

April 12, 2023

FROM: Melanie Earle, Road and Bridge Warehouse Coordinator

TO: Joni Reed, County Treasurer

SUBJECT: EFFECTIVE DATE OF RESIGNATION:

Please be advised of the effective date of resignation of employment for Terry Goodwin, Operator, for Panola County Road & Bridge Department, Pct.4, effective May 9, 2023 at 5:00 pm.

Melanie Earle

Melanie Earle

Road and Bridge

Warehouse Coordinator

April 17, 2023

FROM: Melanie Earle, Road and Bridge Warehouse Coordinator

TO: Joni Reed, County Treasurer

SUBJECT: EFFECTIVE DATE OF RESIGNATION:

Please be advised of the effective date of resignation of employment for Bennie Boniol, Operator, for Panola County Road & Bridge Department, Pct.3, effective April 14, 2023 at 5:00 pm.

Melanie Earle

Melanie Earle

Road and Bridge

Warehouse Coordinator

April 17, 2023

FROM: Melanie Earle, Road and Bridge Warehouse Coordinator

TO: Joni Reed, County Treasurer

SUBJECT: EFFECTIVE DATE OF EMPLOYMENT:

Please be advised of the effective date of employment for Robert Yount, Operator, for Panola County Road & Bridge Department, Pct.3, effective May 1, 2023 at the rate of \$21.22 per hour.

Melanie Earle

Melanie Earle

Road and Bridge

Warehouse Coordinator

PANOLA COUNTY SHERIFF'S OFFICE

Office: 903-693-0333
Fax: 903-693-9366



314 W. Wellington
Carthage, Texas 75633

Sheriff Cutter Clinton

April 17, 2023

The Honorable Rodger McLane
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Dear Judge McLane,

Please add the following item(s) to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the resignation of Cruz Julian Vences as a Reserve Deputy Sheriff for the Panola County Sheriff's Office effective April 17, 2023.

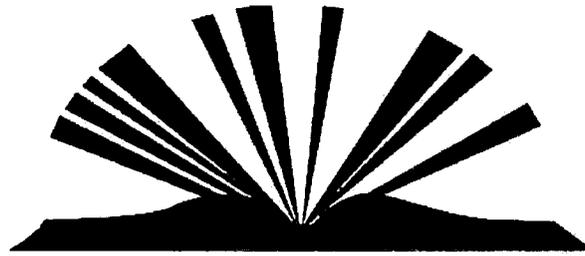
Sincerely,

A handwritten signature in black ink that reads "Cutter Clinton".

Cutter Clinton
Sheriff

CC/lw
CC: Jennifer Stacy
Joni Reed

Honesty, Integrity, Service



SAMMY BROWN LIBRARY

319 S. Market St. Carthage, TX 75633

Phone: 903-693-6741

April 17, 2023

Honorable Judge Rodger McLane
Panola County Court House
110 S. Sycamore St.
Carthage, Texas 75633

Dear Judge McLane and Panola County Commissioners:

This letter is to serve as notice of employee SheriAnn Espinoza's transfer to Fiction Coordinator at Sammy Brown Library which will be effective May 6, 2023 at a rate of \$16.50/hr.

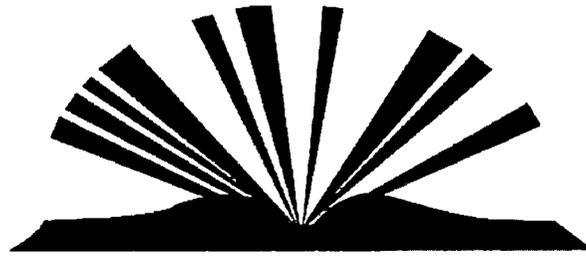
Please place this request on the agenda for the Commissioners Court Meeting scheduled on April 25, 2023.

Thank you for your consideration in this matter.

Sincerely,

Kim Turner
Sammy Brown Library Director

CC: Joni Reed
Jennifer Stacy



SAMMY BROWN LIBRARY

319 S. Market St. Carthage, TX 75633

Phone: 903-693-6741

April 17, 2023

Honorable Judge Rodger McLane
Panola County Court House
110 S. Sycamore St.
Carthage, Texas 75633

Dear Judge McLane and Panola County Commissioners:

This letter is to serve as notice of the new hire employment of Ashleigh Earle for the position of Children's Coordinator at Sammy Brown Library which will be effective May 6, 2023 at a rate of \$15.50/hr.

Please place this request on the agenda for the Commissioners Court Meeting scheduled on April 25, 2023.

Thank you for your consideration in this matter.

Sincerely,

Kim Turner

Sammy Brown Library Director

CC: Joni Reed
Jennifer Stacy

PANOLA COUNTY SHERIFF'S OFFICE

Office: 903-693-0333
Fax: 903-693-9366



314 W. Wellington
Carthage, Texas 75633

Sheriff Cutter Clinton

April 20, 2023

The Honorable Rodger McLane
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Dear Judge McLane,

Please add the following item(s) to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the employment of Timothy Windham as a Deputy Sheriff for the Panola County Sheriff's Office at a pay rate of \$24.47 per hour effective April 25, 2023.

Please record the appointment of Ronnie LaGrone as a Reserve Deputy Sheriff for the Panola County Sheriff's Office effective April 25, 2023.

Sincerely,

A handwritten signature in black ink that reads "Cutter Clinton". The signature is stylized with a large, sweeping initial "C".

