

FILED FOR RECORD
IN MY OFFICE

AT 9:30 O'CLOCK A.M.

OCT 24 2002

SUE GRAFTON
COUNTY CLERK, PANOLA COUNTY, TEXASBY Shirley D. ... DEPUTY**MEETING OF COMMISSIONERS' COURT
OF PANOLA COUNTY**

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 28TH DAY OF OCTOBER, 2002, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

OPEN MEETING:

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the employment of Cory Mims as a Seasonal Detention Officer with the Panola County Sheriff's Department effective October 15, 2002 at the rate of \$9.24 per hour.

ROAD & BRIDGE

- a. To approve and record a request by ACGC Gathering Company, L.L.C. to cross under Panola County Road #319 with a 12" steel pipe line.
- b. To approve and record a request by ACGC Gathering Company, L.L.C. to cross under Panola County Road #447 with a 12" steel pipe line.
- c. To approve and record a request by Pierce Construction, Inc. to cross under Panola County Road #212 with a 6" pipe line.
- d. To approve and record a request by Valor Telecom, Inc. to place a buried copper telephone line within the right-of-way of Panola County Road #264.
- e. To approve and record a request by Valor Telecom, Inc. to place a buried copper telephone line within the right-of-way of Panola County Road #430.

MISCELLANEOUS

- a. To approve and record Panola County Treasurer's Investments Report for the Third Quarter, 2002.
- b. To record Oath of Office of Panola County Assistant Criminal District Attorney Kenneth Wayne Hill.


REQUESTS FOR CONFERENCE ATTENDANCE


- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Criminal District Attorney Hot Check & Victim's Assistance Coordinator Wendi Nations and Panola County Treasurer Gloria Portman
- 5. To approve Road & Bridge requisitions and to approve payment of current Panola County bills as presented on vouchers prepared and submitted by the County Auditor.
- 6. To discuss and act upon adopting a Policy and Procedure for appeal of denials for the Indigent Care Program.
- 7. To discuss and act upon approval of an additional \$3,800.00 to provide a concrete pad for heating/ cooling units at the south end of the Panola County Judicial Center.
- 8. To hear a presentation from architect/engineer Burl Richardson on colors and finishes for the Panola County Judicial Center and to make any decisions necessary related thereto.

9. To discuss and act upon approval of the plans for ETMC's addition to the Panola Physician's Center owned by Panola County.
10. To discuss and act upon adoption of Order #2002-12 with regards to limit County will pay on cell phone bills.
11. To discuss and act upon passing Resolution #2002-05 with regards to selling Lot 4, Block 5, Beckville Heights Addition, City of Beckville to Sandra Jean Miller for the sum of \$1,500.00.

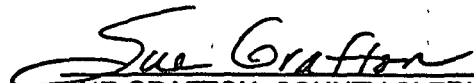
ADJOURNMENT

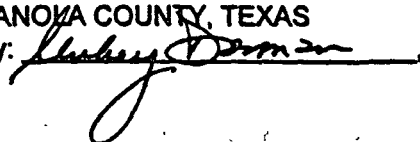
WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 24TH DAY OF OCTOBER, 2002 AT 9:30 O'CLOCK A.M.



SUE GRAFTON, COUNTY CLERK
PANOLA COUNTY, TEXAS
By: , Deputy

I, SUE GRAFTON, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 24TH DAY OF OCTOBER, 2002 AT 9:30 O'CLOCK A.M.



SUE GRAFTON, COUNTY CLERK
PANOLA COUNTY, TEXAS
By: , Deputy

NOV 12 2002

The State of Texas
County of PanolaSUE GRAFTON
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY *Sue Grafton* DEPUTY

On this the 28th day of October A.D. 2002, the Commissioners' Court of Panola County, Texas met in a Special Meeting of the Court at 9:00 o'clock a.m. in the Commissioners' Courtroom of said County with the following members of the Court present:

John Cordray	County Judge
Ronnie LaGrone	Commissioner, Precinct No. 1
Douglas M. Cotton	Commissioner, Precinct No. 2
Hermon E. Reed, Jr.	Commissioner, Precinct No. 3
Jimmy Davis	Commissioner, Precinct No. 4

with none absent, constituting a quorum of the Court. Also attending were Sue Grafton, County Clerk and Lee Ann Jones, Administrative Assistant to the County Judge. Attached to and made a part of these Minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

OPEN MEETING:

1. CITIZEN COMMENTS:

There were no comments from the citizens.

