

State of Texas  
County of Panola

On this [2<sup>nd</sup> day of July 2024](#), the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger McLane	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other [attendees](#) and the office or organization that each represent. The following proceedings were held at this meeting:

**PRAYER:** Mr. Butch Marsalis gave the prayer.

**OPEN MEETING:**

1. **CITIZEN COMMENTS:**

Keri Perot-Vance, Executive Director of the Panola County Chamber of Commerce reported on upcoming events and new businesses in the county.

2. **COMMISSIONER'S REPORTS:**

Commissioners reported that the Road and Bridge crews are busy working on roads.

3. **COUNTY JUDGE'S REPORT:**

Judge McLane reminded Panola County citizens to be safe over the July 4 holiday.

4. **CONSENT ITEMS:**

**PERSONNEL**

- a. To record the retirement of Alan Smith as an Operator with the Panola County Road and Bridge Department, Precinct #2 effective June 27, 2024 at 5:00 PM.

**ROAD & BRIDGE**

None

**MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of June 2024.
- b. To approve and record Panola County Treasurer's Fourth Quarter Reports for Fiscal Year 2023.
- c. To record the approved invoices submitted by South Murvaul Water Supply Corporation to clarify the correct name from Murvaul to South Murvaul on May 7, 2024 Court session (item #12).

**REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Elections Administrator Loretta Mason; Panola County Elections Assistant Kelsey Gates; Panola County Veteran Service Officer William G. Morris; PCSD Chief Deputy David A. Gray; PCSD Captain Adam Jones; PCSD CID Lieutenant James Ferris; PCSD Training Coordinator Travis Curry; PCSD Lt. Operations Chris Welk; PCSD Criminal Investigators Chadd Gray; Andrew B. Nixon and Randy Payne; PCSD Jail Administrator Scott Jones; PCSD Detention Center Chris Adams; PCSD Detention Corporal Lane Wilson; PCSD Detention Officers Marinna Collins; Takoda Dugger, Christina Lyles, Drake Murry, Angel DeLaCruz-Roman, Madison Sandobal, DeWayne Stewart and Timothy Windham; PCSD Patrol Sergeants Quade Davis and Calahan Malone; PCSD Patrol Deputies Haley Baker, Hunter Gray, Hunter Hutto, Colton McNair, Matthew Mitchell, Matthew Williamson; and PCSD Courthouse Security Hollie Mojica.

Commissioner Billy Alexander moved to approve the Consent Items and Commissioner Craig M. Lawless seconded the motion. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County bills as prepared and submitted by

- the County Auditor. The motion carried unanimously. SEE [PAYMENT REGISTER ATTACHED](#).
6. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE [PAYROLL DISTRIBUTION REGISTER ATTACHED](#).
  7. County Judge Rodger McLane moved and Commissioner Billy Alexander seconded the motion to award the bid for the Panola County Airport – Sharpe Field fuel tank farm to B & J Equipment (tabled from June 18, 2024 Court session). The motion carried unanimously. SEE [BID ATTACHED](#).
  8. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to appoint Holly Gibbs as Panola County’s Representative to calculate and publish the No-New-Revenue tax rate and Voter Approval tax rate schedules for tax roll year 2024 (Property Tax Code 26.04). The motion carried unanimously. SEE [APPOINTMENT ATTACHED](#).
  9. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to declare the following vehicle surplus property for the Panola County Airport: 2015 Chevy Tahoe SUV (black), VIN 1GNSK2EC9FR577185. The motion carried unanimously. SEE [EMAIL ATTACHED](#).
  10. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to declare the following vehicles surplus property for the Panola County Sheriff’s Department: 2000 Mercedes S500 Sedan (silver), VIN WDBNG75J7YA047641; and a 1992 Ford E150S Van (maroon), VIN 1FDEE14H4NHA14596 . The motion carried unanimously. SEE [LETTER ATTACHED](#).
  11. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to declare the following vehicles surplus property for the Panola County Road and Bridge Department: scrap pile – metal and miscellaneous items and Coats tire balancer, S/N 2201302923 for FM and Lateral; a scrap pile – metal and miscellaneous items for Precinct #1; 2010 Dodge Ram 5500, VIN 3D6WC7GL7AG131668, 2016 Ford F-750 dump truck, VIN 1FDXF7DEXGDA01506 and 2007 John Deere 310SJ backhoe, S/N T0310SJ149207 for Precinct #3. The motion carried unanimously. SEE [INFORMATION ATTACHED](#).
  12. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve a Rental Quote from Holt Cat for rental equipment (RM400 reclaimer) for use by the Panola County Road and Bridge Department, Precinct #1. The motion carried unanimously. SEE [AGREEMENT ATTACHED](#).

13. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve a Rental Quote from ASCO for rental equipment (Volvo PT125 roller) for use by the Panola County Road and Bridge Department, Precinct #1. The motion carried unanimously. SEE [QUOTE](#) ATTACHED.
14. County Judge Rodger McLane moved and Commissioner Dale LaGrone seconded the motion to approve a quote from Velvin Oil Company, Inc. to install new gas and diesel tanks, new pumps and software for the Panola County Road and Bridge Department. The motion carried unanimously. SEE [QUOTE](#) ATTACHED.
15. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve invoices submitted by A & P Water Supply Corporation to be paid from ARPA funds. The motion carried unanimously. SEE [INFORMATION](#) ATTACHED.
16. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve invoices submitted by Panola-Bethany Water Supply Corporation to be paid from ARPA funds. The motion carried unanimously. SEE [INFORMATION](#) ATTACHED.
17. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to hire three temporary early voting clerk positions to work during the November election beginning October 21, 2024 and ending November 8, 2024 at the rate of \$12.00 per hour. The motion carried unanimously. SEE [REQUEST](#) ATTACHED.
18. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a Master Software License and Services Agreement between Knowink and Panola County (equipment estimate was approved in June 4, 2024 Court session). The motion carried unanimously. SEE [AGREEMENT](#) ATTACHED.
19. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve expenditure of funds to Revolution Data Services for civil case file digitization for continuation of the preservation/backup project for the Panola County District Clerk's Office. The motion carried unanimously. SEE [INFORMATION](#) ATTACHED.
20. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve 2024 Budget Amendment No. 10. The motion carried unanimously. SEE [BUDGET AMENDMENT](#) ATTACHED.

The meeting adjourned at 9:11 AM.

Dated this 2<sup>nd</sup> day of July 2024.

\_\_\_\_\_  
Rodger G. McLane, County Judge

\_\_\_\_\_  
Date

State of Texas  
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the [authorized proceedings of Commissioners' Court held on July 2, 2024.](#)

\_\_\_\_\_  
Bobbie Davis, County Clerk

\_\_\_\_\_  
Date