Cutter Clinton
Sheriff

CC/lw
CC: Jennifer Stacy
Joni Reed

Honesty, Integrity, Service

Donation

Date April 25, 2023

The undersigned has secured a contribution from Wilmer Wells to Panola County for use in the Panola County Road and Bridge Fund. This contribution consists of:

\$ _____ and/or

material of the following type and amount 500 yards of top soil

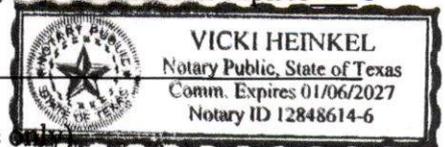
This donation is to be used as needed by the Panola County Road and Bridge Department to improve Panola County road number Pct #3, or if no road is indicated, then it is to be used to improve any Panola County road as seen fit by the Department. This donation must be accepted by the Panola County Commissioners' Court according to Local Govt. Code sec. 81.032 and Transportation Code sec. 252.214 and any money will be held by the Panola County Treasurer pending approval of deposit in the Road and Bridge Fund. Any material will not be used prior to the approval of the Court.

I acknowledge that this is intended as a donation and that no person or corporation has been promised any other benefit because of the donation, nor have been induced or coerced in any way by any official or employee of Panola County. I further certify that this donation was given freely and voluntarily.

[Signature] Commissioner, Precinct# 3

Sworn and subscribed to this 17th day of April, 2023.

Vicki Heinkel, Notary Public, State of Texas, My commission expires 1-6-2027



(Panola County Commissioners' Court use only)

This item was accepted / disapproved (strike one) at a meeting of the Panola County Commissioners' Court on this 25th day of April, 2023.

County Judge [Signature]



Panola County, Texas

Treasurers Report Summary

Date Range: 03/01/2023 - 03/31/2023

Fund	Beginning Cash Balance	Revenues	Expenses	Net Change Assets	Net Change Liabilities	Calculated Ending Balance	Actual Ending Balance	Calculated - Actual Ending
100 - GENERAL	3,619,014.56	10,847,237.36	2,115,961.76	-2,075,598.67	5,870,964.64	8,554,924.19	8,554,924.19	0.00
110 - CREDIT CARD CLEARING FUND	15,109.04	55.59	0.00	0.00	6,019.63	9,145.00	9,145.00	0.00
112 - JP CREDIT CARD CLEARING	29,376.09	94.70	0.00	0.00	27,222.89	2,247.90	2,247.90	0.00
130 - LAW LIBRARY	42,422.85	2,343.28	957.41	-4.27	0.00	43,812.99	43,812.99	0.00
140 - COUNTY JUVENILE DELINQUENCY PREVENTION FUND	167.73	0.48	0.00	0.00	0.00	168.21	168.21	0.00
150 - COURTHOUSE SECURITY	68,548.04	3,091.48	62.49	-16.62	0.00	71,593.65	71,593.65	0.00
160 - RECORDS MANAGEMENT	25,663.55	120.97	1.44	-0.47	0.00	25,783.55	25,783.55	0.00
162 - COUNTY & DISTRICT COURT T	7,996.81	58.18	0.00	0.00	0.00	8,054.99	8,054.99	0.00
165 - COURT RECORD PRESERVATION	15,871.01	55.51	0.00	0.00	0.00	15,926.52	15,926.52	0.00
166 - DISTRICT COURT RECORDS TECHNOLOGY	24,078.20	83.66	0.00	0.00	0.00	24,161.86	24,161.86	0.00
168 - DISTRICT CLERK RECORDS MANAGEMENT & PRESERVATION	20,593.29	1,344.68	0.00	0.00	0.00	21,937.97	21,937.97	0.00
170 - COUNTY CLERK RECORDS PRES	148,997.30	9,908.82	0.00	-24.93	0.00	158,931.05	158,931.05	0.00
175 - ARCHIVE FEES	428,713.71	9,192.64	0.00	-4.75	0.00	437,911.10	437,911.10	0.00
180 - JUSTICE COURT TECHNOLOGY	44,082.36	461.70	112.69	-5.46	0.00	44,436.83	44,436.83	0.00
190 - V.I.T. INTEREST	2,408.39	6.90	0.25	0.00	0.00	2,415.04	2,415.04	0.00
195 - ELECTION SERVICES CONTRAC	31,718.13	90.89	0.00	0.00	0.00	31,809.02	31,809.02	0.00
200 - ROAD & BRIDGE	1,867,238.15	4,433,845.82	691,043.38	-562,367.93	2,356,478.85	3,815,929.67	3,815,929.67	0.00
252 - PANOLA COUNTY AUCTION PROCEEDS	188.66	0.62	0.00	0.00	0.00	189.28	189.28	0.00
300 - FM & LATERAL	182,498.88	384,703.45	33,240.08	-52,719.53	206,872.55	379,809.23	379,809.23	0.00
410 - SUPERVISION	27,279.04	24,252.06	37,156.23	0.00	1,181.96	13,192.91	13,192.91	0.00
481 - PANOLA COUNTY CSCD ADULT DRUG COURT	32,779.02	343.06	0.00	0.00	0.00	33,122.08	33,122.08	0.00
520 - PANOLA JUVENILE PROBATION	50,225.13	2,991.80	0.00	19,969.14	0.00	33,247.79	33,247.79	0.00
530 - JUVENILE TITLE IV-E	69,535.38	913.14	0.00	29,983.38	0.00	40,465.14	40,465.14	0.00
540 - TJPC/ C.C.A.P. FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
552 - REGIONAL DIVERSION ALTERNATIVES PROGRAM	1,341.06	0.00	0.00	0.00	0.00	1,341.06	1,341.06	0.00
555 - PRE & POST ADJUDICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
560 - TJPC/A/183(REGULAR)	48,529.38	30,988.00	10,340.78	0.00	0.00	69,176.60	69,176.60	0.00
572 - PROBATION PAYROLL FUND	433.87	0.00	0.00	0.00	162.44	271.43	271.43	0.00
580 - COMMITMENT REDUCTION PROG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
582 - MENTAL HEALTH SERVICES GRANT N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
585 - LOCAL MATCH FUNDING/ CALE	370,513.44	0.00	21,951.21	80,000.00	2,289.53	266,272.70	266,272.70	0.00
700 - HOT CHECK FEE	16,625.63	45.00	0.00	0.00	0.00	16,670.63	16,670.63	0.00
720 - PRETRIAL INTERVENTION PROGRAM FUND	23,181.97	1,347.77	0.00	0.00	0.00	24,529.74	24,529.74	0.00
800 - SHERIFF'S STATE FORFEITUR	14,578.40	384.27	0.00	-1.42	0.00	14,964.09	14,964.09	0.00
810 - JAIL COMMISSARY FUND	41,407.62	1,509.35	493.35	0.00	0.00	42,423.62	42,423.62	0.00
812 - CORONAVIRUS RELIEF FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
813 - AMERICAN RESCUE PLAN FUND	3,213,531.00	10,727.54	275.00	0.00	0.00	3,223,983.54	3,223,983.54	0.00

