

FILED FOR RECORD  
IN MY OFFICE

AT 10:55 O'CLOCK A.M.

JUN - 6 2002

SUE GRAFTON  
COUNTY CLERK, PANOLA COUNTY, TEXAS

BY *M. L. Gage* DEPUTY

**MEETING OF COMMISSIONERS' COURT  
OF PANOLA COUNTY**

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 10<sup>TH</sup> DAY OF JUNE, 2002, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

**OPEN MEETING:**

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

**PERSONNEL**

- a. To record the resignation of Scott Parker, Truck Driver with the Panola County Road and Bridge Department, effective May 16, 2002.
- b. To record the resignation of Russell Rock, Truck Driver with the Panola County Road and Bridge Department, effective June 4, 2002.
- c. To record the resignation of part-time Housekeeper Lawanda Williams effective June 6, 2002.

**ROAD & BRIDGE**

- a. To approve and record a request by Pierce Construction, Inc. to cross under Panola County Road #247 with a 3" line.
- b. To authorize the County Auditor to advertise for sealed bids for the purchase of sand to be used by the Panola County Road and Bridge Department. Bid Specifications available at the Panola County Warehouse, 1211 E. Sabine, Carthage, Texas 75633. Bids will be opened at 9:00 o'clock a.m. at a Regular Session of the Commissioners' Court scheduled for July 8, 2002.

**MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of May, 2002.
- b. To record the Judicial Education Record of County Judge John Cordray for the period September 1, 2001 to August 31, 2002.
- c. To record a copy of the Minutes of a meeting of the Panola County Airport - Sharpe Field Advisory Board held June 3, 2002.

**REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Tax Assessor/Collector Jean Whiteside Tax Assessor/Collector Chief Deputy Margaret Dyer; County Extension Agent-Agriculture Douglas L. McKinney (3); and Panola County Sheriff's Department Detention Officers Richard Anderson, Lindsey Anders, and Adam Jones.
- 5. To approve Road & Bridge requisitions and to approve payment of current Panola County bills as presented on vouchers prepared and submitted by the County Auditor.
- 6. To authorize the County Judge to submit a request for economic development funds forfeited by Deep East Texas Electric Coop and other electric coops as unclaimed capital credits.
- 7. To receive a final budget estimate and report from Construction Manager at Risk, J. E. Kingham Construction Company, pertaining to courthouse expansion project.
- 8. To discuss and act upon changes to the Panola County Airport - Sharpe Field Rules and Regulations.
- 9. To receive, examine, and record the Panola County Road Superintendent's Monthly Report for May, 2002.
- 10. Budget Hearings.

**ADJOURNMENT**

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 6<sup>TH</sup> DAY OF JUNE, 2002 AT 10:55 O'CLOCK A.M.

Sue Grafton  
 SUE GRAFTON, COUNTY CLERK  
 PANOLA COUNTY, TEXAS  
 By: Michelle L. Bena, Deputy

I, SUE GRAFTON, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 6<sup>TH</sup> DAY OF JUNE, 2002 AT 10:55 O'CLOCK A.M.

Sue Grafton  
 SUE GRAFTON, COUNTY CLERK  
 PANOLA COUNTY, TEXAS  
 By: Michelle L. Bena, Deputy

JUL 8 2002

The State of Texas  
County of PanolaSUE GRAFTON  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY *Sue Grafton* DEPUTY

On this the 10th day of June A.D. 2002, the Commissioners' Court of Panola County, Texas met in a Regular Meeting, of the Court at 9:00 o'clock a.m. in the Commissioners' Courtroom of said County with the following members of the Court present:

John Cordray	County Judge
Ronnie LaGrone	Commissioner, Precinct No. 1
Douglas M. Cotton	Commissioner, Precinct No. 2
Hermion E. Reed, Jr.	Commissioner, Precinct No. 3
Jimmy Davis	Commissioner, Precinct No. 4

with none absent, constituting a quorum of the Court. Also attending were Sue Grafton, County Clerk and Lee Ann Jones, Administrative Assistant to the County Judge. Attached to and made a part of these Minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

## OPEN MEETING:

## 1. CITIZEN COMMENTS:

There were no comments from the citizens.

## 2. COMMISSIONERS' REPORT:

There were no reports from the Commissioners.

## 3. COUNTY JUDGE'S REPORT:

There were no reports from the County Judge.

## 4. CONSENT ITEMS:

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## ROAD &amp; BRIDGE

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MISCELLANEOUS

- ✓ a. To approve the minutes of the Commissioners' Court meetings held during the month of May, 2002.
- ✓ b. To record the Judicial Education Record of County Judge John Cordray for the period of September 1, 2001 to August 31, 2002.
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REQUESTS FOR CONFERENCE ATTENDANCE

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Commissioner LaGrone moved and Commissioner Cotton seconded the motion to approve all the Consent Items. There was a correction made in personnel on Item a to correct the date of the effective from May 16th to May 23rd, 2002. The motion passed unanimously.

A COPY OF EACH AMENDMENT REQUEST AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- ✓ 5. Commissioner Davis moved and Commissioner Reed seconded the motion to approve the Road & Bridge requisitions and to approve the payment of the current Panola County bills as presented on vouchers prepared and submitted by the County Auditor. The motion passed unanimously. SEE LIST OF BILLS ATTACHED.
- ✓ 6. Commissioner LaGrone moved and Commissioner Cotton seconded the motion to authorize the County Judge to submit a request for economic development funds forfeited by Deep East Texas Electric Coop and other electric coops as unclaimed capital credits. The motion passed unanimously.
- ✓ 7. There was a report from Mr. J. E. Kingham of J. E. Kingham Construction Company, the Construction Manager at Risk on the courthouse expansion project. He gave the final budget estimate amount at \$2,381,900.00. He also introduced Mr. Jerry Campbell who will serve as project manager during the building program. There was no action taken at this time.
- ✓ 8. After some discussion Commissioner LaGrone moved and Commissioner Cotton seconded the motion to approve certain changes to the Panola County Airport-Sharpe Field Rules and Regulations. The motion passed unanimously. SEE COPY OF CHANGES ATTACHED.
- ✓ 9. Commissioner Cotton moved and Commissioner Reed seconded the motion to receive, examine and record the Panola County Road Superintendent's Monthly Report for May, 2002. The motion passed unanimously. SEE COPY OF REPORT ATTACHED.
- 10. The Court was recessed until 9:55 am. The court reconvened at 10:00 am. Hearings were held on the budget for the 2003 fiscal year.

The meeting was then adjourned.

Dated this the 10th day of June, 2002.

VOL 40 PAGE 5

*John Cordray*  
John Cordray, County Judge, Panola County, Texas

ATTEST:

*Sue Grafton*  
Sue Grafton, County Clerk, Panola County, Texas



9:00 AM.  
6-10-02

*Johnny Insign*  
*Stewart Green*  
*Seraldine Graves*  
*Thoye Leguire*  
*James A. Kingham*  
*Joe Caswell*  
*Sidney Boring*  
*W. Ed. Anderson*  
*John Lee*  
*Ben M. Miller*  
JOE FOSTER  
*Wayne D. Dumble*  
*Paul Elliott*  
*Lois Bolman*  
*Betty Atkinson*  
*Candra King*  
*Jan Whitehill*  
*Margaret Caldwell*  
*Doris McKinney*  
*Joe J. J. J.*  
*Karen Clark*  
*Ed. Todd*  
*Greg Griffin*  
*Leroy Crawford*  
*Mary W. Knight*

# CONSENT

# ITEMS

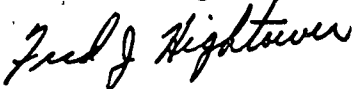
June 6, 2002

Panola County Commissioners Court  
Courthouse  
Carthage, Texas 75633

As of this date Lawanda Williams tendered her resignation as part-time housekeeping, to seek full time employment.

