

State of Texas
County of Panola

On this [5th day of July, 2022](#), the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

David L. Anderson	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other [attendees](#) and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Commissioner David A. Cole gave the prayer.

OPEN MEETING:

1. CITIZEN COMMENTS:

Butch Marsalis reminded those present that Representative Travis Clardy, Texas House District 11, will be speaking on July 7, 2022, 6:30 PM at the Community Room, near Circle M Café in Carthage.

Keri Vance with the Panola County Chamber of Commerce informed those present that the work on the side of SH 149 is fiber cable installation, and reported new businesses in the county.

2. COMMISSIONERS' REPORTS:

Commissioner David A. Cole reported that the Road and Bridge Crews are busy working on roads and the Commissioners are trying to get road materials.

3. COUNTY JUDGE'S REPORT:

There was no County Judge's report.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the employment of Isaiah Daniels as a Detention Officer with the Panola County Sheriff's Department effective June 25, 2022 at the rate of \$15.36 per hour.
- b. To record a change in status of employment for Brittany Odom from Temporary Clerk to Part-Time Clerk with the office of Panola County Justice of the Peace, Precincts 1 and 4 effective July 1, 2022 at the same rate of pay.

ROAD & BRIDGE

- a. To approve and record a request by Tops Pipeline, LLC to place 16" lines within the right-of-way of Panola County Roads #311 and #3101.
- b. To record a contract cancellation letter from S. D. Twomey Trucking for gravel and iron ore materials purchased by the Panola County Road and Bridge Department.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of June, 2022.
- b. To approve and record 2022 Budget Amendment No. 14.
- c. To authorize the County Auditor to advertise for sealed bids for iron ore. Bids to be opened at a Regular Session of Commissioners' Court scheduled for August 2, 2022 at 1:30 PM. Specifications available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas and at the County Warehouse, 1121 E. Sabine, Carthage, Texas.
- d. To authorize the County Auditor to advertise for sealed bids for gravel. Bids to be opened at a Regular Session of Commissioners' Court scheduled for August 2, 2022 at 1:30 PM. Specifications available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas and at the County Warehouse, 1121 E. Sabine, Carthage, Texas.
- e. To record Statement of Officer and Oath of Office forms for Panola County Tax Assessor-Collector/Auto Registration Deputy Clerk Kirstyn Jacks.

- f. To record compiled financial statements for the Panola County Emergency Services District #1 for year ending December 31, 2021.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Clerk Deputy Jackie McDonald; PCSD Telecommunications Operator Kaylee Sparks; and PCSD Telecommunications Operator Marissa Harrison.

Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE [PAYMENT REGISTER](#) ATTACHED.
6. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE [PAYROLL DISTRIBUTION REGISTER](#) ATTACHED.
7. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to award the bid for crushed limestone for road maintenance to Dodson Trucking. The motion carried unanimously. SEE [BID](#) ATTACHED.
8. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to appoint Holly Gibbs as Panola County's representative to calculate and publish the No-New-Revenue Tax Rate and Voter-Approval Tax Rate Schedules for Tax Roll Year 2022 (Tax Code 26.04). The motion carried unanimously. SEE [APPOINTMENT](#) ATTACHED.
9. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to adopt Order #2022-08 increasing the change fund for the Panola County Auto Registration Office. The motion carried unanimously. SEE [ORDER AND LETTER](#) ATTACHED.
10. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve a sales order from Fidlar Services for installation, configuration and training of Swift Services for the Panola County Clerk's Office. The motion carried unanimously. SEE [SALES ORDER](#) ATTACHED.

11. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve a sales order from Fidar Services for the installation, configuration and training of the new AVA for the Panola County Clerk’s Office. The motion carried unanimously. SEE [SALES ORDER](#) ATTACHED.
12. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to adopt Order #2022-09 prohibiting outdoor burning in Panola County. The motion carried unanimously. SEE [ORDER](#) ATTACHED.
13. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve a proposal from Scott-Merriman for preservation of books in the Panola County District Clerk’s Office. The motion carried unanimously. SEE [INFORMATION AND PROPOSAL](#) ATTACHED.
14. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to approve a proposal from Koetter Fire Protection LLC for fire sprinkler inspection and repairs to the fire pump for the Panola County Detention Center. The motion carried unanimously. SEE [PROPOSAL](#) ATTACHED.
15. No action taken.

The meeting adjourned at 1:49 PM.

Dated this 5th day of July, 2022.

David L. Anderson, County Judge

Date

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I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the [Commissioners Court’s authorized proceedings for July 5, 2022](#).

Bobbie Davis, County Clerk

Date