Treasurers Report

Date Range: 03/01/2023 - 03/31/2023

Fund	Beginning Cash Balance	Revenues	Expenses	Net Change Assets	Net Change Liabilities	Calculated Ending Balance	Actual Ending Balance	Calculated - Actual Ending
815 - HOMELAND SECURITY GRANT F	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
820 - D A FORFEITURE	36,860.85	426.93	0.00	-0.95	0.00	37,288.73	37,288.73	0.00
830 - STATE APPORTIONMENT - DA	10,625.10	30.45	0.00	0.00	0.00	10,655.55	10,655.55	0.00
835 - STATE LONGEVITY PAY SUPPL	334.08	0.96	0.00	0.00	0.00	335.04	335.04	0.00
840 - CONST.PCT.2 STATE FORFEIT	1,079.23	3.09	0.00	0.00	0.00	1,082.32	1,082.32	0.00
842 - CONST.PCT.1 STATE FORFEIT	201.71	0.58	0.00	0.00	0.00	202.29	202.29	0.00
860 - SHERIFF FEDERAL FORFEITUR	8,160.40	23.39	0.00	0.00	0.00	8,183.79	8,183.79	0.00
862 - CDA FEDERAL FORFEITURE	61,069.09	175.01	0.00	0.00	0.00	61,244.10	61,244.10	0.00
864 - CONSTABLE 1&4 FEDERAL FOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
866 - CONSTABLE PCT 2&3 FEDERAL	329.92	0.95	0.00	0.00	0.00	330.87	330.87	0.00
881 - CHILD PROTECTIVE SERVICES	69,898.29	4,250.45	1,090.00	-4.99	260.00	72,803.73	72,803.73	0.00
883 - HEALTH FUND	393,578.23	13,838.61	1,548.68	-284.91	160.20	405,992.87	405,992.87	0.00
885 - AIRPORT	328,096.25	22,361.46	0.00	-11.87	0.00	350,469.58	350,469.58	0.00
920 - ROAD BOND 1971	67,640.66	1,041.54	0.00	-18.99	0.00	68,701.19	68,701.19	0.00
940 - PERMANENT IMPROVEMENT	48,203.18	773.91	0.00	-14.25	0.00	48,991.34	48,991.34	0.00
950 - JAIL IMPROVEMENT FUND	479.55	1.37	0.00	0.00	0.00	480.92	480.92	0.00
968 - PANOLA COUNTY RETIREE HEA	1,762,013.56	246,109.01	277,760.60	-2,967.80	7,404.18	1,725,925.59	1,725,925.59	0.00
972 - PAYROLL FUND	23,045.88	0.00	0.00	0.00	15,120.33	7,925.55	7,925.55	0.00
974 - CHILD SUPPORT PAYMENTS/EXPERTPAY	0.04	0.00	0.00	0.00	0.40	-0.36	-0.36	0.00
980 - CRIMINAL JUSTICE	42,493.98	0.00	0.00	0.00	-20,122.06	62,616.04	62,616.04	0.00
981 - CRIMINAL JUSTICE CIVIL	5,743.30	0.00	0.00	0.00	-5,117.74	10,861.04	10,861.04	0.00
982 - APPELLATE JUDICIAL FEES	319.46	0.00	0.00	0.00	-211.27	530.73	530.73	0.00
Report Total:	13,344,820.45	16,055,236.43	3,191,995.35	-2,564,095.29	8,468,686.53	20,303,470.29	20,303,470.29	0.00