Sincerely,

Fred Hightower



NOTICE OF PROPOSED INSTALLATION  
PIPE AND /OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONERS COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT CARTHAGE, TEXAS

Formal notice is hereby give that:

Pierce Construction, Inc. Proposes to place a  
(COMPANY NAME)

3" Line within the Right-of-Way  
(PIPE SIZE)

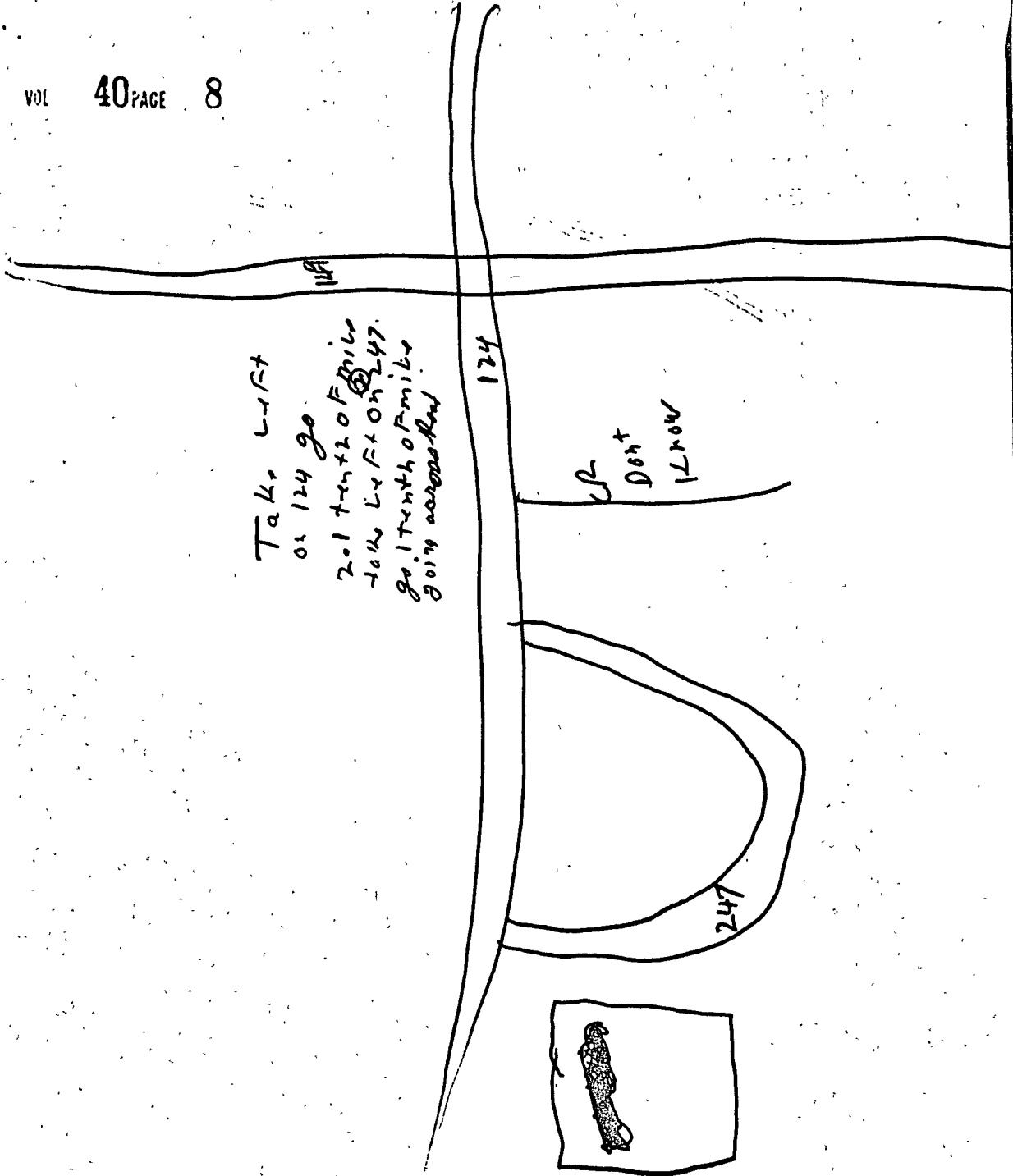
of County Road: 247 as follows:  
(NUMBER OF ROAD)

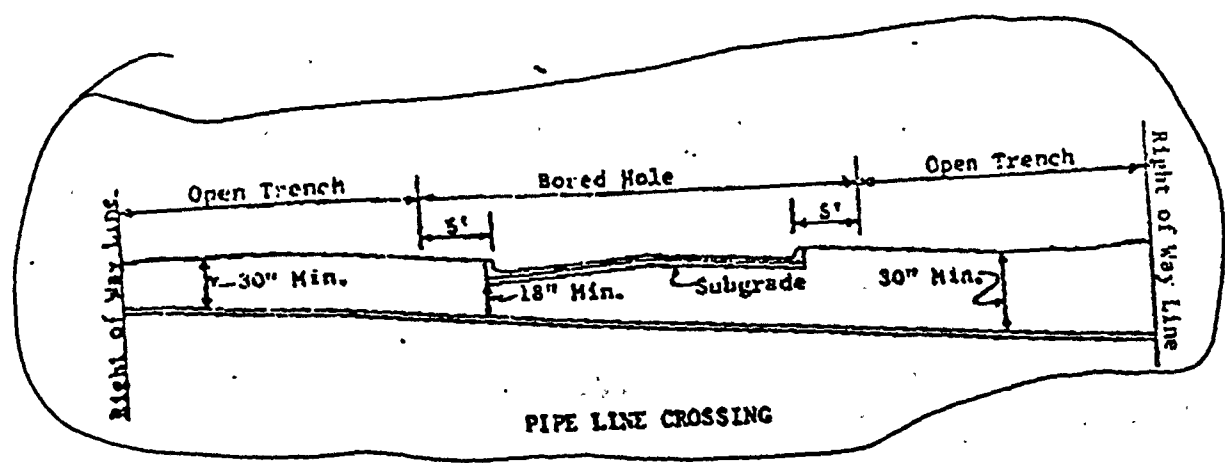
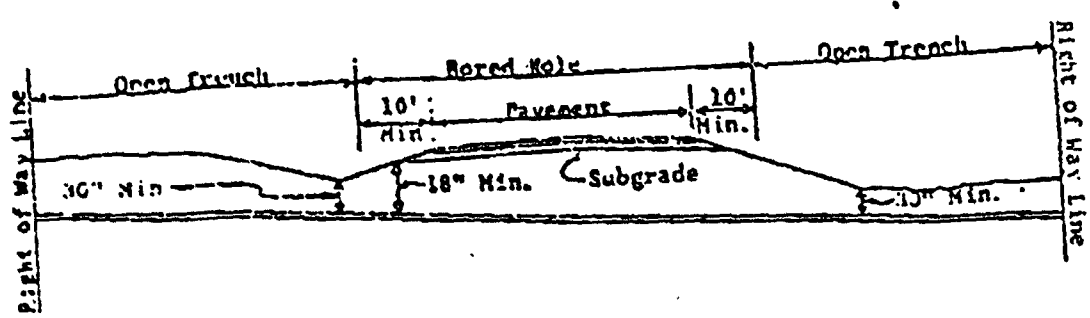
The proposed pipeline will cross under the indicated roads on the attached sheet.  
Installation shall be made by boring total length of line in Panola County is 60'

The location and description of the proposed line and appurtenances is more fully shown by  
the copies of the drawings attached to this notice. The line will be constructed and maintained on  
the County Right-of-Way as directed by the County Commissioners in accordance with current  
Panola County Specifications.

