

State of Texas
County of Panola

On this [14th day of March, 2023](#), the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger G. McLane	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator, and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other [attendees](#) and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Retired County Judge David L. Anderson gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

Keri Vance, Executive Director of Panola County Chamber of Commerce, thanked the County for helping to make the ["Clean Up Panola County"](#) Day a success.

2. **COMMISSIONER'S REPORTS:**

There were no Commissioners' Reports.

3. **COUNTY JUDGE'S REPORT:**

County Judge Rodger McLane reported that former Commissioner Doug Cotton, who served the County for twelve years before retiring, passed away earlier this week.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the employment of Lane Wilson as a Detention Officer with the Panola County Sheriff's Department effective March 1, 2023 at the rate of \$16.81 per hour.
- b. To record the resignation of Vuntara Rose as a Deputy Clerk with the Panola County Tax Assessor-Collector/Auto Registration Office effective March 1, 2023 at 5:00 PM.
- c. To record the employment of Reagan Standard as a Deputy Clerk in the Panola County Tax Assessor-Collector/Auto Registration Office effective March 8, 2023 (pending drug test and physical) at the starting salary of \$16.55 per hour.
- d. To record the employment of Bobby Henley as a Temporary Operator with the Panola County Road and Bridge Department, Precinct #3 effective April 3, 2023 through September 28, 2023 (pending drug test and physical) at the rate of \$21.22 per hour.
- e. To record the resignation of Jonathon Williamson as a Detention Officer with the Panola County Sheriff's Department effective March 7, 2023.
- f. To record the employment of Alesha Townsend as a Detention Officer with the Panola County Sheriff's Department effective March 11, 2023 at the rate of \$16.81 per hour.

ROAD & BRIDGE

- a. To approve and record a request by Gemini Carthage Pipeline, LLC to place a 16" line within the right-of-way of Panola County Road #328.
- b. To approve and record a request by TGNR to place a 10" temporary water line within the right-of-way of Panola County Road #405.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of February, 2023.
- b. To record February 2023 Treasurer's Report.
- c. To record February 2023 Fund Balance Report.
- d. To approve and record 2022 Budget Amendment No. 31.

- e. To approve and record 2023 Budget Amendment No. 5.
- f. To record Certificate of Completion from the County Judges and Commissioners Association of Texas for continuing education training for Panola County Commissioner, Precinct #1 Billy Alexander.
- g. To record Certificate of Completion from the County Judges and Commissioners Association of Texas for continuing education training for Panola County Commissioner, Precinct #2 David Cole.
- h. To record Certificate of Completion from the County Judges and Commissioners Association of Texas for continuing education training for Panola County Commissioner, Precinct #3 Craig Lawless.
- i. To record Certificate of Completion from the County Judges and Commissioners Association of Texas for continuing education training for Panola County Commissioner, Precinct #4 Dale LaGrone.
- j. To install Justice of the Peace court rules and regulations signs in the Commissioners Courtroom.
- k. To record Budget for Title IV-E County Child Welfare Services Contract, Signature Authority Designation forms, and Texas Department of Family and Protective Services Contract Amendment.
- l. To record Panola County Airport fuel price mark up at a minimum of \$0.24, but the mark up rate can go above \$0.24 after Airport Manager consults with a member of the Commissioners' Court.
- m. To record the appointment of Keri Perot Vance as Community Engagement Coordinator and Economic Development Representative for Panola County.
- n. To record Statement of Officer and Oath of Office forms for Panola County Tax Assessor-Collector/Auto Registration Deputy Clerk Reagan Standard.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Tax Assessor-Collector Holly Gibbs; Panola County Tax Assessor-Collector Deputy Clerk Kara Holiman; PCSD Deputy Sheriff Travis Wilson; PCSD Mental Health Deputy Scott Jones; PCSD Criminal Investigations Division/Lieutenant

James Ferris; Panola County Auditor Jennifer Stacy (2); and Panola County First Assistant Auditor Robyn Klysen.

Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE [PAYMENT REGISTER](#) ATTACHED.
6. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE [PAYROLL DISTRIBUTION REGISTER](#) ATTACHED.
7. David Cleveland, of East Texas Council of Governments, presented the Court with the Panola County Broadband Action Plan. SEE [PRESENTATION](#) ATTACHED.
8. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to award the bid for one (1) ¾ ton crew cab for use by Panola County Road and Bridge Department, Precinct #3 to Phippen Motor Company. The motion carried unanimously. SEE [BID](#) ATTACHED.
9. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion award the purchase of items of food for the Panola County Detention Center to the lowest and best food vendors, Sysco East Texas and Flowers Baking Company of Tyler, LLC, upon recommendation of Jail Administrator Tina McMullen. The motion carried unanimously. SEE [INFORMATION](#) ATTACHED.
10. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to declare the following used items as surplus property: two floor machines; one floor buffer; two wooden magazine racks; and two wooden shelves. The motion carried unanimously. SEE [LETTER](#) ATTACHED.
11. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to authorize the County Judge to advertise for sealed bids for used items. Bid specifications are available in the County Judge's Office, 1110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened March 28, 2023 at a regular session of the Panola County Commissioners' Court scheduled for 9:00 AM. The motion carried unanimously. SEE [NOTICE AND INVITATION TO BID](#) ATTACHED.

12. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve an estimate from Skypine Roofing for roof repairs to Panola County Airport hangar #12 (incorrectly referred to as hangar #3 in Agenda). The motion carried unanimously. SEE [ESTIMATE](#) ATTACHED.

The meeting adjourned at 9:33 AM.

Dated this 14th day of March, 2023.

Rodger G. McLane, County Judge

Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the [Commissioners Court's authorized proceedings for March 14, 2023](#).

Bobbie Davis, County Clerk

Date