4-12-23 Joni W. Reed



Panola County, Texas

Fund Balance Report

As Of 03/31/2023

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
100 - GENERAL	21,729,423.82	19,229,280.22	4,735,433.72	36,223,270.32
130 - LAW LIBRARY	94,461.14	5,266.67	1,914.82	97,812.99
140 - COUNTY JUVENILE DELINQUENCY PREVENTION FUND	166.92	1.29	0.00	168.21
150 - COURTHOUSE SECURITY	250,031.38	9,446.93	124.98	259,353.33
160 - RECORDS MANAGEMENT	31,371.79	414.64	2.88	31,783.55
162 - COUNTY & DISTRICT COURT T	7,912.51	142.48	0.00	8,054.99
165 - COURT RECORD PRESERVATION	15,786.44	140.08	0.00	15,926.52
166 - DISTRICT COURT RECORDS TECHNOLOGY	23,939.21	222.65	0.00	24,161.86
168 - DISTRICT CLERK RECORDS MANAGEMENT & PRESERVATION	18,959.92	2,978.05	0.00	21,937.97
170 - COUNTY CLERK RECORDS PRES	633,108.03	26,885.62	98,062.60	561,931.05
175 - ARCHIVE FEES	465,843.26	25,067.84	0.00	490,911.10
180 - JUSTICE COURT TECHNOLOGY	106,252.71	2,916.95	112.69	109,056.97
190 - V.I.T. INTEREST	2,439.86	14.15	38.97	2,415.04
195 - ELECTION SERVICES CONTRAC	25,872.48	5,936.54	0.00	31,809.02
200 - ROAD & BRIDGE	8,649,729.39	8,013,686.82	1,645,518.55	15,017,897.66
252 - PANOLA COUNTY AUCTION PROCEEDS	187.55	1.73	0.00	189.28
300 - FM & LATERAL	2,305,339.24	677,415.53	163,148.63	2,819,606.14
410 - SUPERVISION	39,324.32	198,591.81	206,055.29	31,860.84
420 - COMMUNITY CORRECTIONS SUPERVISION SERVICES	6,415.75	34,818.00	26,553.16	14,680.59
481 - PANOLA COUNTY CSCD ADULT DRUG COURT	31,217.95	1,904.13	0.00	33,122.08
520 - PANOLA JUVENILE PROBATION	52,664.63	10,583.16	0.00	63,247.79
530 - JUVENILE TITLE IV-E	137,649.40	2,815.74	0.00	140,465.14
540 - TJPC/ C.C.A.P. FUND	3,880.58	0.00	3,880.58	0.00
552 - REGIONAL DIVERSION ALTERNATIVES PROGRAM	0.00	1,341.06	0.00	1,341.06
555 - PRE & POST ADJUDICATION	26,264.00	0.00	26,264.00	0.00
560 - TJPC/A/183(REGULAR)	3,233.92	123,952.00	58,009.32	69,176.60
580 - COMMITMENT REDUCTION PROG	7,000.00	0.00	7,000.00	0.00
582 - MENTAL HEALTH SERVICES GRANT N	5,301.00	0.00	5,301.00	0.00
585 - LOCAL MATCH FUNDING/ CALE	344,443.77	225,045.37	103,290.83	466,198.31
700 - HOT CHECK FEE	37,625.63	45.00	0.00	37,670.63
720 - PRETRIAL INTERVENTION PROGRAM FUND	22,570.78	1,958.96	0.00	24,529.74
800 - SHERIFF'S STATE FORFEITUR	37,464.17	499.92	0.00	37,964.09
810 - JAIL COMMISSARY FUND	39,866.13	3,050.84	493.35	42,423.62
813 - AMERICAN RESCUE PLAN FUND	3,241,217.39	29,919.51	47,153.36	3,223,983.54
820 - D A FORFEITURE	40,682.80	605.93	0.00	41,288.73
830 - STATE APPORTIONMENT - DA	1,407.51	9,248.04	0.00	10,655.55
835 - STATE LONGEVITY PAY SUPPL	332.45	2.59	0.00	335.04
840 - CONST.PCT.2 STATE FORFEIT	1,073.99	8.33	0.00	1,082.32
842 - CONST.PCT.1 STATE FORFEIT	200.73	1.56	0.00	202.29
860 - SHERIFF FEDERAL FORFEITUR	8,120.77	63.02	0.00	8,183.79
862 - CDA FEDERAL FORFEITURE	60,772.52	471.58	0.00	61,244.10
866 - CONSTABLE PCT 2&3 FEDERAL	328.32	2.55	0.00	330.87
881 - CHILD PROTECTIVE SERVICES	146,922.10	35,771.63	8,890.00	173,803.73
883 - HEALTH FUND	3,925,895.74	26,883.00	3,785.87	3,948,992.87
885 - AIRPORT	488,426.09	39,868.21	49,824.72	478,469.58
920 - ROAD BOND 1971	304,613.01	2,088.18	0.00	306,701.19
940 - PERMANENT IMPROVEMENT	239,370.28	1,621.06	0.00	240,991.34
950 - JAIL IMPROVEMENT FUND	477.22	3.70	0.00	480.92
968 - PANOLA COUNTY RETIREE HEA	37,319,360.22	464,450.49	557,885.12	37,225,925.59
974 - CHILD SUPPORT PAYMENTS/EXPERTPAY	0.04	0.00	0.00	0.04
Report Total:	80,934,948.86	29,215,433.56	7,748,744.44	102,401,637.98

THIS IS AN UNAUDITED REPORT

SIGNED

PANOLA COUNTY, TEXAS

NOTICE OF INTENT TO RECEIVE APPLICATIONS/BIDS FOR DEPOSITORY BANK

The Commissioners Court of Panola County is now receiving applications from financial institutions to select a depository bank to provide depository services to the County. The County's requirements, and instructions for submitting applications, may be obtained at the Office of County Judge Rodger G. McLane, Room 216-A, Panola County Courthouse, Carthage, Texas 75633, telephone number (903) 693-0391.

Applications for providing services shall state the rates of interest to be paid per deposit and investment type, as specified in the Invitation to Bid.

Each financial institution submitting an application will be required to include with the submission a certified check in the amount of \$181,265.00, which is one-half of one-percent of the County's approximate revenue for the preceding year. The checks of unsuccessful applicants will be returned and the check of the successful applicant will be returned after it has entered into a contract with the County for providing depository services and has filed the bond or securities required by all applicable laws, including Chapters 116 and 117 of the Texas Local Government Code, and Chapter 2257 of the Texas Government Code, and the Commissioners Court has approved such bond or securities.