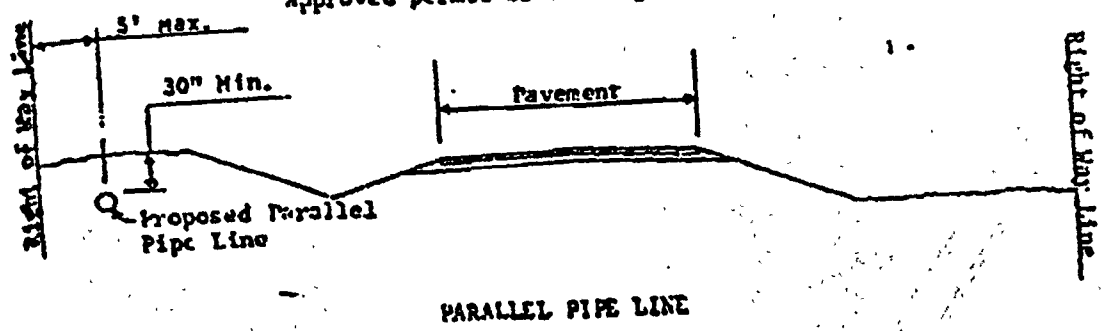
Construction of this line will begin on or after the 3rd day of  
June 2000.

FIRM: Pierce Construction, Inc.  
BY: Justin Pierce  
TITLE: Vice-President  
ADDRESS: PO Box 69  
Beckville, TX 75631  
PHONE: (903 ) 678-3748





(Unless otherwise shown on approved permit or drawings)



# APPROVAL

June 10, 2002

TO: Pierce Construction, Inc.  
P. O. Box 69  
Beckville, Texas 75631

RE: CR #247

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed 3" line as shown by accompanying drawings and notice except as noted below:

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

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5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: 

COUNTY JUDGE

COMMISSIONERS:

Precinct #1 Ronnie LaGrone  
Precinct #2 Doug Cotton  
Precinct #3 Hermon E. Reed, Jr.  
Precinct #4 Jimmy E. Davis

# **COUNTY OF PANOLA**

## **CARTHAGE, TEXAS**

### **NOTICE TO BIDDERS**

In accordance with Vernons Texas Codes Annotated, Local Government Code, Chapter 262, Subchapter C, the Commissioners Court of Panola County, Texas will receive sealed bids on Sand for use by the Road & Bridge Department. Bids will be received at the Office of County Judge John Cordray, Room 216-A Panola County Courthouse, Carthage, Texas 75633 until July 8, 2002, at 9:00 a.m. at which time bids will be opened in the Commissioners Courtroom, Carthage, Texas during the Regular Session of the Panola County Commissioners' Court. Bids are to be on the unit price basis and no bond is required. Specifications and bid forms may be obtained at the Road & Bridge Warehouse, 1211 E. Sabine, Carthage, Texas 75633. Contracts will be awarded to the successful bidders in accordance with the above mentioned chapter of the Local Government Code. Payment will be made by checks after receiving the product and upon approval of the invoice or statement by the Commissioners Court.

The estimated annual quantity is 2,000 cubic yards of product. The County will not be obligated to purchase the estimated quantity or any particular quantity during the year. The Court reserves the right to accept or reject any and/or all bids.

*Sidney Burns*  
Sidney Burns, County Auditor  
Panola County, Texas

# TEXAS ASSOCIATION OF COUNTIES JUDICIAL EDUCATION RECORD

Reporting Period: 9/1/01 - 8/31/02

Hon. John Cordray  
Judge  
Panola County  
110 South Sycamore Street, Room  
216-A  
Carthage, TX 75633

Term:  
1/1/91 - 12/31/02

Phone: (903) 693-0391  
FAX: (903) 693-2726

9/1/01 Carry Forward From FY01 (9/1/00-8/31/01)	3.00
4/16/02 Texas Judicial Academy - Spring Session	16.00

**You have met your education requirement for this reporting period. You may carry forward to the next reporting period 3 hours.**

**If you are EXEMPT, please disregard the above education requirement.**

According to the Court of Criminal Appeals Rules of Judicial Education Rule 2 d.  
"A constitutional county judge is exempt from the continuing judicial education requirement for any fiscal year for which the judge files an affidavit with the Registrar stating that the judge does not perform judicial functions."

Judges claiming this exemption must submit an affidavit claiming exemption each reporting period to the Texas Association of Counties.

5/17/02

If this report does not agree with your records call Dwayne Holman at 1-800-458-5974.

June 3, 2002

## Minutes of Panola County Airport Advisory Board.

Attending Board Members, Chairmen John Morris, Jack Reeves, Stewart Green, Lynn Vincent, Mark Thompson, also Airport Manager Joe Foster and Commissioner Ronnie Lagrone were in attendance.

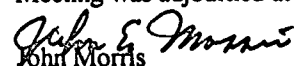
Meeting was called to order at 5PM and Mark Thompson reported a discussion between himself and one of three pilots visiting Panola County Airport, Sharpe Field with intentions of renting hangers and operating aircraft from Sharpe Field. They were observed to have unregistered aircraft and one remarked about not being a licensed pilot.

This was discussed at length by the board members and a motion was made by Stewart Green and second by Lynn Vincent have Joe Foster update a copy of the rules and regulations of the Panola County Airport and issue a copy of the same to each pilot based at Sharpe Field. So as to release Panola County of any liability in event of an accident also obtain a signed letter of acknowledgment from each pilot and aircraft owner. Motion was carried unanimously.

Motion was made by Stewart Green, second by Lynn Vincent that Ultralight aircraft be banned at Panola County, Sharpe Field. Motion was carried unanimously.

An update on the airport construction project was given to the Board by Commissioner Ronnie Lagrone.

Meeting was adjourned at 6PM.

  
John Morris  
Board Chairman

PANOLA COUNTY OFFICIAL/EMPLOYEE REQUEST FOR ATTENDANCE AT A CONFERENCE 08-10-02 APPROVED

*John Cordray*  
John Cordray,  
County Judge

NAME:

*Joe White & Margaret*

POSITION:

*Tax Asst. & Chief Deputy*

DEPARTMENT:

*Valeried Tax Office*

DATE:

*6-11-02*

CONFERENCE:

*Truth in Justice Seminar*

LOCATION:

*June 11, 2002 - Pine Bluff Ark*

DATES:

*June 11, 2002 to*

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference? \_\_\_\_\_

How much of your requirements have been met already, not counting this conference? \_\_\_\_\_

How many days have you been away from your job this year for conferences, not counting this conference? 1

Do you have sufficient funds in your budget for this conference? \_\_\_\_\_

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

*This is the training session for the Effective Tax Rate -*

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PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED  
08-10-02

*John Cordray*  
John Cordray  
County Judge

NAME: Douglas L. McKinney

POSITION: County Extension Agent-Ag.

DEPARTMENT: Extension Office

DATE: 6-5-02

CONFERENCE: State TCAAA Meeting

LOCATION: Nacogdoches

DATES: July 7, 2002 to July 10, 2002

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 3

Does the conference meet your educational requirements for the year?

If not, how much of your requirements will be met by this conference?

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? 24

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Agent will be attending state professional improvement meeting to better meet the need of clientele on the county level.

PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED  
06-10-02  
*John Cordray*  
John Cordray,  
County Judge

NAME: Douglas L. McKinney

POSITION: County Extension Agent-Ag.

DEPARTMENT: Extension Office

DATE: 6-5-02

CONFERENCE: District 5 4-H Horse Show

LOCATION: Athens

DATES: June 24, 2002 to June 25, 2002

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 2

Does the conference meet your educational requirements for the year?

If not, how much of your requirements will be met by this conference?

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? 22

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Agent will be chaperoning 4-H members at the District 5 4-H Horse Show competition.



PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED  
06-10-02  
*John Cordray*  
John Cordray,  
County Judge

NAME: Richard Anderson

POSITION: Jailer

DEPARTMENT: Panola Co SO / Jail

DATE: 6/5-02

CONFERENCE: Jail School

LOCATION: Nasogdoches

DATES: 6-17-02 to 6-28-02

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 10

Does the conference meet your educational requirements for the year? Yes

If not, how much of your requirements will be met by this conference? \_\_\_\_\_

How much of your requirements have been met already, not counting this conference?  
\_\_\_\_\_

How many days have you been away from your job this year for conferences, not counting this conference? \_\_\_\_\_

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Becoming a jailer, which has to be met in order to perform the job I was hired for.

PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED

06-10-02

John Cordray,  
County Judge

NAME: Lindsey Anders  
POSITION: Jailer  
DEPARTMENT: Panola Co SO / Jail  
DATE: 6/5-02

CONFERENCE: Jail School  
LOCATION: Nacogdoches  
DATES: 6-17-02 to 6-28-02

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 10

Does the conference meet your educational requirements for the year? Yes

If not, how much of your requirements will be met by this conference? \_\_\_\_\_

How much of your requirements have been met already, not counting this conference?  
\_\_\_\_\_

How many days have you been away from your job this year for conferences, not counting this conference? None

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Becoming a jailer, which has to be met in order to perform the job I was hired for.

PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED  
06-10-02

*John Cordray*  
John Cordray,  
County Judge

NAME: Adam Jones

POSITION: Jailer

DEPARTMENT: Panola Co So / Jail

DATE: 6-5-02

CONFERENCE: Jail School

LOCATION: Macgoshes

DATES: 6-17-02 to 6-28-02

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 10

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? \_\_\_\_\_

How much of your requirements have been met already, not counting this conference?  
\_\_\_\_\_

How many days have you been away from your job this year for conferences, not counting this conference? None

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Becoming a jailer, which has to be met in order to perform the job I was hired for.

## ACTION

## ITEMS

Panola County

ACCOUNTS PAYABLE SYSTEM

03:00:40pm

07 Jun 2002

THE SOFTWARE GROUP, INC.

Open Invoices thru 06/10/02

PAGE 1

	Gross Amount.	Req. Req.	Discount Req.	Req. Req.	Net Amt.....
* Due 2681-A T & T ONAHA	\$748.30		\$0.00		\$ 748.30
* Due 2783-A T & T WIRELESS SERVICES	\$44.02		\$0.00		\$ 44.02
* Due 605-ABC AUTO PARTS	\$70.76		\$0.00		\$ 70.76
* Due 1301-ADAMS OIL COMPANY	\$7485.86		\$0.00		\$ 7485.86
* Due 135-ALLTEL	\$88.34		\$0.00		\$ 88.34
* Due 1444-AMERICAN FIDELITY ASSURA	\$320.50		\$0.00		\$ 320.50
* Due 229-ANDERSON TRACTOR SALES	\$539.55		\$0.00		\$ 539.55
* Due 1762-ANDY FAVORS	\$23.13		\$0.00		\$ 23.13
* Due 1361-ANTZ PEST CO INC	\$120.00		\$0.00		\$ 120.00
* Due 32-ARCH	\$12.50		\$0.00		\$ 12.50
* Due 2161-AUTO GLASS EXPRESS	\$170.00		\$0.00		\$ 170.00
* Due 2027-B & B GLASS & MIRROR	\$210.00		\$0.00		\$ 210.00
* Due 499-BASKIN'S HENDERSON	\$51.90		\$0.00		\$ 51.90

Panola County  
THE SOFTWARE GROUP, INC.

ACCOUNTS PAYABLE SYSTEM  
Open Invoices thru 06/10/02

07 Jun 2002  
PAGE 2

	Gross Amount.	Req. Req.	Discount Req. Req.	Net Amt.....
* Due 1635-BASKIN'S MARSHALL	\$33.98	_____	\$0.00	\$ 33.98
* Due 562-BAXTER SALES CO INC.	\$675.75	_____	\$0.00	\$ 675.75
* Due 3280-BILLY MCKNIGHT	\$80.00	_____	\$0.00	\$ 80.00
* Due T.6787-BONNIE L. LYNCH	\$20.00	_____	\$0.00	\$ 20.00
* Due 319-BRYAN & BRYAN	\$10874.47	_____	\$0.00	\$ 10874.47
* Due 6-CAIN HARDWARE AND LUMBER CO	\$160.26	_____	\$0.00	\$ 160.26
* Due 3065-CANON FINANCIAL SERVICES	\$184.00	_____	\$0.00	\$ 184.00
* Due 124-CARTHAGE AG & VET SUPPLY	\$412.00	_____	\$0.00	\$ 412.00
* Due 2560-CARTHAGE DISCOUNT TIRE	\$196.30	_____	\$0.00	\$ 196.30
* Due 8-CARTHAGE MACHINE AND WELDING	\$51.04	_____	\$0.00	\$ 51.04
* Due 95-CARTHAGE OFFICE SUPPLY, I	\$2010.03	_____	\$0.00	\$ 2010.03
* Due 158-CASSITY JONES HARDWARE	\$480.04	_____	\$0.00	\$ 480.04
* Due 232-CENTRAL UNITED LIFE INSUR	\$757.24	_____	\$0.00	\$ 757.24

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	Gross Amount.	Req.	Req.	Discount	Req.	Req.	Net Amt.....
* Due 753-CHEM-SERV INC.	\$130.00	_____	_____	\$0.00	_____	_____	\$ 130.00
-----							
* Due 42-CHEROKEE COUNTY	\$700.00	_____	_____	\$0.00	_____	_____	\$ 700.00
-----							
* Due 37-CITY OF CARTHAGE	\$23350.00	_____	_____	\$0.00	_____	_____	\$ 23350.00
-----							
* Due 1673-CONNIATO'S MACHINE & REP	\$244.37	C_____	_____	\$0.00	_____	_____	\$ 244.37
-----							
* Due 3286-CONAN WAYNE DAUGHTRY	\$304.00	_____	_____	\$0.00	_____	_____	\$ 304.00
-----							
* Due 256-CONLEY LOTT NICHOLS	\$929.64	_____	_____	\$0.00	_____	_____	\$ 929.64
-----							
* Due 987-CONTINENTAL RESEARCH CORP	\$603.82	_____	_____	\$0.00	_____	_____	\$ 603.82
-----							
* Due 2769-COX COMMUNICATIONS INC	\$39.90	_____	_____	\$0.00	_____	_____	\$ 39.90
-----							
* Due 28-CRAIG HILAN ELECTRIC	\$112.50	_____	_____	\$0.00	_____	_____	\$ 112.50
-----							
* Due 43-D & C CLEANING CONTRACTORS	\$690.00	_____	_____	\$0.00	_____	_____	\$ 690.00
-----							
* Due 775-DAVID BROOKS	\$200.00	_____	_____	\$0.00	_____	_____	\$ 200.00
-----							
* Due 528-DAVID GRAY	\$247.40	_____	_____	\$0.00	_____	_____	\$ 247.40
-----							
* Due 526-DAVID JETER	\$686.07	_____	_____	\$0.00	_____	_____	\$ 686.07
-----							
* Due 3240-DEBBIE'S BEST WATER STORE	\$15.00	_____	_____	\$0.00	_____	_____	\$ 15.00

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Gross Amount. Req. Req. Discount Req. Req. Net Amt.....

* Due 1906-DECISIONONE CORPORATION	\$17.84		\$0.00		\$ 17.84
* Due 3278-DEXTER A JONES	\$250.00		\$0.00		250.00
* Due 1376-DUANE PARKER	\$500.00		\$0.00		500.00
* Due 2791-EARTHGRAINS BAKING COS	\$436.66		\$0.00		436.66
* Due 1475-EAST TEXAS POULTRY SUPPLY	\$4.17		\$0.00		4.17
* Due 3208-ELITE ROCK	\$642.06		\$0.00		642.06
* Due 2964-ELLIOTT ELECTRIC SUPPLY	\$826.43		\$0.00		826.43
* Due 1451-ERSON	\$4114.46		\$0.00		4114.46
* Due 2066-ETNC CARTHAGE	\$7972.95		\$0.00		7972.95
* Due 3026-ETOX	\$34.60		\$0.00		34.60
* Due 99-EXCEL FORD LINCOLN MERCURY	\$318.37		\$0.00		318.37
* Due 2847-EXXON/BECC-CSI	\$14.34		\$0.00		14.34
* Due 127-EXXONMOBIL	\$138.27		\$0.00		138.27

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Gross Amount. Req. Req. Discount Req. Req. Net Amt.....

