

State of Texas
County of Panola

On this [25th day of April, 2023](#), the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger G. McLane	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator, and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other [attendees](#) and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Sheriff Cutter Clinton gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

Keri Vance, Executive Director of the Panola County Chamber of Commerce, reported on efforts by the Chamber of Commerce to entice visitors, revealed a new pocket guide and other media designed to showcase the County, and listed upcoming events to encourage small business development.

2. **COMMISSIONER'S REPORTS:**

There were no Commissioner's Reports.

3. **COUNTY JUDGE'S REPORT:**

County Judge Rodger McLane reported that he attended the Fair Play Baptist Church 185th Anniversary celebration and dedication of historical marker last weekend.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the resignation of Terry Goodwin as an Operator with the Panola County Road and Bridge Department, Precinct #4 effective May 9, 2023 at 5:00 PM.
- b. To record the resignation of Bennie Boniol as an Operator with the Panola County Road and Bridge Department, Precinct #3 effective April 14, 2023 at 5:00 PM.
- c. To record the employment of Robert Yount as an Operator with the Panola County Road and Bridge Department, Precinct #3 effective May 1, 2023 (pending drug test and physical) at the rate of \$21.22 per hour.
- d. To record the resignation of Cruz Julian Vences as a Reserve Deputy Sheriff for the Panola County Sheriff's Department effective April 17, 2023.
- e. To record a change in status of employment for SheriAnn Espinoza from Children's Coordinator with the Sammy Brown Library to Fiction Coordinator effective May 6, 2023 at the rate of \$16.50 per hour.
- f. To record the employment of Ashleigh Earle as Children's Coordinator with the Sammy Brown Library effective May 6, 2023 at the rate of \$15.50 per hour.
- g. To record the employment of Timothy Windham as Deputy Sheriff with the Panola County Sheriff's Department, effective April 25, 2023 at the rate of \$24.47 per hour.
- h. To record the appointment of Ronnie LaGrone as a Reserve Deputy with the Panola County Sheriff's Department effective April 25, 2023.

ROAD & BRIDGE

- a. To accept and record a donation of 500 yards of top soil from Wilmer Wells for use by the Panola County Road and Bridge Department, Precinct #3.

MISCELLANEOUS

- a. To record March 2023 Treasurer's Report.
- b. To record March 2023 Fund Balance Report.
- c. To authorize the County Judge to advertise for sealed bids for County Depository. Bids to be opened at 9:00 AM, May 23, 2023 in the Commissioners' Courtroom. Specifications available in the office of the County Judge.

- d. To record the Southwestern Electric Power Company cancellation letter closing services at the Panola County Probation building located at 313 W. Panola Street.
- e. To record the audit on the Panola County Detention Center's Commissary Accounts.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): PCSD Detention Officers Chelsi Bullock, Isaiah Daniels, Jaydan Figley, Sean Howard, Reid Peace, Madison Sandobal, Aleshia Townsend, and Justin Williams; Panola County First Assistant Criminal District Attorney Joey Fenlaw; and Panola County Extension Agent Clarissa Moon.

Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE [PAYMENT REGISTER](#) ATTACHED.
- 6. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE [PAYROLL DISTRIBUTION REGISTER](#) ATTACHED.
- 7. Proposals were received and opened for ambulance service for Panola County. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to table the proposals until a future meeting of the Court, and appoint a committee to review the bids and make a recommendation to the Court. The motion carried unanimously.
- 8. County Judge Rodger McLane moved and Commissioner Craig M. Lawless seconded the motion to authorize the County Judge to publish Notice of Public Hearing for May 9, 2023 at 9:00 AM to lower the speed limit on County Road #316 to 30 MPH pursuant to Section 251.152 of the VTCA Transportation Code. The motion carried unanimously. SEE [NOTICE](#) ATTACHED.

9. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve an engagement letter from Rachael Payne, CPA PLLC for capital asset listing and depreciation schedules services as of December 31, 2022. The motion carried unanimously. SEE [ENGAGEMENT LETTER](#) ATTACHED.
10. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to declare a 2016 Kubota M5-111HDC tractor, unit #1602, S/N 51745 as surplus property for the Panola County Road and Bridge Department, Precinct #4 (used for trade-in). The motion carried unanimously. SEE [EMAIL](#) ATTACHED.
11. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve BuyBoard Contract #611-20 from Lowe Tractor and Equipment for the purchase of a Kubota M5-111HDC-1 tractor for use by the Panola County Road and Bridge Department, Precinct #4. The motion carried unanimously. SEE [CONTRACT](#) ATTACHED.
12. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve a Software as a Service Agreement between Panola County and Tyler Technologies, Inc. and all related matters for the Panola County Clerk's Office. The motion carried unanimously. SEE [INFORMATION](#) ATTACHED.
13. Commissioners' Court entered closed session at 9:14 AM to discuss real property pursuant to Texas Government Code Section 551.072.
14. Commissioners' Court re-convened in open session at 10:08 AM. No action was taken.

The meeting adjourned at 10:08 AM.

Dated this 25th day of April, 2023.

Rodger G. McLane, County Judge

Date

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I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the [Commissioners Court's authorized proceedings for April 11, 2023](#).

Bobbie Davis, County Clerk

Date