Applications may be sent or hand-delivered to the County Judge at the address given below. All applications must be received by County Judge by no later than 9:00 a.m., May 23, 2023, at which time the applications will be opened during a meeting of the Panola County Commissioners' Court.

**HONORABLE RODGER G. MCLANE, COUNTY JUDGE
PANOLA COUNTY COURTHOUSE, ROOM 216-A
CARTHAGE, TEXAS 75633**

PANOLA COUNTY, TEXAS
INVITATION TO BID

RETURN BID TO:

COUNTY JUDGE
PANOLA COUNTY COURTHOUSE, ROOM 216A
CARTHAGE, TEXAS 75633

The enclosed INVITATION TO BID (ITB) and accompanying BID RESPONSE FORM, ADDITIONAL BID REQUIREMENTS, and DEPOSITORY CONTRACT are for your convenience in bidding the enclosed referenced services for Panola County.

This Invitation to Bid is to select a Depository Bank to provide County Depository Services in accordance with Chapters 116 and 117 of the Texas Local Government Code. The contract awarded through this Invitation to Bid shall be for an initial term of four years commencing on July 8, 2023. The County shall be allowed to establish, on the basis of negotiations with the winning bidder, new interest rates and financial terms that will take effect during the final two years of the four-year contract. Upon expiration of the initial four year term, the contract may be renewed for two years for a total possible term of six years.

Sealed bids shall be received no later than:

9:00 A.M., May 23, 2023

MARK ENVELOPES

“COUNTY DEPOSITORY BANK”

Bidder shall sign and date the bid. Bids which are not signed and dated can be rejected. As stated in the Additional Bid Requirements, the bidder is requested to provide information in addition to what is included in the Bid Response Form. The bidder shall provide the requested information on a form prepared by the bidder. No specific form of response is required except that the response should be concise, logically arranged, and must make clear reference to the specific questions being answered. Each response submitted by the bidder must be typewritten.

Panola County appreciates your time and effort in preparing this bid. Please note that all bids must be received at the designated location by the deadline shown. Bids received after the deadline will not be considered for the award of the contract, and shall be considered void and unacceptable. Opening is scheduled to be held in Commissioners' Courtroom, Panola County Courthouse, Carthage, Texas on May 23, 2023 at 9:00 A.M. during the Panola County Commissioners' Court meeting. You are invited to attend.

Any questions concerning this Invitation to Bid should be directed to County Judge Rodger McLane at (903) 693-0391; rodger.mclane@co.panola.tx.us.

**PANOLA COUNTY
INVITATION TO BID**

INSTRUCTIONS/TERMS OF CONTRACT

By order of the Commissioners' Court of Panola County, Texas, sealed bids will be received for:

“COUNTY DEPOSITORY BANK”

IT IS UNDERSTOOD that the Commissioners' Court of Panola County, Texas reserves the right to reject any or all bids to any or all products and/or services covered in this bid request and to waive informalities or defects in bids or to accept such bids as it shall deem to be in the best interests of Panola County.

BIDS MUST include a duly signed Bid Response Form and all of the information requested in the Additional Bid Requirements. Bids shall be placed in separate sealed envelopes marked clearly on the outside as shown below. The bidder shall execute the Bid Response Form on the signature page as indicated.

SUBMISSION OF BIDS: Sealed bids shall be submitted to:

**COUNTY JUDGE
PANOLA COUNTY COURTHOUSE, ROOM 216A
CARTHAGE, TEXAS 75633**

Not later than **9:00 a.m., May, 23, 2023**

Mark Envelopes:

“COUNTY DEPOSITORY BANK”

BIDS RECEIVED AFTER OPENING DATE AND TIME WILL NOT BE CONSIDERED

BID RESPONSE FORM

COUNTY DEPOSITORY SERVICES

LATE BIDS: Bids received after submission deadline will be considered void and unacceptable. Panola County is not responsible for lateness or non-delivery of mail, carrier, etc.

ALTERING BIDS: Bids cannot be altered or amended after submission deadline. Any interlineation, alteration or erasure made before opening time must be initialed by the signer of the bid, guaranteeing authenticity.

WITHDRAWAL OF BID: A bid may not be withdrawn or canceled by the bidder without the permission of Panola County for a period of ninety (90) days following the date designated for the receipt of bids, and bidder so agrees upon submittal of their bid.

SALES TAX: Panola County is exempt by law from payment of Texas Sales Tax and Federal Excise Tax, therefore, the bid shall not include sales tax.

BID AWARD: The bidder shall state its prices on a "unit price basis" with specific reference to each of the categories of deposits and investments listed in "Additional Bid Requirements," attached to this Bid Response Form as Exhibit "A." The term "unit price basis," for the purposes of this Invitation to Bid, means the amount of interest to be paid on each of the accounts and investments identified in the Additional Bid Requirements.

Panola County shall award the Depository Contract to the responsible bidder who submits the best bid and offers the highest rates of interest to the county.

CONTRACT: The contract between Panola County and the selected bidder shall consist of this Bid Response Form, the Additional Bid Requirements, the "County Depository Contract," attached hereto as Exhibit "B," and the bidder's submitted responses to this Bid Response Form and its exhibits. This bid, when properly accepted by Panola County, shall constitute a contract equally binding between the successful bidder and Panola County. No different or additional terms will become a part of this contract with the exception of Change Orders.