	Gross Amount	Req.	Req.	Discount	Req.	Req.	Net Amt
* Due 1962-FARM PLAN	\$259.66			\$0.00			\$ 259.66
* Due 14-FIRMIN'S OFFICE CITY	\$621.31			\$0.00			\$ 621.31
* Due 816-FOLEY RENTALS INC.	\$4.50			\$0.00			\$ 4.50
* Due 53-FUTURE EQUIPMENT CO INC	\$704.02			\$0.00			\$ 704.02
* Due 320-GALL'S INC	\$13.98			\$0.00			\$ 13.98
* Due 3195-GARY SINGLETON	\$45.00			\$0.00			\$ 45.00
* Due 3020-GEORGE SEIDEN, N.O., PH\$1050.00				\$0.00			\$ 1050.00
* Due 738-GOLDEN CORRAL FAMILY STEAS\$192.23				\$0.00			\$ 192.23
* Due 298-GOVERNMENT FINANCE OFFICES\$415.00				\$0.00			\$ 415.00
* Due 87-GOVERNMENT RECORDS SERVICE\$300.00				\$0.00			\$ 300.00
* Due 1507-GRAY'S WHOLESALE TIRE 0\$2313.60				\$0.00			\$ 2313.60
* Due 378-HIGH POINT COMMUNICATIONS \$98.56				\$0.00			\$ 98.56
* Due 3255-HOLT COMPANY OF TEXAS \$2551.63				\$0.00			\$ 2551.63

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	Gross Amount.	Req.	Req.	Discount	Req.	Req.	Net Amt.....
* Due 1605-INDUSTRIAL OILS UNLIMITED	\$565.56			\$0.00			\$ 565.56
* Due 2866-IOS CAPITAL	\$233.00			\$0.00			\$ 233.00
* Due 3283-J & H AIRCRAFT SUPPLY INC	\$143.30			\$0.00			\$ 143.30
* Due 2854-JACO INDUSTRIAL SUPPLY	\$2806.00			\$0.00			\$ 2806.00
* Due 767-JEAN WHITESIDE	\$192.69			\$0.00			\$ 192.69
* Due 906-JOE WINS	\$72.35			\$0.00			\$ 72.35
* Due 2520-JOHN F. NIELSEN, M.D.	\$195.00			\$0.00			\$ 195.00
* Due 2443-JOSEPH T. FOSTER	\$29.40			\$0.00			\$ 29.40
* Due 3281-JPC PRESSURE CLEANING	\$2957.00			\$0.00			\$ 2957.00
* Due 241-KYLE ANIMAL CLINIC	\$207.00			\$0.00			\$ 207.00
* Due 405-LARRY FIELDS	\$1300.00			\$0.00			\$ 1300.00
* Due 3196-LAVENIA MOORE	\$30.00			\$0.00			\$ 30.00
* Due 188-LEGAL DIRECTORIES	\$69.50			\$0.00			\$ 69.50
* Due 3111-LEXISNEXIS MATTHEW BENDER	\$64.00			\$0.00			\$ 64.00

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Gross Amount. Req. Req. Discount Req. Req. Net Amt.....

* Due 1244-LINDA ETHEREGE	\$11.00		\$0.00		\$ 11.00
* Due 1066-LINDA POPE	\$12.81		\$0.00		12.81
* Due 2489-LITTLE BEAVER INC	\$31.90		\$0.00		31.90
* Due 3282-LONDON BUILDING & RENOV	\$1473.00		\$0.00		1473.00
* Due 1240-M. G. CLEANERS	\$193.98		\$0.00		193.98
* Due 425-MORRIS SANFORD JR.	\$634.00		\$0.00		634.00
* Due 2148-MORRISON SUPPLY COMPANY	\$3128.00		\$0.00		3128.00
* Due 3030-O'REILLY AUTO PARTS	\$1912.73		\$0.00		1912.73
* Due 3282-OLNSTED-KIRK PAPER CONPA	\$493.40		\$0.00		493.40
* Due 302-PANOLA COUNTY APPRAISAL	\$16242.01		\$0.00		16242.01
* Due 512-PANOLA COUNTY GENERAL FUN	\$262.29		\$0.00		262.29
* Due 3269-PATRICE SAVAGE	\$90.00		\$0.00		90.00
* Due 103-PEGUES-HURST MOTOR CO.	\$1048.85		\$0.00		1048.85

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	Gross Amount.	Req. Req.	Discount Req. Req.	Net Amt.....
* Due 243-PIPPEN MOTOR COMPANY	\$25.29	_____	\$0.00	\$ 25.29
* Due 71-POWERPLAN	\$355.52	_____	\$0.00	\$ 355.52
* Due 3204-PRESSURE TECH CLEANING	\$250.00	_____	\$0.00	\$ 250.00
* Due 3197-PRINCESS WILLIAMS	\$20.00	_____	\$0.00	\$ 20.00
* Due 3062-QUALITY FOODS INC	\$5231.18	_____	\$0.00	\$ 5231.18
* Due 412-QUILL CORPORATION	\$478.01	_____	\$0.00	\$ 478.01
* Due 60-R & J'S CUSTOM EXHAUST & NU	\$25.00	_____	\$0.00	\$ 25.00
* Due 310-RADIO SHACK	\$29.99	_____	\$0.00	\$ 29.99
* Due 41-RAYMOND C. SCHIEFFER CPA	\$375.00	_____	\$0.00	\$ 375.00
* Due 313-REEVES MOTOR SALES INC.	\$69.43	_____	\$0.00	\$ 69.43
* Due 525-RICK MCPHERSON	\$787.50	_____	\$0.00	\$ 787.50
* Due 186-ROBERT UNDERWOOD	\$975.00	_____	\$0.00	\$ 975.00
* Due 926-RONALD J. JEREB, PHD	\$300.00	_____	\$0.00	\$ 300.00

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	Gross Amount.	Req.	Req.	Discount	Req.	Req.	Net Amt.....
* Due 9-ROSS CITGO	\$350.00	_____	_____	\$0.00	_____	_____	\$ 350.00
* Due 86-RUSK COUNTY ELECTRIC COOP.	\$372.19	_____	_____	\$0.00	_____	_____	\$ 372.19
* Due 999-SAN'S CLUB DIRECT	\$205.00	_____	_____	\$0.00	_____	_____	\$ 205.00
* Due 463-SANDRA KING	\$120.00	_____	_____	\$0.00	_____	_____	\$ 120.00
* Due 586-SARAH FIELDS	\$9.06	_____	_____	\$0.00	_____	_____	\$ 9.06
* Due 189-SBC SOUTHWESTERN BELL TELE	\$57.16	_____	_____	\$0.00	_____	_____	\$ 57.16
* Due 31-SCOTT-HERRINAN, INC.	\$432.21	_____	_____	\$0.00	_____	_____	\$ 432.21
* Due 136-SHELBY LP GAS COMPANY	\$58.00	_____	_____	\$0.00	_____	_____	\$ 58.00
* Due 2895-SHERIFF'S ASSOCIATION OF	\$25.00	_____	_____	\$0.00	_____	_____	\$ 25.00
* Due 1838-SOLID ROCK WHOLESALERS	\$38.00	_____	_____	\$0.00	_____	_____	\$ 38.00
* Due 2711-STEPHEN C. MAHAFFEY	\$350.00	_____	_____	\$0.00	_____	_____	\$ 350.00
* Due 3276-STEPHEN SMITH	\$250.00	_____	_____	\$0.00	_____	_____	\$ 250.00
* Due 3285-SUE SMITH	\$32.42	_____	_____	\$0.00	_____	_____	\$ 32.42
* Due 2959-SUZZANE H. BLAKE MD	\$385.00	_____	_____	\$0.00	_____	_____	\$ 385.00

