

State of Texas
County of Panola

On this [30th day of January 2024](#), the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger McLane	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator, and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other [attendees](#) and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Mr. Butch Marsalis gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

Keri Vance, Executive Director of the Panola County Chamber of Commerce shared a kind letter from a visitor to the County and reported on upcoming events and new businesses in the County.

2. **COMMISSIONER'S REPORTS:**

Commissioner Dale LaGrone reported that the Road and Bridge Department is very busy repairing damage to county roads caused by recent ice and rain.

3. **COUNTY JUDGE'S REPORT:**

County Judge McLane reported that he attended a recent economic business development meeting.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the employment of Paul Wiggins as an Operator with the Panola County Road and Bridge Department, Precinct #4 effective January 31, 2024 at the rate of \$21.36 per hour.
- b. To record the appointment of Heather Green as a Reserve Deputy Constable for the Panola County Constable, Precincts #1 and #4 effective January 30, 2024.

ROAD & BRIDGE

None

MISCELLANEOUS

- a. To approve and record 2024 Budget Amendment No. 2.
- b. To record December 2023 Treasurer’s Report.
- c. To record December 2023 Auditor’s Monthly Report.
- d. To authorize the County Auditor to advertise for sealed bids for the purchase of one (1) mid-sized truck for the Panola County Airport. Bid specifications are available in the County Judge’s Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened February 27, 2024 at 9:00 AM.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): PCSD Training Coordinator Travis Curry; Panola County Treasurer Joni Reed; Panola County Extension Agent Lee Dudley; PCSD Captain Adam Jones; and PCSD Chief Deputy David Gray.

Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County bills as prepared and submitted by

the County Auditor. The motion carried unanimously. SEE [PAYMENT REGISTER ATTACHED](#).

6. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE [PAYROLL DISTRIBUTION REGISTER](#) ATTACHED.
7. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve TIPS Contract #210907 from Silsbee Ford for a 2023 Ford F-150 super cab truck for use by the Panola County Road and Bridge Department, Precinct #4. The motion carried unanimously. SEE [QUOTE](#) ATTACHED.
8. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve a Service Agreement between County Information Resources Agency (CIRA) and Panola County for email and website services. The motion carried unanimously. SEE [AGREEMENT](#) ATTACHED.
9. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve a State and Local Fair Market Value Lease between Pitney Bowes and Panola County for a postage machine. The motion carried unanimously. SEE [AGREEMENT](#) ATTACHED.
10. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to adopt Order #2024-02 granting applicable exemption for purchase of a new boiler/water heater and removal of existing unit in the Panola County Detention Center per Texas Local Government Code 262.024. The motion carried unanimously. SEE [ORDER](#) ATTACHED.
11. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve a proposal from Whitaker Plumbing Inc. to replace the boiler/water heater in the Panola County Detention Center. The motion carried unanimously. SEE [QUOTE](#) ATTACHED.

The meeting adjourned at 9:06 AM.

Dated this 30th day of January 2024.

Rodger G. McLane, County Judge

Date

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I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the [authorized proceedings of Commissioners' Court held on January 30, 2024.](#)

Bobbie Davis, County Clerk

Date