

State of Texas
County of Panola

On this [14th day of February, 2023](#), the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger G. McLane	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator, and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other [attendees](#) and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Commissioner David A. Cole gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

Keri Vance, Executive Director of Panola County Chamber of Commerce, announced new local businesses in the County, a Valentines for Veterans program and upcoming ribbon cuttings for new endeavors.

2. **COMMISSIONER'S REPORTS:**

There were no Commissioners' Reports.

3. **COUNTY JUDGE'S REPORT:**

County Judge Rodger McLane reported that he attended a County Judge's Conference in Lubbock recently; he welcomed Ms. Sherry Parker's class from Carthage High School and fellow Tri-County Board Members in attendance.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the resignation of Karen Naylor as a Detention Corporal with the Panola County Sheriff's Department effective February 24, 2023.
- b. To record a change in status of employment for Matthew Mitchell from Detention Corporal to Deputy Sheriff with the Panola County Sheriff's Department effective February 25, 2023 at the rate of \$24.47 per hour.
- c. To record a change in status of employment for James McBrayer from Detention Officer to Deputy Sheriff with the Panola County Sheriff's Department effective February 25, 2023 at the rate of \$24.47 per hour.
- d. To record the employment of Vuntara Rose as a Deputy Clerk in the Panola County Tax Assessor-Collector/Auto Registration office effective February 13, 2023 (pending drug test and physical) at the starting salary of \$16.55 per hour.

ROAD & BRIDGE

- a. To approve and record a request by Tanos Energy Holdings to place 6" natural gas and 4" poly (in 8" casing) water lines within the right-of-way of Panola County Road #1552.
- b. To approve and record a request by Tanos Energy Holdings to place a 6" natural gas line within the right-of-way of Panola County Road #163.
- c. To approve and record a request by Tanos Energy Holdings to place 6" natural gas and 4" poly (in 8" casing) water lines within the right-of-way of Panola County Road #163.
- d. To approve and record a request by Tanos Energy Holdings to place a 6" natural gas line within the right-of-way of Panola County Road #1631.
- e. To correct and record the Sales Quote for a 2022 John Deere excavator from Doggett, approved in the January 31, 2023 Commissioners' Court meeting to reflect a corrected year model 2021.
- f. To record an Application for Extended Warranty from John Deere Equipment for a 2021 John Deere excavator for Panola County Road and Bridge Department, Precinct #1.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of January, 2023.
- b. To record January 2023 Treasurer's Report.
- c. To record January 2023 Fund Balance Report.
- d. To approve and record Official Bond and Oath for Panola County Constable, Precincts #2 and #3 Brack LaGrone.
- e. To record Statement of Officer and Oath of Office forms for Panola County Deputy Constable, Precincts #2 and #3 Jeremy Nagle.
- f. To record Statement of Officer and Oath of Office forms for Panola County Deputy Sheriff, Bruce Koch.
- g. To record Statement of Officer and Oath of Office forms for Panola County Criminal Investigator James Jablon.
- h. To record Statement of Officer and Oath of Office forms for Panola County Criminal Investigator Andy Nixon.
- i. To record Statement of Officer and Oath of Office forms for Panola County Deputy Sheriff James McBrayer.
- j. To record Statement of Officer and Oath of Office forms for Panola County Deputy Sheriff Matthew Mitchell.
- k. To accept and record a donation of \$500.00 from Shawna Briggs for the purchase of an outside dog kennel for the Panola County Sheriff's Department.
- l. To accept and record a donation of \$1,800.00 from CJ4 Construction LLC for the purchase of an outside dog kennel for the Panola County Sheriff's Department.
- m. To record Certificate of Completion from the County and District Clerks' Association for completing 20 hours of continuing education for 2022 for Panola County Clerk Bobbie Davis.
- n. To approve and record 2023 Budget Amendment No. 4
- o. To authorize the County Auditor to advertise for sealed bids for the purchase of one (1) ¾ ton crew cab truck for the Panola County Road and Bridge Department, Precinct #3. Bid specifications are available in the County Judge's Office, 110 S.

Sycamore, Room 216-A, Carthage, Texas. Bids will be opened March 14, 2023 at 9:00 AM.