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	Gross Amount.	Req. Req.	Discount Req. Req.	Net Amt.....
* Due 29-TED'S SAW SHOP	\$635.72	_____	\$0.00	\$ 635.72
* Due 106-TEECO SAFETY, INC.	\$712.78	_____	\$0.00	\$ 712.78
* Due 2960-TERRY W. BLAKE PA-C	\$464.00	_____	\$0.00	\$ 464.00
* Due 130-TEXACO REFINING AND MARKET	\$50.89	_____	\$0.00	\$ 50.89
* Due 295-TEXAS ASSOCIATION OF CO	\$32820.25	_____	\$0.00	\$ 32820.25
* Due 404-TEXAS DISTRICT & COUNTY AT	\$50.00	C ON	\$0.00	\$ 50.00
* Due 1090-TEXAS FILTER SERVICE INC	\$90.00	_____	\$0.00	\$ 90.00
* Due 3009-TEXAS PARKS & WILDLIFE	\$497.25	_____	\$0.00	\$ 497.25
* Due 3082-TEXAS PARKS & WILDLIFE	\$117.30	_____	\$0.00	\$ 117.30
* Due 2500-TEXAS WILDLIFE DAMAGE	\$1800.00	_____	\$0.00	\$ 1800.00
* Due 2060-THE NETT.COM	\$19.95	_____	\$0.00	\$ 19.95
* Due 594-THE SEASONS	\$24.99	_____	\$0.00	\$ 24.99
* Due 33-THYSSENKRUPP ELEVATOR	\$270.00	_____	\$0.00	\$ 270.00

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	Gross Amount.	Req. Req.	Discount Req.	Req. Req.	Net Amt.....
* Due 1-TOLEDO AUTOMOTIVE	\$3277.81		\$0.00		\$ 3277.81
* Due 1715-TRANSCOR AMERICA INC	\$1469.44		\$0.00		\$ 1469.44
* Due 2971-WALHART COMMUNITY BRC	\$631.21		\$0.00		\$ 631.21
* Due 3277-MENDELL WATSON	\$45.00		\$0.00		\$ 45.00
* Due 2533-WEST GROUP	\$1007.91		\$0.00		\$ 1007.91
* Due 1291-WORTHINGTON PLUMBING CO	\$220.00		\$0.00		\$ 220.00
* Due 2942-WSI CORPORATION	\$447.00		\$0.00		\$ 447.00
* Due 64-XEROX CORPORATION	\$838.39		\$0.00		\$ 838.39
Totals	\$169417.41		\$0.00		\$ 169417.41

418 records listed.

## **Panola County Airport - Sharpe Field RULES AND REGULATIONS**

An Order providing rules and regulations concerning the efficient and safe operation of the Panola County Airport - Sharpe Field (hereafter referred to as "the airport"): providing that no person shall use the airport for commercial activities, for instruction in aviation in any of its branches, or for sale of any commodities, unless approved by written permit from the County Commissioners' Court or an Airport Authority if so granted by the County Commissioners' Court; providing for general rules and regulations in use of the airport; regulating air and ground traffic; regulating the use of aircraft engines; providing for fire regulations; regulating student training and practice flying; providing for conflict in rules; providing penalties for violations; and providing for a saving clause. Be it ordered by the County Commissioners' Court of the County of Panola, Texas.

### **SECTION 1. USE OF AIRPORT RESTRICTED.**

No person, firm, association, corporation or entity, incorporated or otherwise, shall use the airport for any commercial activity, unless approved by a written permit from the County Commissioners' Court or its duly authorized agent.

### **SECTION 2. GENERAL RULES AND REGULATIONS.**

The following rules and regulations shall be observed in the use, operation and conduct of the airport :

#### **RULE 1. FEDERAL AIR TRAFFIC RULES.**

Federal Aviation Regulations of the Federal Aviation Administration for aircraft operated anywhere in the United States, and presently or hereafter effective, are hereby referred to, adopted and made a part hereof as though fully set forth and incorporated herein.

#### **RULE 2. SAFEGUARD OF PERSONS AND PROPERTY.**

The airport manager shall at times have the authority to take necessary and legal actions to safeguard any person, aircraft, equipment or property at the airport.

#### **RULE 3. HANGARS.**

Hangars owned by the county may be rented to private individuals, companies or corporations on a monthly or yearly basis for the storage of aircraft and ancillary aircraft equipment only. Single unit open T-hangars will be rented at a rate of **SEVENTY AND NO/100 (\$70.00) DOLLARS** per month. Enclosed T-hangars will be rented at a rate of **EIGHTY AND NO/100 (\$80.00) DOLLARS** per month. For a single aircraft in a large

conventional hangar capable of storing more than one aircraft rent will be at a rate of **TWO HUNDRED AND NO/100 (\$200.00) DOLLARS** per month. Hangar rent will be paid by the fifth (5th) day of the month, the first month's rent paid in advance. If paid after the fifth (5<sup>th</sup>) day of the month, there will be an additional **TEN AND NO/100 (\$10.00) DOLLAR** late charge.

**RULE 4. LEASE OF AIRPORT PROPERTY.**

The County may lease property within the building area or other portions of the airport for the construction of hangars, buildings/or lean-tos, aprons, taxiways and auto parking lots in accordance with the approved Airport Master Plan/Airport Layout Plan. All leased property and all buildings or structures erected on the leased property will be utilized for aviation related activity only. Storing non-aviation equipment in a private hangar or conducting of non-aviation business in any structure is prohibited.

- A. The lease of airport property upon which to conduct a commercial aeronautical activity shall be set at rate determined by the County based upon the operation.
- B. For the lease of airport property to a private individual, company, or corporation on which hangar units will be erected for private non-commercial use only, the County will charge a rate of **ONE HUNDRED SIXTY AND NO/100 (\$160.00) DOLLARS** per year if paid in January. If paid after January 31<sup>st</sup>, there will be an additional **TEN AND NO/100 (\$10.00) DOLLAR** per month late charge.

Hangars larger than 40' by 40' will be charged at rate of **TEN CENTS (10¢)** per square foot, or as set by the County on an individual basis. Lease fees are for an indefinite period unless changed by the County at the recommendation of the Airport Advisory Board. If the ground lease fee is overdue by one (1) year, the hangar ownership passes to the County. Any new hangars must be approved in advance by the Airport Advisory Board and the Commissioners' Court.

- C. Should a bank, lending institution or lien holder obtain ownership of a hangar as the result of failure of the mortgagee to make payments on the hangar, the lien holder/mortgagor shall be liable for the lease and shall not be permitted to sell, rent, or lease the hangar for other than aviation services.
- D. Leased land from which any building, hangar, or structure is removed after due notice will be cleaned and restored to its original condition.
- E. Leased property on the airport may be subleased by the lessee for private aviation use only.
- F. No structures may be erected beyond the building restriction line or in conflict with the approved Airport Master Plan/Airport Layout Plan.

- G. All construction must be authorized by the County Commissioners' Court after being approved by the Airport Advisory Board.

**RULE 5. COMMERCIAL OPERATING FEES.**

All persons, firms, associations, corporations, or other entities approved by the County Commissioners' Court to conduct a commercial activity on the airport shall pay a fee determined by the Commissioners' Court based upon the commercial activity involved.

**RULE 6. FUEL SALES.**

Fuel sales have been reserved to the County.

**RULE 7. LIEN FOR CHARGES.**

To enforce the payment of any charge made for repair, improvements, storage or care of any personal property, made or furnished by the County of Panola or its agents, in connection with the operation of the airport, the County of Panola shall have a lien upon such personal property, which shall be enforceable as provided by the law.

