

SEP 13 2023

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 29th day of August 2023, the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger McLane	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator, and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Veterans Service Officer Bill Morris gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

There were no citizen comments.

2. **COMMISSIONER'S REPORTS:**

Commissioner Dale LaGrone reported that Precinct 4 road and bridge employees have been assisting with fighting wildfires recently.

3. **COUNTY JUDGE'S REPORT:**

County Judge Rodger McLane reported that the fire departments have all been busy fighting wildfires the last few weeks and thanked Fire Marshal Bryan Murff for his efforts during this time. Judge McLane also welcomed Ms. Sherry Parker's Carthage High School class.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the separation of employment for Garrett Wallace as a Deputy Sheriff with the Panola County Sheriff's Department effective August 31, 2023.
- b. To record the separation of Delton Williams as a Temporary Operator with the Panola County Road and Bridge Department, Precinct #4 effective August 10, 2023 at 5:00 PM.
- c. To record the temporary employment of Karen McClelland as an Early Voting Clerk in the Elections Office effective October 23, 2023 and ending November 9, 2023 at the rate of \$12.00 per hour.
- d. To record a change in assignment for Randy Payne from Sergeant to Deputy Sheriff with the Panola County Sheriff's Department effective September 1, 2023 at the rate of \$24.47 per hour.
- e. To record a change in assignment for Chris Hansen from Deputy Sheriff to Sergeant with the Panola County Sheriff's Department effective September 1, 2023 at the rate of \$24.74 per hour.
- f. To record a change in assignment for Hunter Gray from Detention Officer to Deputy Sheriff with the Panola County Sheriff's Department effective September 1, 2023 at the rate of \$24.47 per hour.

ROAD & BRIDGE

- a. To approve and record a request by Eastex Telephone Co-op to bore a 3/4" duct line within the right-of-way of Panola County Road #3361.
- b. To approve and record a request by Eastex Telephone Co-op to bore a 1½" duct line within the right-of-way of Panola County Road #322 (Don Long Road).

MISCELLANEOUS

- a. To record Statement of Officer and Oath of Office forms for Reserve Deputy Constable, Precincts #2 and #3 James Robert Duncan, Jr.
- b. To record July 2023 Auditor's Monthly Report.
- c. To record a contract with Universal TelCom for telephone equipment for the Panola County Detention Center.

- d. To record the Certificate of Compliance for the Panola County Jail in connection with the jail inspection.
- e. To record a letter to Commissioner's Court from County Judge Rodger McLane.
- f. To authorize the County Auditor to advertise for sealed bids for the purchase of a trailer for the Panola County Road and Bridge Department, Precinct #2. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Carthage, Texas. Bids will be opened September 26, 2023 at 9:00 AM.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Auditor Jennifer Stacy; Panola County Tax Assessor-Collector Holly Gibbs; Panola County Tax Assessor-Collector Chief Deputy Cassandra Brooks; Panola County Justice of the Peace, Precincts #2 and #3 Toni Hughes; Panola County Justice of the Peace, Precincts #2 and #3 Deputy Clerk Maria Hernandez; Panola County Justice of the Peace, Precincts #2 and #3 Deputy Clerk Mary Sue Kiper; PCSD Investigator Chadd Gray; PCSD Detention Officer Hunter Gray; PCSD Patrol Lieutenant Chris Welk; and 123rd Judicial District Official Court Reporter Carol Mixon.

Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE PAYMENT REGISTER ATTACHED.
- 6. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
- 7. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to award the bid for one (1) ¾ ton crew cab pickup for use by the Panola County Fire Marshal/Emergency Management Department to Pippen Motor Company. The motion carried unanimously. SEE BID ATTACHED.

8. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to award the bid for scrap piles to Rodney Wooten. The motion carried unanimously. SEE BID ATTACHED.
9. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve the revised Broadband Study and Action Plan for Panola County. The motion carried unanimously. SEE BROADBAND STUDY AND ACTION PLAN ATTACHED.
10. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve an addendum to the bid contract between Panola County and Imelda's Cleaning Service, LLC for weekly cleaning at the Panola County Airport – Sharpe Field Office. The motion carried unanimously. SEE ADDENDUM ATTACHED.
11. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve an amendment to the Integrated Prescription Management – County Indigent HealthCare program. The motion carried unanimously. SEE AMENDMENT ATTACHED.
12. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to transfer unit #5713, 1998 John Deere 650G dozer, S/N T0650GW831417 from FM & Lateral to Panola County Road and Bridge Department, Precinct #3. The motion passed unanimously. SEE REQUEST ATTACHED.
13. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the Order of Appointment for Presiding and Alternate Judges for the Early Voting Ballot Board and the Central Counting Station for the November 7, 2023 Constitutional Amendment Election (Texas Election Code, Section 32.002). The motion carried unanimously. SEE REQUEST AND ORDERS OF APPOINTMENT.
14. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to table until the September 12, 2023 session of Commissioners' Court a decision on a BuyBoard Contract from Lowe Tractor & Equipment for the purchase of a Kubota S Series track loader for the Panola County Road and Bridge Department, Precinct #3. The motion passed unanimously.
15. Commissioners' Court entered closed session at 9:11 AM to discuss personnel pursuant to Texas Government Code Section 551.074.
16. Commissioners' Court re-convened at 9:55 AM. No action was taken.

The meeting adjourned at 9:55 AM.

Dated this 29th day of August 2023.

Rodger G. McLane

Rodger G. McLane, County Judge

SEP 12 2023

Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners' Court's authorized proceedings for August 29, 2023.

Bobbie Davis

Bobbie Davis, County Clerk



9/12/23

Date