- p. To record a Master Subscription Agreement with Govolution, LLC for the financial processing for Panola County Detention Center e-bonds.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Constable, Precincts #2 and #3 Brack LaGrone; Panola County IT Coordinator Barry Tate; Panola County Elections Administrator Loretta Mason; Panola County Elections Deputy Kelsey Gates; PCSD Deputy Sheriff Richard Mojica; Panola County Mental Health/Sex Offender Compliance Deputy Scott Jones; Panola County Justice of the Peace Clerk, Precincts #2 and #3 Maria Hernandez; and Panola County Justice of the Peace Clerk, Precincts #2 and #3 Mary Sue Kiper.

Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE [PAYMENT REGISTER](#) ATTACHED.
- 6. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE [PAYROLL DISTRIBUTION REGISTER](#) ATTACHED.
- 7. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to approve a proposal from Election Systems & Software (ES & S) for twenty-three (23) ExpressPoll Systems with cases and software services for the Panola County Elections Office. The motion carried unanimously. SEE [PROPOSAL AND SALES ORDER](#) ATTACHED.
- 8. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to award the bid for three (3) day cab tandem axle trucks for the Panola County Road and Bridge Department, Precincts #1, #2 and #3 to Longview Truck Center. The motion carried unanimously. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to authorize the County Auditor to pay an invoice

for the afore-mentioned trucks when presented. The motion carried unanimously. SEE [BIDS](#) ATTACHED.

9. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to award the bid for used office equipment previously declared surplus to EndTech. The motion carried unanimously. SEE [BID](#) ATTACHED.
10. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve food item forms for bids solicited for the purchase of food for the Panola County Detention Center. The motion carried unanimously. SEE [FOOD BID SHEET](#) ATTACHED.
11. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to appoint Rose Helen Reid, Carl Anderson, Mark Manning, Kirk Weaver and Steven Hill to the Sexually Oriented Business Order, Permit and License Appeal Board for a one year term commencing February 27, 2023 and ending February 27, 2024. The motion carried unanimously. SEE [APPOINTMENTS](#) ATTACHED.
12. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve pre-employment DOT physicals for new hires to be done through Dr. Hill at Hill Chiropractic in Carthage, Texas; and DOT/CDL physicals will be scheduled through Melanie Earle at the Panola County Road and Bridge Department. The motion carried unanimously. SEE [LETTER](#) ATTACHED.
13. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to authorize the County Judge to publish notice of public hearing for February 28, 2023 at 9:00 AM to lower the speed limit on County Road #312 to 30 MPH pursuant to Section 251.152 of the VTCA Transportation Code. The motion carried unanimously. SEE [NOTICE](#) ATTACHED.
14. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to authorize the County Judge to publish notice of public hearing for February 28, 2023 at 9:00 AM to discuss “No Thru Truck” signs on Panola County roads pursuant to Section 251.152 of the VTCA Transportation Code. The motion carried unanimously. SEE [NOTICE](#) ATTACHED.
15. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to proclaim March 4, 2023 as “Clean Up Panola County Day”. The motion carried unanimously. SEE [PROCLAMATION](#) ATTACHED.
16. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve an Advance Funding Agreement for Bridge Replacement or Rehabilitation Off the State System between Panola County and the State of Texas; to adopt Resolution regarding replacement of the off system bridge that crosses Hoggs

Bayou on CR #201; and to authorize the County Judge to execute Waiver of Local Match Fund Participation Requirement. The motion carried unanimously. SEE [INFORMATION ATTACHED](#).

17. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve a new Verizon cell phone line for use by the Panola County Road and Bridge Department, Precinct #3 Assistant Foreman. The motion carried unanimously. SEE [REQUEST](#) ATTACHED.
18. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to adopt the 207k Resolution concerning law enforcement employees' pay. The motion carried unanimously. SEE [RESOLUTION](#) ATTACHED.
19. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the budget of funds received from the American Rescue Plan Act (ARPA) for Panola County to purchase medical bags for Panola County Volunteer Fire Departments. The motion carried unanimously. SEE [QUOTE](#) ATTACHED.

The meeting adjourned at 9:20 AM.

Dated this 14th day of February, 2023.

Rodger G. McLane, County Judge

Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the [Commissioners Court's authorized proceedings for February 14, 2023](#).

Bobbie Davis, County Clerk

Date