

FILED FOR RECORD
IN MY OFFICE
AT 9:50 O'CLOCK a M

JUL 12 2024

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY RJ Tucker DEPUTY

**MEETING OF COMMISSIONERS' COURT
OF PANOLA COUNTY**

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 16TH DAY OF JULY, 2024, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

OPENING PRAYER.

OPEN MEETING:

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the temporary employment of Karen McClelland as Early Voting Clerk in the Elections office effective October 21, 2024 and ending November 8, 2024 at the rate of \$12.00 per hour.
- b. To record the temporary employment of Tammy Light as Early Voting Clerk in the Elections office effective October 21, 2024 and ending November 8, 2024 at the rate of \$12.00 per hour.

- c. To record the temporary employment of Harriet Lowery as Early Voting Clerk in the Elections office effective October 21, 2024 and ending November 8, 2024 at the rate of \$12.00 per hour.
- d. To record the separation of employment for Alvin Anderson as Temporary Operator with Panola County Road & Bridge Department, Precinct #3 effective July 11, 2024 at 5:00 p.m.
- e. To record an increase in salary to \$19.02 per hour for Dewayne Stewart, a Detention Officer with the Panola County Sheriff's Department effective June 29, 2024.
- f. To record an increase in salary to \$19.02 per hour for Wesley Cabra, a Detention Officer with the Panola County Sheriff's Department effective July 13, 2024.
- g. To record an increase in salary to \$17.83 per hour for Sheriann Espinoza, Fiction Coordinator with the Sammy Brown Library effective July 27, 2024.
- h. To record an increase in salary to \$17.28 per hour for Ashleigh Earle, Children's Coordinator with the Sammy Brown Library effective July 27, 2024.
- i. To record the employment of James Kerby as a Deputy Sheriff with the Panola County Sheriff's Department effective July 13, 2024 at the rate of \$25.70 per hour plus uniform allowance.

ROAD & BRIDGE

- a. To approve and record a request by Gemini Carthage Pipeline, LLC to place a 12" steel line within the right-of-way of Panola County Road #336.
- b. To accept and record a donation of 50.46 tons of Road Oil valued at \$34,312.80 from Sabine Oil & Gas for use by the Panola County Road and Bridge Department, Precinct #3 on County Road #326.

MISCELLANEOUS

- a. To record June 2024 Auditor's Report for Panola County Auditor's Office.
- b. To record June 2024 Treasurer's Reports for Panola County Treasurer's Office.
- c. To authorize the County Auditor to advertise for sealed bids for Silicone Roofing for the Sammy Brown Library. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened August 13, 2024 at 9:00 a.m.
- d. To authorize the County Auditor to advertise for sealed bids for Panola County Airport-Sharpe Field Repairs & Hanger Replacements. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened August 13, 2024 at 9:00

a.m.

- e. To record the Commissary Service Partnership Agreement between Panola County Sheriff's Department and Correct Commissary, a Ruston Louisiana Limited Liability Company.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): PCSD Lieutenant Jail Administrator Scott Jones; PCSD Jail Sergeant Chris Adams; and PCSD Jail Sergeant Timothy Windham.
5. To approve payment of current Panola County bills as prepared and submitted by the County Auditor.
6. To approve payment of current Panola County payroll as prepared and submitted by the County Treasurer.
7. To receive annual report from Scott Berkley with UT Health EMS/AIR1.
8. To open sealed bids for Debris & Timber Removal - Panola County Airport-Sharpe Field Aviation Easement. Bids may be awarded at a future meeting of the court.
9. To discuss and act upon approving a Change Order to the Bid Contract between B & J Equipment and Panola County for additional equipment for the Panola County Sharpe-Field Airport Fuel Tank Farm.
10. To discuss and act upon approving an Interlocal Agreement between The City of Tatum and Panola County in regards to assessment and collection of taxes.
11. To receive County Clerk's request for the Court to adopt a County Clerk's Records Archive, Preservation and Restoration Plan pursuant to Local Government Code Section 118.025(g); to discuss and act upon adopting Order #2024-10 setting a \$10.00 fee for County Clerk's Records Archive, Preservation and Restoration Fund as allowed by Local Government Code 118.025; to set a public hearing on said Plan for the 13th day of August, 2024 at 9:00 o'clock a.m.; and to authorize the County Judge to publish notice of said hearing.
12. To discuss and act upon approving Texas County and District Retirement System Plan Agreement for 2025 and authorize County Judge to sign and submit appropriate authorizations.
13. To discuss and act upon approving an estimate from ACM Fabrication for Panola County Airport - Sharpe Field fences.
14. To discuss and act upon approving an estimate from Schumacher Construction Services, LLC to remodel the 2nd floor annex offices. (Pending Contract Tips #24010402 approval).
15. To discuss and act upon approving a proposal from Clifford Power Systems for one Generac Industrial diesel engine-driven generator set for Panola County.

16. To discuss and act upon approving a proposal from Russell Floors for carpet or carpet tiles for the Panola County hallways and offices.
17. To discuss and act upon accepting the Jim Reeves Memorial Site from the Mary White Reeves Estate; and allow the County Judge to accept such paperwork.
18. To present Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year 2022 to Panola County Auditor's Office.

ADJOURNMENT

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 12TH
DAY OF JULY, 2024 AT 9:50 O'CLOCK A.M.



Bobbie Davis
BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS

By: Rakesh Atch
Deputy

I, BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 12TH DAY OF JULY, 2024 AT 9:50 O'CLOCK A.M.



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PANOLA COUNTY, TEXAS

By: Rakesh Atch
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