

State of Texas
County of Panola

On this [21st day of May 2024](#), the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger McLane	County Judge
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Commissioner Billy Alexander was absent. Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other [attendees](#) and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Commissioner David A. Cole gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

Keri Perot-Vance, Executive Director of the Panola County Chamber of Commerce reported on upcoming events and new businesses in the county.

2. **COMMISSIONER'S REPORTS:**

There were no Commissioner's Reports.

3. **COUNTY JUDGE'S REPORT:**

Judge McLane reported that Commissioner Billy Alexander's father passed away last weekend and asked those present to remember his family in prayer.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the employment of Rylee Tilbury as a Temporary Clerk with the Panola County District Clerk's Office effective May 28, 2024 through August 9, 2024 (pending drug test and physical) at the rate of \$14.00 per hour.

- b. To record an increase in salary to \$22.29 per hour for Alan Smith, Operator with the Panola County Road and Bridge Department, Precinct #2 effective June 3, 2024.
- c. To record the resignation of Raven McPherson as Part-Time Floating Secretary with Panola County effective May 20, 2024.
- d. To record the separation of Jeff Martin's Peace Officer Commission from the Panola County Sheriff's Department effective May 15, 2024.
- e. To record a change in status of employment for Justin Williams from Detention Officer to Deputy Sheriff with the Panola County Sheriff's Department effective May 18, 2024 at the rate of \$25.70 per hour.
- f. To record a change in status of employment for Matthew Williamson from Detention Corporal to Deputy Sheriff with the Panola County Sheriff's Department effective May 18, 2024 at the rate of \$25.70 per hour.
- g. To record a change in status of employment for John Howard from Detention Officer to Detention Corporal with the Panola County Sheriff's Department effective May 18, 2024 at the rate of \$20.76 per hour.

ROAD & BRIDGE

- a. To approve and record a request by Gary Natural Gas to place a ¾" poly CEE line within the right-of-way of Panola County Road #187.
- b. To approve and record a request by Tatum Telephone to place a 1.25" (fiber optic cable for public utility) within the right-of-way of Panola County Road – Center Point Road.

MISCELLANEOUS

- a. To record April 2024 Fund Balance Reports.
- b. To record April 2024 Treasurer's Reports.
- c. To record Liberty Mutual Surety Official Bond and Oath for Panola County Constable, Precincts #1 & #4 Jeff Ivy.

- d. To authorize the County Auditor to advertise for sealed bids for polyethylene corrugated culverts. Bids will be opened at a Regular Session of Commissioners' Court scheduled for June 18, 2024 at 9:00 AM. Specifications available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas and at the County Warehouse, 1121 E. Sabine, Carthage, Texas.
- e. To authorize the County Auditor to advertise for sealed bids for Bridge Construction on County Road #175. Bids will be opened at a Regular Session of Commissioners' Court scheduled for June 18, 2024 at 9:00 AM. Specifications available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas and at the County Warehouse, 1121 E. Sabine, Carthage, Texas.
- f. To authorize the County Auditor to advertise for RFPs for the Panola County Airport – Sharpe Field fuel tank farm. RFPs are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas and at the Panola County Airport – Sharpe Field, 1305 US Hwy 79N, Carthage, Texas. RFPs will be opened June 18, 2024 at 9:00 AM.
- g. To record a bid proposal from Hal's Air Conditioning & Electrical, Inc. to replace a condenser and air handler for Jail Unit #10 at the Panola County Detention Center.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): PCSD Administrative Clerk Karen England (3); PCSD AgriLife Extension Agent Clarissa Moon (2); Panola County District Clerk Lindsey Smith; PCSD Patrol Deputy Brenton Humphries; PCSD Patrol Deputy Haley Baker; Panola County AgriLife Extension Agents Lee Dudley (3) and Clarissa Moon.

Commissioner Craig M. Lawless moved to approve the Consent Items with the exception of Personnel Item "c", and Commissioner Dale LaGrone seconded the motion. The motion carried unanimously, with Commissioner Billy Alexander absent.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously, with Commissioner Billy Alexander absent. SEE [PAYMENT REGISTER](#) ATTACHED.

6. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously, with Commissioner Billy Alexander absent. SEE [PAYROLL DISTRIBUTION REGISTER](#) ATTACHED.
7. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to award a bid for one (1) 1 ½-ton cab and chassis single cab truck for use by the Panola County Road and Bridge Department, Precinct #1 to Center Motor Company. The motion carried unanimously, with Commissioner Billy Alexander absent. SEE [BID](#) ATTACHED.
8. A public hearing was held for comments on reducing the speed limit on Panola County Road #286. Commissioner David A. Cole stated that the road has a lot of oilfield traffic and is a dead-end road. Multiple residents have requested a reduction in the speed limit.
9. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to adopt Order #2024-07 setting the speed limit on Panola County Road #286 at 30 MPH. The motion carried unanimously, with Commissioner Billy Alexander absent. SEE [ORDER](#) ATTACHED.
10. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to proclaim the month of May 2024 Mental Health Awareness Month in Panola County. The motion carried unanimously, with Commissioner Billy Alexander absent. SEE [PROCLAMATION](#) ATTACHED.
11. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve additional invoices submitted by DeBerry Water Supply Corporation to be paid from ARPA funds. The motion carried unanimously, with Commissioner Billy Alexander absent. SEE [INFORMATION](#) ATTACHED.
12. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve invoices submitted by Murvaul Water Supply Corporation to be paid from ARPA funds. The motion carried unanimously, with Commissioner Billy Alexander absent. SEE [INFORMATION](#) ATTACHED.
13. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to approve invoices submitted by Gary Water Supply Corporation to be paid from ARPA Funds. The motion carried unanimously, with Commissioner Billy Alexander absent. SEE [INFORMATION](#) ATTACHED.
14. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to appoint Doris McKelvey as a new member of the Panola County Child Welfare Board. The motion carried unanimously, with Commissioner Billy Alexander absent. SEE [APPOINTMENT](#) ATTACHED.

15. Commissioner Dale LaGrone moved and Commissioners Craig M. Lawless seconded the motion to re-appoint Andy Dawson to represent the County on the Carthage Park Authority Board for a three-year term to commence June 1, 2024. The motion carried unanimously, with Commissioner Billy Alexander absent. SEE [APPOINTMENT](#) ATTACHED.
16. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to terminate a contract with Morrison Supply for polyethylene-corrugated culverts; and to authorize the County Judge to send a 30-day notice to Morrison Supply regarding termination. The motion carried unanimously, with Commissioner Billy Alexander absent. SEE [LETTER](#) ATTACHED.
17. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to declare the following vehicles surplus property for the Panola County Road and Bridge Department: 2011 Ford F750 Dump Truck, VIN 3FRXF7FC0BV388691 – Precinct #3; 2012 Ford F750 Dump Truck VIN 3FRXF7FE1CV198854 – Precinct #3; and 2019 Ford F750 Dump Truck VIN 1FDXF7DE0KDF11081– Precinct #1. The motion carried unanimously, with Commissioner Billy Alexander absent. SEE [LETTER](#) ATTACHED.
18. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to declare the following equipment surplus property for the Panola County Road and Bridge Department, Precinct #2: 2009 John Deere 310SJ Backhoe, S/N T0310SJ173065, Unit #901. The motion carried unanimously, with Commissioner Billy Alexander absent. SEE [REQUEST](#) ATTACHED.
19. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve a quote from Schumacher Construction Services LLC for windows for the Panola County Courthouse. The motion carried unanimously, with Commissioner Billy Alexander absent. SEE [QUOTE](#) ATTACHED.
20. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve a quote from Schumacher Construction Services LLC for new flooring in the Panola County Sheriff's Offices. The motion carried unanimously, with Commissioner Billy Alexander absent. SEE [QUOTE](#) ATTACHED.
21. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve a quote from Schumacher Construction Services LLC to remodel the Panola County Justice of the Peace Office, Precincts #2 and #3 for the Panola County Auto Registration Offices. The motion carried unanimously, with Commissioner Billy Alexander absent. SEE [QUOTE](#) ATTACHED.
22. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a quote from Schumacher Construction Services LLC to remodel the

Panola County Tax Assessor Office. The motion carried unanimously, with Commissioner Billy Alexander absent. SEE [QUOTE](#) ATTACHED.

23. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve 2024 Budget Amendment No. 8. The motion carried unanimously, with Commissioner Billy Alexander absent. SEE [BUDGET AMENDMENT](#) ATTACHED.

The Closed Session of Commissioners' Court scheduled to convene after Regular Session was cancelled.

The meeting adjourned at 9:19 AM.

Dated this 21st day of May 2024.

Rodger G. McLane, County Judge

Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the [authorized proceedings of Commissioners' Court held on May 7, 2024](#).

Bobbie Davis, County Clerk

Date