2. COMMISSIONERS' REPORT:

Commissioner LaGrone reported that the final punch list for the airport improvements project had gone out to the contractors involved so that they may finish up for a final inspection. TXDOT and KSA Engineers, Inc. were involved in the preparation of the list. It is his opinion that the project is looking good, and he is especially impressed with the lighting system which is included in it.

3. COUNTY JUDGE'S REPORT:

Judge Cordray reported that so far 40 counties have joined together to use Allison, Bass and Associates as representation in the Marcie Caldwell vs. Carole Keeton Rylander etal suit. He listed them for the information of those in attendance and added that there may be more to join today as this is the deadline for doing so. A motion for a change of venue out of Travis County has been filed. If it is granted, the case against Panola County would be moved to our District Court.

4. CONSENT ITEMS:

PERSONNEL

- ✓ a. To record the employment of Cory Mims as a Seasonal Detention Officer with the Panola County Sheriff's Department effective October 15, 2002 at the rate of \$9.24 per hour.

ROAD & BRIDGE

- ✓ a. To approve and record a request by ACGC Gathering Company, L.L.C. to cross under Panola County Road #319 with a 12" steel pipe line.
- ✓ b. To approve and record a request by ACGC Gathering Company, L.L.C. to cross under Panola County Road #447 with a 12" steel pipe line.

- ✓ c. To approve and record a request by Pierce Construction, Inc. to cross under Panola County Road #212 with a 6" pipe line.
- ✓ d. To approve and record a request by Valor Telecom, Inc. to place a buried copper telephone line within the right-of-way of Panola County Road #264.
- ✓ e. To approve and record a request by Valor Telecom, Inc. to place a buried copper telephone line within the right-of-way of Panola County Road #430.

MISCELLANEOUS

- ✓ a. To approve and record Panola County Treasurer's Investments Report for the Third Quarter, 2002.
- ✓ b. To record Oath of Office of Panola County Assistant Criminal District Attorney Kenneth Wayne Hill.

REQUESTS FOR CONFERENCE ATTENDANCE

- ✓ a. To approve and record a Request for Attendance at a Conference form(s) for Panola County Criminal District Attorney Hot Check & Victim's Assistance Coordinator Wendi Nations and Panola County Treasurer Gloria Portman.

Commissioner LaGrone moved and Commissioner Cotton seconded the motion to approve all the Consent Items. The motion passed unanimously.

A COPY OF EACH AMENDMENT REQUEST AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- ✓ 5. Commissioner Davis moved and Commissioner Reed seconded the motion to approve the Road & Bridge requisitions and to approve payment of the current Panola County bills as presented on vouchers prepared and submitted by the County Auditor. The motion passed unanimously. SEE LIST OF BILLS ATTACHED.
- ✓ 6. After an explanation by Mrs. Vianna Cheshire, Indigent Care Coordinator for the County, and some discussion Commissioner Cotton moved and Commissioner LaGrone seconded the motion to adopt a Policy and Procedure for appeal of denials for the Indigent Care Program. The motion passed unanimously. SEE COPY OF POLICY AND PROCEDURE ATTACHED.
- ✓ 7. After some discussion Commissioner Davis moved and Commissioner Cotton seconded the motion to approve an additional \$3,800.00 to provide a concrete pad for heating/cooling units at the south end of the Panola County Judicial Center. The motion passed unanimously. SEE COPY OF CHANGE ORDER ATTACHED.
- ✓ 8. After a presentation from architect/engineer Burl Richardson on colors and finishes for the Panola County Judicial Center, Commissioner Reed moved and Commissioner Davis seconded the motion to go with his suggested selections. The motion passed unanimously.
- ✓ 9. After some discussion Commissioner LaGrone moved and Commissioner Cotton seconded the motion to approve the plans for ETMC's addition to the Panola Physician's Center owned by Panola County. The motion passed unanimously.
- ✓ 10. After some discussion Commissioner LaGrone moved and Commissioner Reed seconded the motion to adopt Order #2002-12 with regards to a limit for the County to

pay on cell phone bills. The motion passed unanimously. SEE COPY OF ORDER ATTACHED.