Panola County and the selected bidder shall be obligated to each sign the County Depository Contract without substantive amendment, other than the specification of the name of the winning bidder, the value of the listed securities, and the date of award, within 10 business days of award by the Panola County Commissioners Court.

CHANGE ORDERS: No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing by the Panola County Judge.

CONFLICT OF INTEREST: In accordance with Chapter 171, Subchapter C, of the Texas Local Government Code, no public official shall have any interest in this contract.

ETHICS: The bidder shall not offer or accept gifts or anything of value nor enter into any business arrangement with any employee, official or agent of Panola County.

EXCEPTIONS/SUBSTITUTIONS: All bids meeting the intent of this Invitation to Bid will be considered for award. Bidders taking exception to the terms of this Bid Response Form, or its exhibits, shall state these exceptions in an attachment submitted as part of the bid. **The absence of any clearly marked exceptions attached to the bid shall indicate that the bidder has not taken exceptions and Panola County shall hold the bidder responsible to perform in strict accordance with the terms of this Bid Response Form, including its exhibits. Panola County Commissioners' Court reserves the right to accept any and all or none of the exception(s)/substitution(s) deemed to be in the best interest of the county.**

BIDS MUST COMPLY with all federal, state, county and local laws concerning the depository services to be provided through the Depository Contract.

MINIMUM STANDARDS FOR RESPONSIBLE PROSPECTIVE BIDDERS: A prospective bidder must affirmatively demonstrate the bidder's responsibility. A prospective bidder must meet the following requirements:

1. have adequate financial resources, or the ability to obtain such resources as required;
2. have a satisfactory record of performance;
3. have a satisfactory record of integrity and ethics;
4. be otherwise qualified and eligible to receive an award.

Panola County may request any other information sufficient to determine bidder's ability to meet these minimum standards listed above.

REFERENCES: Panola County may request bidder to supply a list of at least three (3) references where like services have been supplied by the bidder.

SUCCESSFUL BIDDER SHALL defend, indemnify, and save harmless Panola County and all its officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from bid award. Successful bidder indemnifies and will indemnify and save harmless Panola County from liability, claim or demand on their part, agents, servants, customers, and/or employees whether such liability, claim or demand arise from event or casualty happening or within the occupied premises themselves or happening upon or in any of the halls, elevators, entrances, stairways or approaches of or to the facilities within which the occupied premises are located. Successful bidder shall pay any judgment costs which may be obtained against Panola County arising out of such injury or damages.

WAGES: Successful bidder shall pay or cause to be paid, without cost or expense to Panola County, all Social Security, Unemployment and Federal Income Withholding Taxes of the bidder's employees and all such employees shall be paid wages and benefits as required by Federal and/or State law.

TERMINATION OF CONTRACT: This contract shall remain in effect for the term specified in the County Depository Contract.

TERMINATION FOR DEFAULT: Panola County reserves the right to enforce the performance of this contract in any manner prescribed by law or deemed to be in the best interest of the county in the event of breach or default of this contract. Panola County reserves the right to terminate the contract immediately in the event the successful bidder fails to:

1. meet schedules;
2. defaults in the payment of any fees; or
3. otherwise perform in accordance with these specifications.

In the event the successful bidder shall fail to perform, keep or observe any of the terms and conditions to be performed, kept or observed, Panola County shall give the successful bidder written notice of such default; and in the event said default is not remedied to the satisfaction and approval of the county within two (2) working days of receipt of such notice by the successful bidder, default will be declared and all the successful bidder's rights shall terminate.

If any provision of this section "Termination For Default," conflicts with Chapter 116 or Chapter 117 of the Texas Local Government Code, the provisions of those chapters of the Texas Local Government Code shall prevail.

NOTICE: Any notices provided by this bid (or required by law) to be given to the successful bidder by Panola County shall be conclusively deemed to have been given and received on the next day after such written notice has been deposited in the mail in Carthage, Texas, by Registered or Certified Mail with sufficient postage affixed thereto, addressed to the successful bidder at the address so provided; provided this shall not prevent the giving of actual notice in any other manner.

CONTRACT ADMINISTRATION: Panola County may appoint a contract administrator with designated responsibility to ensure compliance with contract requirements. The contract administrator will serve as liaison between Panola County and the successful bidder.

WARRANTY: Successful bidder shall warrant that all services to be provided under the contract awarded through this Invitation to Bid shall conform to the Bid Response Form and its exhibits, and shall comply with the requirements and/or all warranties as stated in the Texas Business and Commerce Code, Chapters 116 and 117 of the Texas Local Government Code, and the Public Funds Collateral Act, Texas Government Code Chapter 2257 (together, the "Applicable Laws").

REMEDIES: The successful bidder and Panola County agree that both parties have all rights, duties, and remedies available as stated in the Applicable Laws.

VENUE: This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in Panola County, Texas.

ASSIGNMENT: The successful bidder shall not sell, assign, transfer or convey this contract, in whole or in part, without the prior written consent of Panola County.

SILENCE OF SPECIFICATIONS: The apparent silence of these specifications as to any detail or to the apparent omission from it of a detailed description concerning any point, shall be regarded

as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

THE FOLLOWING SIGNATURE PAGE MUST BE DULY EXECUTED FOR THE BID TO BE DEEMED COMPLETE BY THE PANOLA COUNTY COMMISSIONERS COURT.

ANY QUESTIONS concerning this INVITATION TO BID AND SPECIFICATIONS should be directed to Panola County Judge Rodger McLane at 903-693-0391; rodger.mclane@co.panola.tx.us.

