

State of Texas  
County of Panola

On this [19<sup>th</sup> day of December 2023](#), the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger McLane	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator, and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other [attendees](#) and the office or organization that each represent. The following proceedings were held at this meeting:

**PRAYER:** Mr. Butch Marsalis gave the prayer.

**OPEN MEETING:**

1. **CITIZEN COMMENTS:**

Mr. Butch Marsalis, Panola County Republican Chair, explained the processes that transpire before and during an election with respect to the candidates, deadlines and approval by the State.

2. **COMMISSIONER'S REPORTS:**

Commissioner Dale LaGrone reported that work on county roads is winding down for the year.

3. **COUNTY JUDGE'S REPORT:**

County Judge Rodger McLane reported that this is the last session of Commissioners' Court for 2023.

4. **CONSENT ITEMS:**

**PERSONNEL**

- a. To record the resignation of Jonathon Williamson as a Detention Officer with the Panola County Sheriff's Department effective December 8, 2023.
- b. To approve and record the Salary Schedule for fiscal year 2024.
- c. To record the employment of Wesley Cabra as a Detention Officer with the Panola County Sheriff's Department effective December 26, 2023 at the rate of \$16.81 per hour.
- d. To record a change in status of employment for Jeff Martin from Deputy Sheriff overseeing inmate labor in the Detention Center to Panola County License and Weights Enforcement Officer with the Panola County Sheriff's Department effective January 1, 2024 at the rate of \$25.70 per hour.
- e. To record a change in status of employment for Chris Adams from Deputy Sheriff to Deputy Sheriff overseeing inmate labor in the Detention Center with the Panola County Sheriff's Department effective January 1, 2024 at the rate of \$25.70 per hour.
- f. To record a change in status of employment for Madison Hudnall from Detention Corporal to Deputy Sheriff with the Panola County Sheriff's Department effective January 1, 2024 at the rate of \$25.70 per hour.
- g. To record a change in status of employment for David Jones from Senior Detention Officer to Detention Corporal with the Panola County Sheriff's Department effective January 1, 2024 at the rate of \$20.76 per hour.
- h. To record a change in status of employment for Stephen Gillie from Deputy Sheriff to Sergeant with the Panola County Sheriff's Department effective January 1, 2024 at the rate of \$25.98 per hour.
- i. To record a change in title for Hannah Colle from Corporal of Communications and Civil Process to Assistant Civil Process and Communications Officer effective January 1, 2024 at the same rate of pay per hour.

#### **ROAD & BRIDGE**

- a. To approve and record a request by Next Level Energy Services to place a 1" line within the right-of-way of Panola County Road #201.
- b. To approve and record a request by Comstock Resources to place a 12" temp lay flat line within the right-of-way of Panola County Road #336 (Old Town Road).

- c. To accept and record a donation of material (800 yards of clay) valued at \$1,200.00 from Cliff Todd for use by the Panola County Road and Bridge Department, Precinct #1 on County Road #163.

**MISCELLANEOUS**

- a. To record Statement of Officer and Oath of Office forms for Panola County Emergency Services District No. 1 Board member Palmer Fuselier.
- b. To record Statement of Officer and Oath of Office forms for Panola County Airport-Sharp Field Advisory Board member Dr. Ben Donald.
- c. To record Statement of Officer and Oath of Office forms for Panola County Airport-Sharpe Field Advisory Board member Steve Conroy.
- d. To record Statement of Officer and Oath of Office forms for Panola County Airport-Sharpe Field Advisory Board member Dr. Glenn Hambrick.
- e. To approve and record 2023 Budget Amendment No. 16.
- f. To authorize the County Auditor to advertise for sealed bids for the purchase of two (2) 2½ - 3 ton dump trucks for the Panola County Road and Bridge Department, Precincts #1 and #3. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened January 16, 2024 at 9:00 AM.
- g. To record November 2023 Auditor's Monthly Report.
- h. To record November 2023 Treasurer's Report.
- i. To accept and record a donation of one (1) Watch Guard camera system (4re DVR) serial number DVR2-102467 from Rusk County Emergency Services District #1 for the Panola County Fire Marshal Office.
- j. To accept and record a donation of one (1) Watch Guard camera system (4re DVR) from the City of Garrison for the Panola County License and Weight Office.
- k. To record Panola County Criminal District Attorney Hot Check Fee Budget, State Forfeiture Budget and State Apportionment Budget for fiscal year 2024.
- l. To approve and record Panola County Criminal District Attorney Federal Forfeiture Revenues Budget for fiscal year 2024.

## REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Clerk Bobbie Davis; Panola County Justice of the Peace, Precincts #2 and #3 Clerk Maria Hernandez; Panola County Justice of the Peace, Precincts #2 and #3 Clerk Mary Sue Kiper; Panola County Criminal District Attorney Investigator Jim Holder; PCSD Patrol Sergeant Quade Davis; PCSD Patrol Deputy James McBrayer; PCSD Patrol Deputy Matthew Mitchell; PCSD Corporal K9 Richard Mojica; PCSD Investigator Josh Nagle; PCSD Detention Officer Justin Williams; PCSD Detention Corporal Matthew Williamson; Panola County Auditor Jennifer Stacy (2); and Panola County First Assistant Auditor Robyn Klysen.

Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE [PAYMENT REGISTER](#) ATTACHED.
6. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE [PAYROLL DISTRIBUTION REGISTER](#) ATTACHED.
7. A public hearing was held to consider reducing the speed limit on Panola County roads #216 and #217. SEE [NOTICE](#) ATTACHED.
8. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to adopt Order #2023-14 setting the speed limit on Panola County Roads #216 and #217 at 30 MPH. The motion carried unanimously. SEE [ORDER](#) ATTACHED.
9. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to authorize the County Judge to publish notice of public hearing for January 2, 2024 at 9:00 AM to consider reducing the speed limit on County Road #307 to 30 MPH pursuant to section 251.152 of the VTCA Transportation Code. The motion carried unanimously.

10. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve the recommendation of KSA Engineering of Casey Slone Construction LLC for construction of an ADA ramp and drainage repairs at the Panola County Courthouse. The motion carried unanimously. SEE [INFORMATION AND BID](#) ATTACHED.
11. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a quote from Schumacher Construction Services LLC to renovate the new JP courtroom. The motion carried unanimously. SEE [QUOTE](#) ATTACHED.
12. County Judge Rodger McLane moved and Commissioner Billy Alexander seconded the motion to approve a proposal from Hamm Mechanical LLC to replace a compressor and inverter board on LG unit, model ARUNO72BT3 at the Sammy Brown Library. The motion carried unanimously. SEE [PROPOSAL](#) ATTACHED.
13. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve an estimate from Pinnacle Fleet Outfitters for a radio and installation of equipment for the Panola County License and Weight Officer vehicle. The motion carried unanimously. SEE [ESTIMATE](#) ATTACHED.
14. Commissioners' Court convened in closed session at 9:10 AM pursuant to Texas Government Code Section 551.074.
15. Court convened in open session at 10:37 AM. No action was taken.

The meeting adjourned at 10:37 AM.

Dated this 19<sup>th</sup> day of December 2023.

\_\_\_\_\_  
Rodger G. McLane, County Judge

\_\_\_\_\_  
Date

State of Texas  
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the [Commissioners' Court's authorized proceedings for December 19, 2023](#).

\_\_\_\_\_  
Bobbie Davis, County Clerk

\_\_\_\_\_  
Date