11. After some discussion Judge Cordray moved and Commissioner Davis seconded the motion to table action on Resolution #2002-05 with regards to selling Lot 4, Block 5, Beckville Heights Addition, City of Beckville to Sandra Jean Miller for the sum of \$1,500.00. The motion passed unanimously.

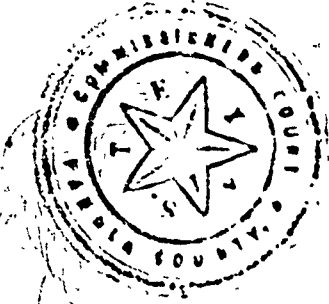
The meeting was then adjourned.

Dated this the 28th day of October, 2002.

John Cordray
John Cordray, County Judge, Panola County, Texas

ATTEST:

Sue Grafton
Sue Grafton, County Clerk, Panola County, Texas



Pat Jackson 9am 28 Oct 02
Wally Dean
Grudine Graves
Vianna Cheshire
Jer Cooper
David Anderson
Tabitha Tucker
Robin Barron Aggen
ARLAND WRIGHT
Lon Blewitt
Gary Hudson
Luis Richardson
Barth Richardson
Bon McMillan
Robert Oates
John Oates

CONSENT

VOL 40 PAGE 547

ITEMS

314 W. WELLINGTON
CARTHAGE, TX 75633
(903) 693-0333
FAX (903) 693-9366



JACK ELLETT
SHERIFF

PANOLA COUNTY SHERIFF'S DEPARTMENT

October 15, 2002

The Honorable John Cordray
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Judge Cordray:

Please add the following amended request to the next scheduled Commissioner's meeting:

(1) Cory Mims – Seasonal Detention Officer effective October 15, 2002 at a rate of \$9.24 per hour.

Sincerely,


Jack Ellett
Sheriff

JE/hc

CC: Sidney Burns
Gloria Portman

HONESTY - INTEGRITY - DEDICATION

VOL 40 PAGE 548

**NOTICE OF PROPOSED INSTALLATION
PIPE AND / OR UTILITY LINES**

DATE October 15, 2002

TO: THE PANOLA COUNTY COMMISSIONERS COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT CARTHAGE, TEXAS

Formal notice is hereby given that:

ACGC Gathering Company, L.L.C. proposes to place a
(COMPANY NAME)

12 Steel Pipe (Deadwood to LaGrone #1 Pipeline) line within the Right-of-Way of
(PIPE SIZE)

County Road: CR 319 as follows:
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet. Installation shall be made by boring approx 60 feet, total length of line in Panola County, Texas.

The location and description of the proposed line and appurtenances is more fully shown by the drawings attached to this notice. The line will be constructed and maintained on the County Right-of-Way as directed by the County Commissioners in accordance with current Panola County Specifications.

Construction of this line will begin on or after the:

21 day of October, 2002.

FIRM: ACGC Gathering Company, L.L.C.