[SIGNATURE PAGE FOLLOWS]

BY SIGNING below, the bidder represents that they understand and acknowledge the foregoing provisions of this Bid Response Form, together with all exhibits, that all documents submitted in response to the Invitation to Bid shall comply with such provisions, that all statements of fact, and all representations and warranties made in the bidders submission of information in response to the Additional Bid Requirements are true, binding, and accurate, and that the signor is duly authorized to bind the bidder to the bidder's response to the Invitation for Bids.

By: _____

Name: _____

Title: _____

Depository Institution: _____

ACKNOWLEDGEMENT

THE STATE OF TEXAS X

COUNTY OF PANOLA X

Before me, the undersigned authority, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that s/he executed the same as the act and deed of _____, a corporation, for the purpose and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the _____ day of _____, 2023.

(SEAL)

Notary Public, State of Texas

EXHIBIT "A"

ADDITIONAL BID REQUIREMENTS

The bidder shall include with its bid a duly signed statement of the amount of interest to be paid on the following accounts that the selected bidding institution shall maintain for Panola County under the contract to be awarded through this Invitation to Bid:

- Demand Deposits: any balance in checking account
- Time Investments: up to \$100,000 for 14 to 90 days
- Time Investments: \$100,000 or more for 14 to 90 days
- Time Investments: \$100,000 or more for 91 days or more

All Time Investments should be based on a minimum rate and the current money market rate, whichever is higher.

The bidder shall include with its bid a statement of the amount of paid-up capital stock and permanent surplus of the bidding institution and there shall be furnished with the bid a statement showing the financial condition of said institution at the date of such bid.

The bid shall be accompanied by a certified check for not less than one-half of one percent of Panola County's revenue for the preceding year as a guarantee of the good faith on the part of said institution. The approximate revenues for the 2022 Fiscal Year were \$36,253,111. The checks of the unsuccessful bidders will be returned forthwith and the check of the successful bidder will be returned after the depository has entered into and filed the bond or securities required by law and the bond or securities have been approved by the Commissioners' Court.

Bids shall be submitted in compliance with Chapters 116 and 117, Depositories for County Public Funds and Certain Trust Funds and County Registry Funds, Vernon's Texas Codes Annotated, Local Government Code, and the Public Funds Collateral Act, Texas Government Code Chapter 2257, from which the above requirements are taken.

EXHIBIT "B"

FORM OF DEPOSITORY CONTRACT

COUNTY DEPOSITORY CONTRACT

THE STATE OF TEXAS X

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF PANOLA X

That _____, _____, **Texas** (the "Pledgor") does hereby state that it has pledged and deposited the securities listed in the attached pledge report as of _____, 2023, with the custodial banks as indicated on trust receipts, copies of which have been delivered to the Panola County Treasurer of the market value of _____ (\$_____) **DOLLARS** to be held by such custodial banks upon the terms and conditions and for the purposes hereinafter set forth:

NOW, THEREFORE, as the above listed securities mature it is further agreed for the term of this contract that _____, _____, **TEXAS** agrees to maintain pledged securities for Panola County at a market value amount equal to or greater than the total Panola County deposits exceeding the \$250,000 Federal Deposit Insurance Corporation coverage. The conditions of the above contract are such that the above bounden Pledgor _____, _____, **TEXAS** was on the ___ day of _____, 2023, duly and legally chosen by the Commissioners' Court of Panola County, Texas, as County Depository for said county for a term having an initial period of four years commencing July 8, 2023, and a possible renewal period of up to two additional years, for a total possible term of six years and that ends on the 60th day immediately following the time fixed by law for the next selection of a depository. The initial four year term shall renew automatically for an additional two year period and shall be subject to the then-current terms and conditions unless a party provides written notice to the other at least 120 days prior to the expiration of the initial four year term that the two year renewal shall not apply. The Pledgor, upon its bidding has agreed to pay the County of Panola interest on "time deposits"

and “demand deposits” as outlined in the accepted depository bid during the term of this Depository Contract. A copy of the depository bid accepted is attached and a part of this contract.

At any time of the County’s choosing before the third year of this Depository Contract begins, the County and the Pledgor may negotiate for interest rates and financial terms which shall be effective for the final two years of this Depository Contract that are different from those stated in the depository bid.

Pledged securities must meet the requirements of Chapters 116 and 117 of the Texas Local Government Code and the Public Funds Collateral Act, Texas Government Code Chapter 2257. The custodial bank selected by Pledgor is subject to the approval of Panola County and must meet the requirements of Texas Government Code Section 2257.041.

NOW, THEREFORE, if the above bounden Pledgor, _____, _____, TEXAS, shall faithfully do and perform all the duties and obligations devolving on it by law as a County Depository of Panola County, and shall upon presentation pay checks drawn on it by the County Treasurer of Panola County, Texas; on “demand deposits” accounts in such depository; and all checks drawn upon any “time deposit” account upon presentation, after the expiration of the period of notice required in the case of “time deposits”; and shall faithfully keep said County funds, and account for same according to law, and shall faithfully keep and account for all funds belonging to the County which are deposited with it under the requirements of Chapters 116 and 117 of the Texas Local Government Code, and the Public Funds Collateral Act, Texas Government Code Chapter 2257, and shall include State funds collected by the Tax Collector and other County offices, and shall also include trust funds in the possession of County and District Clerks and all federal grant funds and all other Panola County funds deposited and shall pay the interest at the time and at the rate hereinbefore stipulated in depository bid accepted on “time deposits” and “demand deposits”; and shall, at the expiration of the term for which it has been chosen, turn over to its successor all the funds, property, and other things of value, coming into its hand as Depository, then

and in that event this contract is to be and become null and void and the securities held by the custodial banks shall be released by the County from such pledge, otherwise, to remain in full force and effect, subject to the right of Panola County, Texas and the Commissioners' Court of Panola County, Texas to recover any loss, shortage or default on the part of _____ arising by virtue of the violation of any or all of the conditions of this contract.

