

State of Texas
County of Panola

On this [11th day of October, 2022](#), the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

David L. Anderson	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other [attendees](#) and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: County Judge David L. Anderson gave the prayer.

OPEN MEETING:

1. CITIZEN COMMENTS:

Clarissa Moon, Agrilife Extension Agent, announced an employee wellness program she has implemented. She invited all county employees to participate in a walking group to meet twice weekly for 15 minute walks.

Keri Vance, Executive Director of Panola County Chamber of Commerce, reported that Potlatch was a success, announced upcoming business openings, the Panola College Anniversary Celebration, and the upcoming Economic Development Workshop.

Andy Coats addressed the Court concerning the recent purchase of real property by the County.

2. COMMISSIONERS' REPORTS:

David A. Cole, Commissioner Precinct #2 reported that the bridge on CR 224 should be completely repaired and open by the end of the month. The recent repairs were funded by a TxDOT grant.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record an increase in salary to \$23.55 per hour for Billy Stutes, Mechanic with the Panola County Road and Bridge Department, Precinct #1 effective October 24, 2022.
- b. To record an increase in salary to \$15.60 per hour for Kirstyn Jacks, Deputy Clerk with the Panola County Tax Assessor's Office effective October 8, 2022.
- c. To record a change in status of employment for Brant Shrell from Courthouse Security with the Panola County Sheriff's Department effective October 21, 2022 to Operator with the Panola County Road and Bridge Department, Precinct #1 effective October 22, 2022 at the rate of \$19.77 per hour.
- d. To record the appointment of Brant Shrell as a Reserve Deputy with the Panola County Sheriff's Department effective October 22, 2022.
- e. To record the employment of Brittany Collins as a Detention Officer with the Panola County Sheriff's Department effective October 5, 2022 at the rate of \$15.36 per hour.
- f. To record an increase in salary to \$16.66 per hour for Reid Peace, Detention Officer with the Panola County Sheriff's Department effective October 8, 2022.
- g. To record an increase in salary to \$16.66 per hour for Isaiah Daniels, Detention Officer with the Panola County Sheriff's Department effective October 8, 2022.

ROAD & BRIDGE

- a. To approve and record a request by Slant Operating LLC to place a temporary collapsible 12" line within the right-of-way of Panola County Road #235.

- b. Item “e” under the consent portion of the Road and Bridge agenda for the August 30, 2022 Commissioners’ Court regular meeting should be corrected to reflect that the donation of material (oil) valued at \$49,011.20 was received in monetary form from KJE Oil and Gas LLC and applied in its full amount to purchase road oil for County Roads #155 and #158.

MISCELLANEOUS

- a. To approve minutes of Commissioners’ Court meetings held during the month of September, 2022.
- b. To authorize the County Auditor to advertise for sealed bids for electrical repairs, maintenance and installation work for all county owned buildings for the year. Bid specifications are available in the County Judge’s Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened November 8, 2022 at 1:30 PM.
- c. To authorize the County Auditor to advertise for sealed bids for housekeeping services for the Panola County Courthouse, Judicial Center, Panola County Sheriff’s Department, Panola County Detention Center, Probation Offices, Road and Bridge Warehouse offices and restrooms, and Exposition Center. Bid specifications are available in the County Judge’s Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened November 8, 2022 at 1:30 PM.
- d. To approve and record a Lease Agreement between Holly Hammons and Panola County for office building property located at 318 Brownwood Circle, Lot 1, Block 50, Carthage, Texas.
- e. To approve and record 2022 Budget Amendment No. 21.
- f. To authorize the County Auditor to advertise for sealed bids for the replacement of the roof at the Panola County Courthouse. Bids to be opened November 8, 2022 at 1:30 PM. Specifications available in the County Judge’s Office, 110 S. Sycamore, Room 216-A, Carthage, Texas.
- g. To authorize the County Auditor to advertise for sealed bids for the replacement of the roof at the Panola County Expo Building. Bids to be opened November 8, 2022 at 1:30 PM. Specifications available in the County Judge’s Office, 110 S. Sycamore, Room 216-A, Carthage, Texas.
- h. To record September 2022 Treasurer’s Report.
- i. To record September 2022 Fund Balance Report prepared by the Panola County Auditor’s Office.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): PCSD Patrol Deputy Jeff Martin; PCSD Patrol Deputy Jason Gradberg; Panola County Child Welfare Board Members Paulette Goree and Gloria Adams; PCSD Detention Officer Isaiah Daniels; and PCSD Detention Officer Reid Peace.

Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE [PAYMENT REGISTER](#) ATTACHED.
6. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE [PAYROLL DISTRIBUTION REGISTER](#) ATTACHED.
7. Following the presentation of the proclamation by Megan Johnson of the Women's Center of East Texas, Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to proclaim October, 2022 as Domestic Violence Awareness Month in Panola County. The motion carried unanimously. SEE [PROCLAMATION](#) ATTACHED.
8. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve posting a petition to extend a portion of Panola County Road #464. The motion carried unanimously. SEE [PETITION AND INFORMATION](#) ATTACHED.
9. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to adopt a Resolution for the Indigent Defense Grant Program. The motion carried unanimously. SEE [RESOLUTION](#) ATTACHED.
10. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to adopt Order #2022-18 prohibiting outdoor burning in Panola County. The motion carried unanimously. SEE [ORDER](#) ATTACHED.
11. a. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to award the bid for road oil (cracked fuel oil) to **Bryan & Bryan Asphalt LLC**. The motion carried unanimously. SEE [BID](#) ATTACHED.

- b. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to table the award of the bid for corrugated steel pipe culverts until the October 25, 2022 meeting of Commissioners' Court. The motion carried unanimously.
- c. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to award the bid for polyethylene corrugated culverts to **Coburn's Supply Company**. The motion carried unanimously. SEE [BID](#) ATTACHED.
- d. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to award the bid for gravel to **Dodson Trucking Inc.** The motion carried unanimously. SEE [BID](#) ATTACHED.
- e. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to award the bid for used railroad tank cars/flat cars to **The Railroad Yard Inc.** The motion carried unanimously. SEE [BID](#) ATTACHED.
- f. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to award the bid for concrete/iron ore to **Dodson Trucking Inc.** The motion carried unanimously. SEE [BID](#) ATTACHED.
- g. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to award the bid for crushed limestone to **Dodson Trucking Inc.** The motion carried unanimously. SEE [BID](#) ATTACHED.
- h. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to award the bid for pug milling to **J & B Production & Service LLC**. The motion carried unanimously. SEE [BID](#) ATTACHED.
- i. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to award the bid for diesel/gasoline to **Velvin Oil Company**. The motion carried unanimously. SEE [BID](#) ATTACHED.
- j. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to award the bid for asphalt materials for road maintenance to **Longview Asphalt Inc.** The motion carried unanimously. SEE [BID](#) ATTACHED.

The meeting adjourned.

Dated this 11th day of October, 2022.

David L. Anderson, County Judge

Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the [Commissioners Court's authorized proceedings for October 11, 2022.](#)

Bobbie Davis, County Clerk

Date