**RULE 8. LIEN POSSESSORY RIGHT.**

To enforce the payment of any such charge, the airport manager may retain possession of such personal property until all reasonable, customary and usual compensation shall have been paid in full.

**RULE 9. UNAUTHORIZED SIGNS.**

No signs, non-aeronautical equipment, portable buildings, or house trailers may be erected, moved in or installed on the airport property except as may be specifically authorized by the Commissioners' Court.

**RULE 10. SURREPTITIOUS ACTIVITIES.**

Any person observing suspicious, unauthorized or criminal activities should report such activities immediately to the airport manager, sheriff's office, or officers of the Department of Public Safety, or other peace officer.

**RULE 11. WRECKED AIRCRAFT.**

Every aircraft owner, his pilot and agents, shall be responsible for notifying FAA of disabled or wrecked aircraft and for the prompt removal of disabled or wrecked aircraft from the operational areas of the airport, under the direction of the airport manager.

**RULE 12. REPAIRS TO AIRCRAFT.**

No aircraft shall be repaired on any part of the landing or take-off area, and all outside repairs shall be made at locations designated by the airport manager for such purpose.

**RULE 13. AGRICULTURE OPERATIONS.**

Agricultural operations shall be considered on an individual basis by the Airport Advisory Board and the Commissioners' Court.

It should be understood by any person or corporation desiring to use the airport for agriculture operations that allowable (gross) axle weights on the access road and the airport apron are established as follows:

Single axle with single tires:	2,250 lbs.
Single axle with dual tires:	4,850 lbs.
Tandem axle with dual tires:	11,000 lbs.

The gross axle weight limits shall not apply to fuel trucks making deliveries to the airport's fuel tanks.

Note : Because of the hazard of such operation, the County may require each agricultural spray operator to post a bond in an amount to be determined by the Commissioners' Court based upon the size of the operation involved.

**RULE 14. DAMAGE TO AIRPORT.**

Any person, corporate or individual, and the owner of any aircraft causing damage of any kind to said airport, whether through violation of any of these rules or through vandalism or any act of negligence, shall be liable therefore in and to said County of Panola.

**RULE 15. INJURY TO PERSON.**

Persons entering upon airport grounds do so at their own risk and with no liability incurring to the sponsor for any injury or damage to person or property. Further, any person desiring to use the airport shall observe and obey all valid laws, resolutions, orders, rules, and regulations promulgated and enforced by the County or by any other authority having jurisdiction over the conduct and operation of the airport including the FAA.

**RULES 16. LICENSED PILOTS.**

Only properly registered aircraft and persons holding current airman and medical

certificates issued by the FAA shall be authorized to operate aircraft upon the airport except as provided in this Order. This limitation shall not apply to students in training under licensed instructors nor to public aircraft of the Federal Government or of a state, territory or political subdivision thereof, or to aircraft licensed by a foreign government with which the United States has a reciprocal agreement covering the operation of such licensed aircraft.

Note : Use of the airport by ultralight vehicles is prohibited.

**RULE 17. REGISTRATION**

Every person owning an aircraft based at the airport, employed, or receiving instructions at the airport shall register at the office of the airport manager, with name, address, and telephone number.

**RULE 18. INTOXICANTS AND NARCOTICS PROHIBITED.**

No person under the influence of an intoxicant or narcotic shall operate or fly in any aircraft upon or over the airport; provided however, such prohibition shall not apply to a passenger when accompanied by a nurse or caretaker in an aircraft apart from the pilot.

**RULE 19. FOREIGN OBJECTS.**

No foreign objects, including bottles, cans, scrap or any object that may cause damage to an aircraft shall be left upon the floor of any building or upon any part of the surface area of the airport.

**SECTION 3. GROUND OPERATIONS.**

**RULE 20. AIR AND GROUND TRAFFIC-VEHICULAR TRAFFIC.**

All vehicular traffic shall be confined to avenues of passage designated and provided for that purpose by the airport authority, and shall not be operated at a speed in excess of 25 miles per hour.

**RULE 21. FUELING OF AIRCRAFT.**

- A. Aircraft shall not be fueled while the engine is running, except that an agricultural spray aircraft on a fast-turn-around may be fueled and loaded with chemicals with the aircraft engine idling if the airport governing authority has provided written authority to the agricultural operator and if the wheels are chocked and there are at least two (2) 20B portable fire extinguishers within 50 feet and a qualified ground crew member is present during the fueling operation.

- B. All aircraft will be positively grounded when being serviced with fuel. Aircraft being serviced by a fuel truck will be grounded to the fuel truck.
- C. Panola County aircraft fueling equipment, pumps, hoses, and fuel trucks will be installed, operated, and maintained in accordance with National Fire Protection Association, Incorporated, NFPA Manual 407 "Aircraft Fuel Servicing, 1990." (NFPA, P.O. Box 9101, Quincy, Massachusetts, 02269-9101)
- D. No underground fuel storage tanks will be allowed. Above ground fuel storage tanks will be installed in accordance with U. S. Environmental Protection Agency and Texas Water Commission Rules and Regulations.

**RULE 22. TIE DOWN OF AIRCRAFT**

- A. Aircraft not hangared shall be tied down or secured at night and during inclement weather.
- B. All aircraft owners or their agents are responsible for the tie down or security of their aircraft at all times and particularly during inclement weather.
- C. Aircraft parked overnight on the transient apron shall pay a fee of **THREE AND NO/100 (\$3.00) DOLLARS** for each night, except that such fee may be waived upon purchase of fuel or services. Aircraft based on the airport and tied down on down on the paved apron shall pay a fee of **FIFTEEN AND NO/100 (\$15.00) DOLLARS** per month.

**RULE 23. RUNNING AIRCRAFT ENGINES.**

- A. The engine shall not be started on aircraft not equipped with adequate brakes until and unless the wheels have been set with blocks which have ropes or other suitable means for removing them.
- B. No airplane will be hand-propped, started or left running without qualified personnel at the controls.
- C. No engine shall be started or run inside any building.
- D. No engine shall be started, run or warmed up until and unless the aircraft is in such position that the propeller stream or jet blast will clear all buildings and groups of people in the observation areas.

**RULE 24. DAMAGE TO RUNWAY LIGHTS.**

Any person damaging any field light or fixture by operation of an aircraft or otherwise shall

immediately report such damage to the airport manager. Persons causing damage to runway and taxiway lights, as a result of negligent operation of an aircraft or willful acts will be liable for replacement cost of the light(s) and/or fixtures.

**RULE 25. TAXIING AIRCRAFT.**

- A. No person shall taxi an aircraft until it has been ascertained that there will be no danger of collision with any person or object in the immediate area.
- B. Aircraft will be taxied at a safe and prudent speed, and in such manner as to be at all times under the control of the pilot.
- C. Aircraft not equipped with adequate brakes will not be taxied near buildings or parked aircraft unless an attendant is at a wing of the aircraft to assist the pilot.
- D. Aircraft shall not taxi onto the runway from the ramp and taxi way area if there is an aircraft approaching to land, or on the ground in take-off position.
- E. There shall be no taxiing of aircraft by engine power into or out of hangars.

**RULE 26. PARKING AIRCRAFT.**

- A. Unoccupied aircraft shall not be parked or tied down on or within one-hundred twenty-five (125) feet of the centerline of a VFR basic utility runway, two-hundred fifty (250) of the centerline of a general utility non-precision runway or five-hundred(500) of the centerline of a precision runway; and all unhoued aircraft shall be parked in the areas designated by the airport manager for that purpose.
- B. Aircraft will not be parked within fifty (50) feet of an aircraft fuel pump except when the aircraft is being fueled.
- C. Aircraft will not be parked in such manner as to hinder the normal movement of other aircraft or traffic unless specifically authorized by the airport manager as an emergency measure.
- D. It is the responsibility of the pilot when leaving a parked aircraft unattended to see that the brakes are set or that the plane is properly chocked and/or tied down.