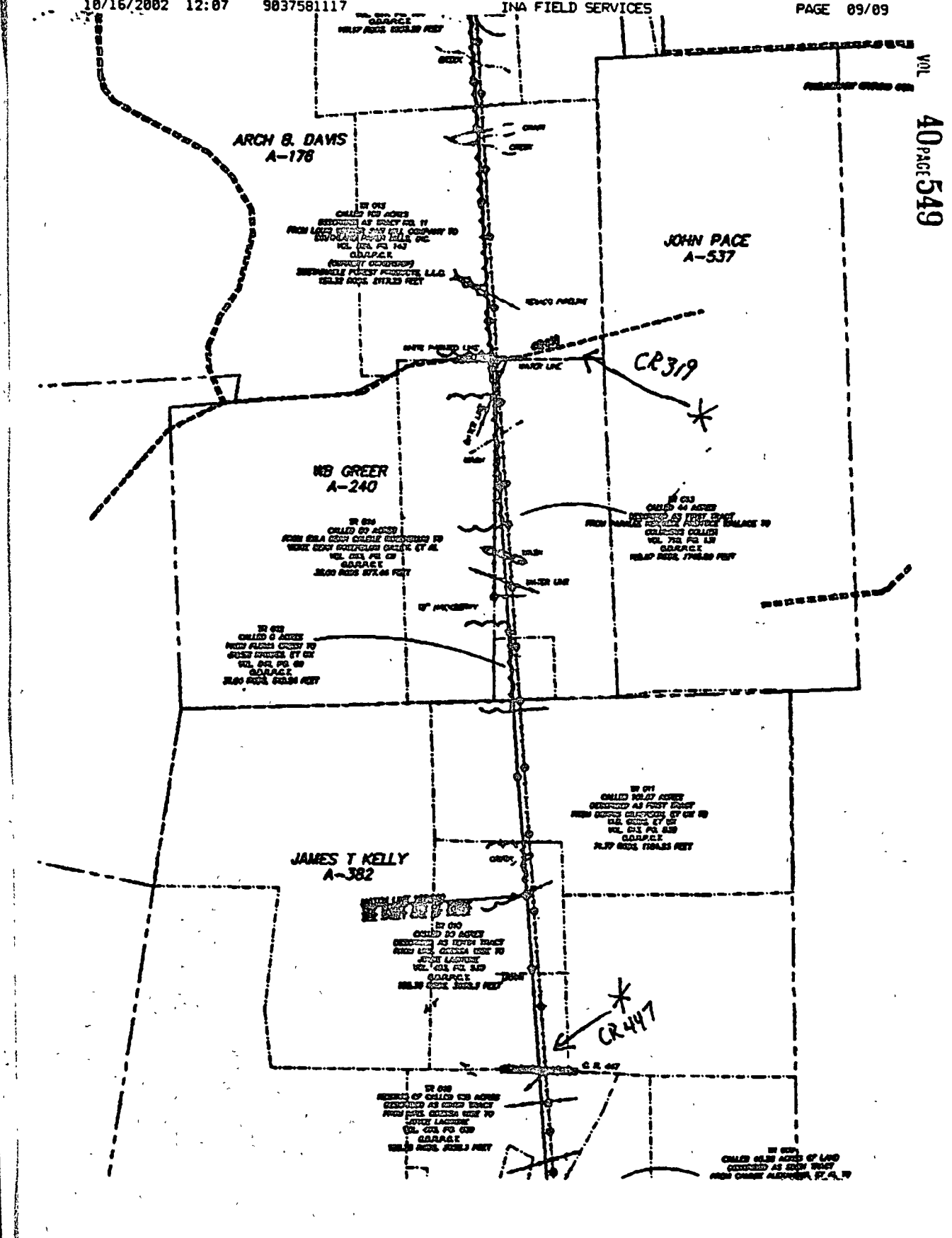
BY: Jack Dunnivant

TITLE: Construction Superintendent

ADDRESS: c/o INA Field Services, Inc. (Agent)

