

State of Texas
County of Panola

On this [21st day of June, 2022](#), the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

David L. Anderson	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other [attendees](#) and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: County Judge David L. Anderson gave the prayer.

OPEN MEETING:

1. CITIZEN COMMENTS:

Keri Vance with the Panola County Chamber of Commerce informed those present of new businesses that have recently opened in Panola County, and the upcoming John Ritter Tribute Showcase and 23rd Annual Texas Country Music Hall of Fame Show.

Butch Marsalis informed those present that Representative Travis Clardy, Texas House District 11, will be speaking on July 7, 2022, 6:30 PM at the Community Room, near Circle M Café in Carthage.

2. COMMISSIONERS' REPORTS:

Commissioner Dale LaGrone reported that the Road and Bridge Department crews have been busy working on roads with the warm weather.

3. COUNTY JUDGE'S REPORT:

County Judge David L. Anderson reported that while we are not yet in need of a burn ban, he is in contact with the Texas Forest Service and they are watching the weather in order to declare a burn ban if necessary.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the resignation of Brandi Atkinson as a Deputy Clerk with the Panola County Tax Assessor-Collector's Office effective June 10, 2022.
- b. To record the employment of Kirstyn Jacks as a Deputy Clerk in the Panola County Tax Assessor-Collector/Auto Registration office effective June 27, 2022 (pending drug test and physical) at the starting salary of \$15.10 per hour.
- c. To record the resignation of Whitney Harrison as a Detention Officer with the Panola County Sheriff's Department effective June 17, 2022.
- d. To record the employment of Reid Peace as a Detention Officer with the Panola County Sheriff's Department effective June 18, 2022 at the rate of \$15.36 per hour.
- e. To record a change in status of employment for Kevin McGuire from Driver to Operator with the Panola County Road and Bridge Department, Precinct #2 effective July 4, 2022 at the rate of \$18.89 per hour.
- f. To record a change in status of employment for John Derflinger from Driver to Operator with the Panola County Road and Bridge Department, Precinct #2 effective July 4, 2022 at the rate of \$18.89 per hour.

ROAD & BRIDGE

- a. To record a contract cancellation letter from East Texas Asphalt Co., Ltd. for crushed limestone materials purchased by the Panola County Road and Bridge Department.
- b. To record a contract cancellation letter from Dodson Trucking Inc. for gravel and iron ore materials purchased by the Panola County Road and Bridge Department.
- c. To ratify and record an Equipment Lease Agreement from Howard-McAneer Equipment Company for (1) RM500 Soil Stabilizer, S/N MB900115 for use by the Panola County Road and Bridge Department, Precinct #1.

- d. To approve and record a request by Rockcliff Energy to place 12” lines within the right-of-way of Panola County Roads #327, #334 and Oilwell Road.
- e. To approve and record a request by Gemini Carthage Pipeline LLC to place a 30” line within the right-of-way of Panola County Road #327.

MISCELLANEOUS

- a. To accept and record Analysis of the GASB Liability Related to Post-Retiree Health Benefits for Panola County as of December 31, 2021.
- b. To record Statement of Officer and Oath of Office forms for Panola County Deputy Tax Assessor-Collector/Auto Registration Candace Pinke.
- c. To record May 2022 Fund Balance Reports.
- d. To record May 2022 Treasurer’s Reports.
- e. To approve and record 2022 Budget Amendment #13.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Judge David L. Anderson; Panola County Sheriff Sarah Fields (2); PCSD Patrol Deputy Travis Wilson; PCSD Investigator Chadd Gray; PCSD Patrol Deputy Calahan Malone; PCSD Patrol Deputy Scott Jones; PCSD Patrol Deputy Quade Davis; Panola County Extension Agent Clarissa Moon; Panola County Court at Law Court Coordinator Gina Goldman; PCSD Patrol Deputy Richard Mojica; PCSD Dispatch Supervisor/Civil Deputy Shakami Manning; and Panola County Treasurer Joni W. Reed.

Commissioner Craig M. Lawless stipulated that “Oilwell Road” referred to in Road and Bridge item d is not a road maintained by the County. Commissioner Lawless moved and Commissioner David A. Cole seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve payment of current Panola County bills as prepared and submitted by

the County Auditor. The motion carried unanimously. SEE [PAYMENT REGISTER ATTACHED](#).

6. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE [PAYROLL DISTRIBUTION REGISTER ATTACHED](#).
7. Mark Mazurek, representing AFLAC, presented information on new dental and vision insurance plans AFLAC is offering. SEE [INFORMATION ATTACHED](#).
8. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to adopt a new 2022 Mileage Reimbursement Schedule, effective July 1, 2022. The motion carried unanimously. SEE [SCHEDULE ATTACHED](#).
9. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to approve a proposal from Sharps Compliance, Inc. for a service fee of \$100 per pick-up of medical waste for the Panola County Detention Center. The motion carried unanimously. SEE [PROPOSAL ATTACHED](#).
10. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to accept and record a letter from Lindsey Smith, Panola County District Clerk, explaining that the only way she can pay individuals called for jury duty is according to the jury selection plan approved by the Panola County Commissioners' Court on May 22, 2000, which remains in effect. The motion carried unanimously. SEE [LETTER ATTACHED](#).
11. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to accept \$1,500.00 from Barksdale Federal Credit Union for termination of ½ the lease for hangar #12 at the Panola County Airport-Sharpe Field on behalf of Mr. Kerry Sweet. The motion carried unanimously. SEE [INFORMATION ATTACHED](#).
12. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to approve a recommendation letter from the County Treasurer and the County Auditor regarding unused vacation time rolled over from 2021. The motion carried unanimously. SEE [LETTER ATTACHED](#).

The meeting adjourned.

Dated this 21st day of June, 2022.

David L. Anderson, County Judge

Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the [Commissioners Court's authorized proceedings for June 21, 2022.](#)

Bobbie Davis, County Clerk

Date