.75; and to authorize the County Auditor to transfer title to Travelers Insurance. The motion passed unanimously. SEE INFORMATION ATTACHED.

17. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the revision of the Bailiff/Security Officer Job Description. The motion passed unanimously. SEE JOB DESCRIPTION ATTACHED.

18. Commissioners discussed the possibility of replacing former Veterans Service Officer, Jim Young's position on the Grievance Committee. The decision of who to appoint to fill the vacancy was tabled until a future meeting of the Court.

The meeting adjourned at 1:48 PM.

Dated this 2nd day of April, 2019.

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LeeAnn Jones, County Judge, Panola County, Texas

State of Texas
County of Panola

I, Bobbie Davis, Panola County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for April 2, 2019.

_____ _____

Bobbie Davis, County Clerk, Panola County, Texas Date