

State of Texas
County of Panola

On this [30th day of July 2024](#), the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger McLane	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other [attendees](#) and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Mr. Butch Marsalis gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

There were no citizen comments.

2. **COMMISSIONER'S REPORTS:**

Commissioners reported that the Road and Bridge crews are busy working on roads.

3. **COUNTY JUDGE'S REPORT:**

Judge McLane reported on upcoming events and new businesses in the County.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the employment of Dayton Elliott as an Operator with the Panola County Road and Bridge Department, Precinct #2 effective July 31, 2024 (pending drug test and physical) at the rate of \$21.36 per hour.

- b. To record the resignation of Alesha Townsend as a Detention Officer with the Panola County Sheriff's Department effective July 20, 2024.
- c. To record the resignation of William Magness as a Reserve Deputy Sheriff with the Panola County Sheriff's Department effective July 12, 2024. **SEE APPROVAL OF CONSENT ITEMS FOR REVISION TO THIS AGENDA ITEM**
- d. To record the separation of Rufus Johnson as an Operator with the Panola County Road and Bridge Department, Precinct #3 effective August 1, 2024 at 5:00 PM.
- e. To record the resignation of Reagan Baker as a Deputy Clerk with the Panola County Tax Assessor/Collector's Office effective August 9, 2024.

ROAD & BRIDGE

- a. To approve and record a request by Diversified Gas and Oil to place 6" and 8" lines within the right-of-way of Panola County Road #163.
- b. To approve and record a request by TGNR East Texas LLC to place a 6" line within the right-of-way of Panola County Road #405.
- c. To approve and record a request by Fairplay Water Supply Corporation to place a 2" casing with ¾" service line within the right-of-way of Panola County Road #248.

MISCELLANEOUS

- a. To record Liberty Mutual Surety Official Bond and Oath for Reserve Deputy Constable, Precincts #2 and #3 James Robert Duncan.
- b. To approve and record Panola County Investment Report for First Quarter Fiscal Year 2024.
- c. To approve and record Panola County Treasurer's First Quarter Report for Fiscal Year 2024.
- d. To record Tax Assessor-Collector Holly Gibbs' Continuing Education Transcript for reporting period March 1, 2023 through February 28, 2024; and to record Maintenance Transcript for reporting period January 1, 2023 through December 31, 2023.

- e. To authorize the County Auditor to advertise for sealed bids for the lease of 130 acres of specified land at the Panola County Airport – Sharpe Field for the sole purpose of cutting and baling hay. Bids to be opened at a Regular Session of the Commissioners’ Court scheduled for August 27, 2024 at 9:00 AM. Specifications available in the County Judge’s Office, 110 S. Sycamore, Room 216-A, Carthage and at Panola County Airport – Sharpe Field.
- f. To record 2024 Budget Jail Commissary.
- g. To record a Material Release Order for a Generator Set M116A2 PU-798 for Panola County Constable, Precincts #2 and #3.
- h. To record Certificates of Completion from the V G Young Institute of County Government for continuing education training for Panola County Commissioner, Precinct #3 Craig Lawless.
- i. To record fiscal year 2025 Compensation Order forms for County Auditor, Assistant County Auditors and Panola County 123rd District Court Reporter and record Oath of Office forms for County Auditor and Assistant County Auditors.
- j. To record Certificates of Completion for continuing education training for Panola County Auditor Jennifer Stacy.
- k. To record the TxDOT Number 2419CARTH Designation of Sponsor’s Authorized Representative and Certification of Project Funds between the County of Panola and Texas Department of Transportation.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): PCSD Deputy Sheriff James McBrayer; Panola County Extension Agent Lee Dudley; Panola County Chief Deputy Treasurer Abby Booker; and Panola County Clerk Civil Deputy Jackie McDonald.

Commissioner Craig Lawless moved to approve the Consent Items with a correction to Personnel item “c” changing “resignation” to “separation”. Commissioner David A. Cole seconded the motion. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE [PAYMENT REGISTER](#) ATTACHED.
6. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE [PAYROLL DISTRIBUTION REGISTER](#) ATTACHED.
7. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to award a bid for Panola County Airport – Sharpe Field aviation easement debris and timber removal (opened and tabled from the July 16, 2024 session of Commissioners’ Court) to Grady Crawford Company Inc. The motion carried unanimously. SEE [BID](#) ATTACHED.
8. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve an estimate from Schumacher Construction Services, LLC for the construction of the Panola County Airport – Sharpe Field terminal (pending TIPS Contract #24010402). The motion carried unanimously. SEE [QUOTE](#) ATTACHED.
9. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve an estimate from Schumacher Construction Services LLC for the construction of a parking lot for the Panola County Courthouse (pending TIPS Contract #24010402). The motion carried unanimously. SEE [QUOTE](#) ATTACHED.
10. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to declare the following vehicle as surplus property for the Panola County Road and Bridge Department, Precinct #3: 2010 Dodge 2500, Unit #1009 VIN 3D7TP2CL1AG186550. The motion carried unanimously. SEE [REQUEST](#) ATTACHED.
11. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve BuyBoard Contract #724-23 from Caldwell County Chevrolet for the purchase of a 2024 Chevy Silverado 1500 for use by the Panola County Road and Bridge Department, Precinct #1. The motion carried unanimously. SEE [QUOTE](#) ATTACHED.
12. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve an Order of General Election for November 5, 2024. The motion carried unanimously. SEE [ORDER](#) ATTACHED.
13. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to appoint all Election Judges and Alternate Election Judges for a one-year period commencing August 1, 2024 (VTCA Election Code, Section 32.002). The motion carried unanimously. SEE [APPOINTMENT LIST](#) ATTACHED.

14. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to declare the following items surplus property for the Panola County Law Library: 11 chairs, law books, one table, two monitors and one printer, which is a change from the original agenda item of 11 chairs, law books, two computers, two scanners, two printers and one table. The motion carried unanimously. SEE [LIST](#) ATTACHED.
15. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve 2024 Budget Amendment No. 11. The motion carried unanimously. SEE [BUDGET AMENDMENT](#) ATTACHED.
16. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to approve and record Texas Association of Counties – County Choice Final Plan Selection Form – Choice 700 medical/health insurance benefits and renewal rates for Panola County for the period 12/01/2024 to 11/30/2025 and authorize surplus distribution deposited to the Retiree Health Trust Fund. The motion carried unanimously. SEE [INFORMATION](#) ATTACHED.
17. Commissioners entered closed session at 9:10 AM to consult with attorney pursuant to Texas Government Code Section 551.071.
18. Commissioners convened in open session at 9:59 AM. No action was taken.

The meeting adjourned at 9:59 AM.

Dated this 30th day of July 2024.

Rodger G. McLane, County Judge

Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the [authorized proceedings of Commissioners’ Court held on July 30, 2024](#).

Bobbie Davis, County Clerk

Date