The preceding provision is given in addition to any remedy the County may have in any suit brought on this contract in any court in this State.

Any suit arising out of or in any way connected with this contract shall be tried in the County of Panola and State of Texas in any court therein having jurisdiction of the subject matter thereof.

IN WITNESS to all of which we have hereunto set our hands and the said _____ has caused these presents to be signed with its name and by its President and attested and sealed with its corporate seal.

[SIGNATURE PAGES FOLLOW]

[DEPOSITORY]

By: _____

Title: _____

Date: _____

ACKNOWLEDGEMENT

THE STATE OF TEXAS X

COUNTY OF PANOLA X

Before me, the undersigned authority, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that s/he executed the same as the act and deed of _____, a corporation, for the purpose and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the _____ day of _____, 2023.

(SEAL)

Notary Public, State of Texas

IN WITNESS WHEREOF, the party hereto has hereunto set his hand and seal.

PANOLA COUNTY, TEXAS

By: _____
Rodger McLane, County Judge

Date: _____

ACKNOWLEDGEMENT

THE STATE OF TEXAS X

COUNTY OF PANOLA X

Before me, the undersigned authority, on this day personally appeared Judge Rodger McLane, known to me to be the person whose name is subscribed as the County Judge in fact for PANOLA COUNTY, TEXAS, and acknowledged that she executed the same as the act of her principal for the purpose contained therein.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the _____ day of _____, 2023.

(SEAL)

Notary Public, State of Texas

Janet Barnett

From: CustomerService <customer_service@aep.com>
Sent: Monday, April 17, 2023 10:08 AM
To: Accounts Payable
Subject: Close Service Request



Close Service Details

Hello PANOLA COUNTY COURTHOUSE ANNEX!

Thank you for being a customer of Southwestern Electric Power Company! Below you'll find your final account details and restatement of your request. If this Close service request was in error, please contact us as soon as possible at 877-372-7747.

Service Address:	313 W PANOLA ST CARTHAGE, TX 75633
Requested Effective Date:	04/18/23
Order Number:	967577988
Account Number:	96872137102

[Manage Account Preferences](#)

Stay connected with our mobile app. Easily pay your bill, report an outage, view energy usage and more. And if you sign up for alerts, you will get timely billing and outage notifications when and where you need them. If you are looking for an easy way to manage your account, download the app today.

Questions?

Please [contact us](#) with any questions you may have. And don't forget to print or save this

email for future reference.

Thanks again for allowing us to serve you!
swepco.com Customer Service

JENNIFER STACY
AUDITOR



OFFICE OF
PANOLA COUNTY AUDITOR
COURTHOUSE ANNEX • ROOM 213A
CARTHAGE, TEXAS 75633
903-693-0320

April 12, 2023

Panola County Commissioners' Court

Panola County began Commissary Operations in 2011.

In compliance with Government Code Sec. 511.016, and Local Government Code Sec. 351.0415, Panola County Auditor's Office performed audit procedures on the Panola County Detention Center's Commissary Accounts. We examined monies collected, disbursements, bank reconciliations and all supporting documentation for fiscal year 2022.

We found nothing that would lead us to conclude that the balances and allocations of Panola County Detention Center's Commissary operations for this period were not, in all material respects, appropriately collected, expended and documented.

Sincerely,

A handwritten signature in blue ink that reads "Jennifer Stacy". The signature is fluid and cursive.

Jennifer Stacy
County Auditor

RICK McPHERSON
Assistant District Attorney

KEVIN JONES
Criminal Investigator



123rd JUDICIAL DISTRICT
PANOLA COUNTY, TEXAS

COUNTY COURT AT LAW
PANOLA COUNTY, TEXAS

DANNY BUCK DAVIDSON
Criminal District Attorney

April 17, 2023

Panola County Commissioner's Court

Dear Sirs:

This letter is to request that Joey Fenlaw be approved for attendance and expenses to attend the Pre-Trial & Trial Issues/Advanced Criminal Law Conference, July 23, 2023 thru July 27, 2023.

This seminar is necessary to learn new laws and changes in laws, improve his overall knowledge of criminal law and comply with the CLE hours

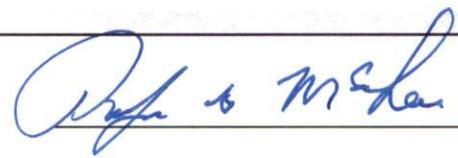
Sincerely,

A handwritten signature in blue ink, appearing to read "D. B. Davidson", written over a horizontal line.

Danny Buck Davidson

DBD:je

APPROVED 04-25-2023
Rodger G. McLane
County Judge



PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE
AT A CONFERENCE

NAME: Clarissa Moon
POSITION: County Extension Agent- Family & Community Health
DEPARTMENT: AgriLife Extension
DATE: 4/20/2023
CONFERENCE: AgriLife Spring Board Meeting
LOCATION: Brownwood, Texas
DATES: May 2, 2023 to May 3, 2023

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 2

Does the conference meet your educational requirements for the year? n/a

If not, how much of your requirements will be met by this conference? n/a

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? 3

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

As Associate Chair for our District chapter of Epsilon Sigma Phi, I am required to attend
and represent ESP. This statewide meeting allows officers from professional associations
to meet with AgriLife administration.