**RULE 27. LOADING/UNLOADING AIRCRAFT.**

Pilots are prohibited from loading or unloading aircraft with the engine running.

**SECTION 4. LANDING AND TAKE-OFF RULES.**

**RULE 28. AUTHORIZED TO SUSPEND OPERATIONS.**

The airport manager may suspend or restrict any or all operations whenever such action is deemed necessary in the interest of safety, provided operations under IFR conditions may be continued by properly rated pilots following appropriate flight rules.

**RULE 29. ACTIVE RUNWAY.**

If the winds are calm or at a ninety (90) degree crosswind to runway 17/35, take-off and landing shall be at pilot's discretion.

**RULE 30. CLEARING STREET.**

No aircraft shall land or take off in such manner as to clear any public street or highway at an altitude of less than 15 feet or 17 feet over an Interstate highway or 23 feet over a railroad track nor land or take off on the taxiway or over hangars or other structures, automobile parking areas or groups of spectators.

**RULE 31. TRAFFIC ADVISORY.**

All pilots are encouraged to call Panola unicom on frequency 122.8 (or \_\_\_\_\_ radio if FSS is on the field of frequency) to determine the active runway and to announce their position and intentions for take-off and landing. (If no unicom or FSS is available, pilots should report intentions using CTAF Multicom frequency 122.9.) Pilots of radio equipped aircraft taking off or landing at airports that do not have a local unicom radio should report their traffic intentions on the appropriate unicom frequency (122.9).

**RULE 32. TAKE-OFFS ON APRON, ETC.**

No take-offs or landings shall be made on the apron, parking ramp or taxiway except by special permission of the airport manager.

**RULE 33. TAKE-OFFS ALLOWED.**

Touch and go landings may be made at the discretion of the pilot. All aircraft shall clear for landing and take-off traffic before taxiing into take-off position.

**RULE 34. TAKEOFF CLIMB.**

On take-off all aircraft shall climb straight out to a level of four hundred (400) feet AGL, clear airport boundary and execute a ninety (90) degree turn to the left/right. To leave traffic, the aircraft shall climb to one thousand (1,000) feet before executing a forty-five (45)

degree climbing turn to the right/left out of traffic.

**RULE 35. TRAFFIC PATTERN ALTITUDE.**

Traffic pattern altitude for fixed-wing aircraft is one thousand (1,000) feet above ground level (AGL). Traffic pattern altitude for rotary-wing aircraft is five hundred (500) feet AGL.

**RULE 36. COMMON COURTESY.**

Aircraft entering the traffic pattern shall exercise caution and practice courtesy so as not to cause aircraft already in the pattern to deviate from their course.

**RULE 37. AIRCRAFT TURN.**

Any aircraft within three (3) miles of the airport at an altitude of less than one thousand five hundred (1,500) feet above the ground shall conform to the flow of traffic. All aircraft shall establish their pattern altitude before entering the traffic pattern and shall not deviate from this altitude (except in an emergency) until descent for landing is necessary.

**RULE 38. TRAFFIC FLOW.**

All aircraft landing at the Panola County Airport - Sharpe Field shall fly a (left) (right) hand traffic pattern (or as displayed on the segmented circle) at an altitude of one thousand (1,000) feet above the ground. Pattern entry shall be made at an angle of forty five (45) degrees to the active runway with the runway to the pilot's (left) (right) at all times. Entry shall be made at the midpoint of either the upwind or downwind leg.

**RULE 39. ALTITUDE AND NOISE OF ENGINES.**

No aircraft shall be operated over the city of Carthage at an altitude of less than one thousand (1,000) feet above the highest obstacle within a 2,000-foot horizontal radius of the airport. Aircraft engines shall not be accelerated nor decelerated while over said city in such manner as to distract, excite or disturb persons on the ground, regardless of altitude.

**RULE 40. STRAIGHT-IN APPROACHES.**

Straight in approaches shall not be used unless announced on unicom frequency 122.8 from at least five (5) miles out.

**RULE 41. STUDENT TRAINING AND PRACTICE FLYING.**

- A. Flight instructors shall be informed students on all rules and regulations in effect at the airport.

- B. By notices posted in the office, the airport manager may designate limited areas of the airport and local areas for practice flying and student training.
- C. Aircraft shall not be permitted to remain on the landing or take-off areas for the purpose of instructing students.

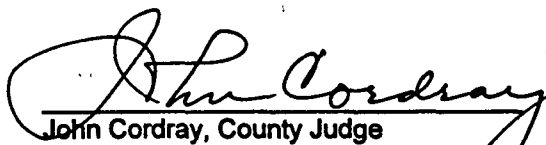
**RULE 42. SPECIAL PROCEDURES.**


WIT: The airport manager may, in the interest of safety, designate special traffic procedures for certain operations, such as air shows, agricultural operation, lighter-than-air operations, etc.


**RULE 13 AMENDED IN OPEN COURT** by the Panola County Commissioners' Court on December 13, 1999.

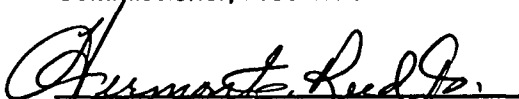
**APPROVED AND RECOMMENDED** to Commissioners' Court by Panola County Airport - Sharpe Field Airport Advisory Board on June 3, 2002.

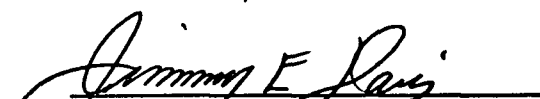
**ADOPTED IN OPEN COURT** by the Panola County Commissioners' Court on June 10, 2002.

  
 John Cordray, County Judge

  
 Ronnie LaGrone  
 Commissioner, Precinct 1

  
 Doug Cotton  
 Commissioner, Precinct 2

  
 Hermon E. Reed, Jr.  
 Commissioner, Precinct 3

  
 Jimmy E. Davis  
 Commissioner, Precinct 4

**ATTEST:**

  
 Sue Grafton, County Clerk



**ACKNOWLEDGMENT**

I, the undersigned, do hereby certify that I have read, that I understand, and that I will abide by Panola County Airport - Sharpe Field Rules and Regulations as presented to me by the Airport Manager. I understand that violation of Panola County Airport - Sharpe Field's Rules and Regulations will result in termination of any lease agreement made by me.

Witness:

\_\_\_\_\_  
Lessee

\_\_\_\_\_  
Airport Manager

\_\_\_\_\_  
Date

1211 E. SABINE  
CARTHAGE, TX 75633  
(903) 693-3763  
FAX: (903) 693-5368  
E-mail: panolarb@sat.net



JOHN DePRESCA  
SUPERINTENDENT


## Panola County Road & Bridge Department

### REPORT OF ROAD SUPERINTENDENT


MAY, 2002

June 4, 2002

1. No money has been taken into the road fund by the undersigned.
2. During the month the department received 10 calls for service with 7 requests completed. The remainder will be completed as time and weather permits.
3. Approximately 1500 cubic yards of RAP was hauled to the warehouse by trucks contracted to TXDOT. This RAP is suitable for our cold mix plant operations.
4. Reclaimer and cold mix overlay were conducted on County Roads 106-1, 245, 313-1, 320-2, 326, 327, 430 and 435. Asphalt overlay was completed in Beckville.
5. Road oil operations continued in the Twomey pit. The mixed oil dirt was transported to precinct pits to be used as patch material.
6. The majority of Panola County roads remain in good condition with precinct crews conducting maintenance, drainage, overlay and patching operations.
7. Nothing further to report.

  
John DePresca  
Panola County Road and Bridge

Sworn and subscribed to this 4th day of June, 2002

  
Edna Earl Gold  
Notary Public, State of Texas  
My Commission expires 8-26-03



RECORDED \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M. ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2002  
SUE GRAFTON, COUNTY CLERK, P. C. T. 