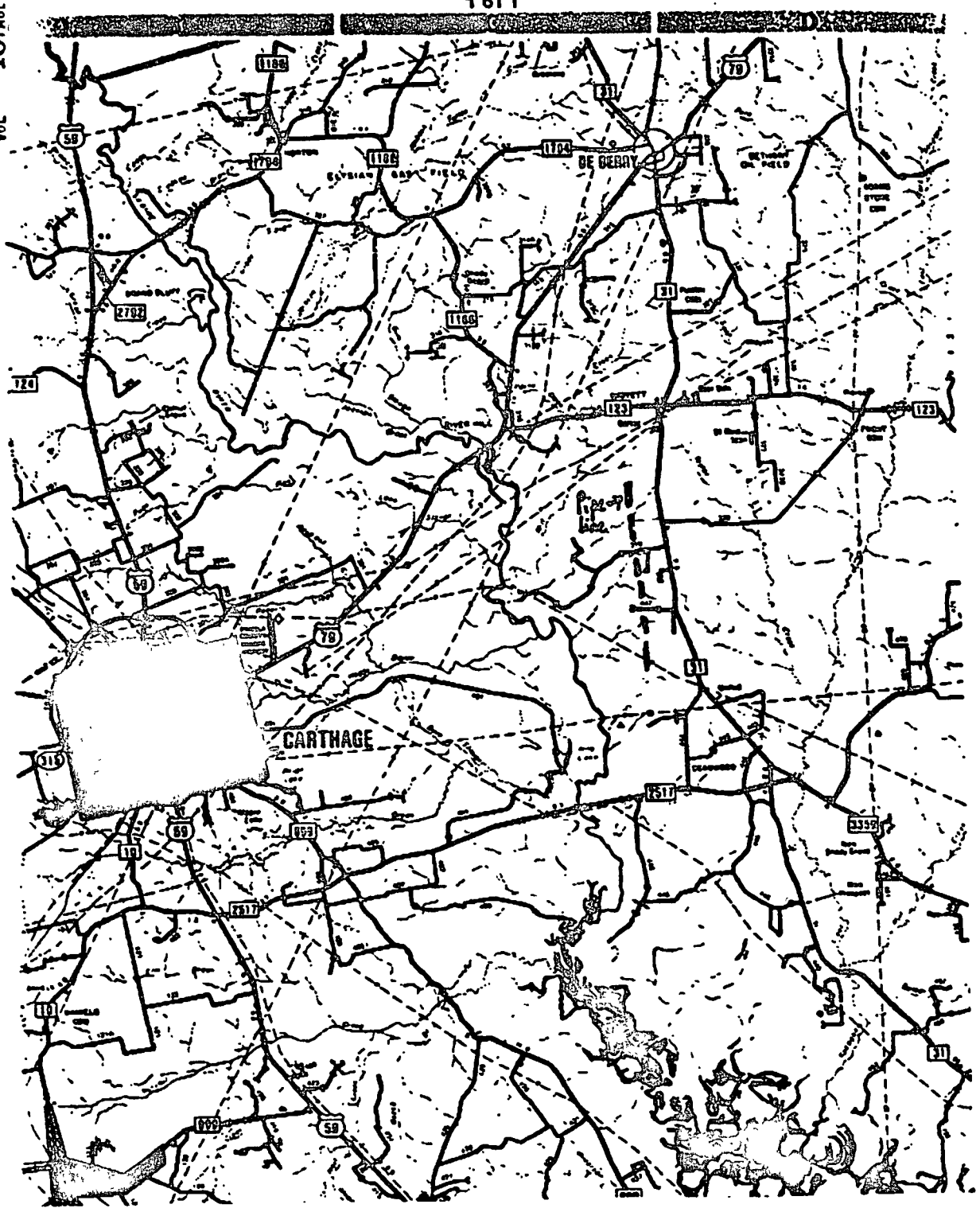
1616 E. Fairmont St., Longview, TX 75604

PHONE: (903)758-7116 (OF) (903)758-1117 (FX)



VOL 40 PAGE 550

161



APPROVAL

October 28, 2002

TO: ACGC Gathering Company, L.L.C.
c/o INA Field Services, Inc.
1616 E. Fairmont St.
Longview, Texas 75604

RE: CR #319

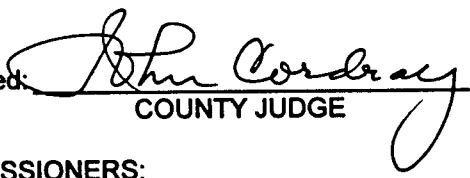
The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed 12" steel pipe line as shown by accompanying drawings and notice except as noted below:

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: 
COUNTY JUDGE

COMMISSIONERS:

- Precinct #1 Ronnie LaGrone
- Precinct #2 Doug Cotton
- Precinct #3 Hermon E. Reed, Jr.
- Precinct #4 Jimmy E. Davis

VOL 40 PAGE 553

**NOTICE OF PROPOSED INSTALLATION
PIPE AND / OR UTILITY LINES**

DATE October 15, 2002

TO: THE PANOLA COUNTY COMMISSIONERS COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT CARTHAGE, TEXAS

Formal notice is hereby given that:

ACGC Gathering Company, L.L.C. proposes to place a
(COMPANY NAME)

12 Steel Pipe (Deadwood to LaGrone #1 Pipeline) line within the Right-of-Way of
(PIPE SIZE)

County Road, CR 447 as follows:
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet. Installation shall be made by boring approx. 60 feet, total length of line in Panola County, Texas.

The location and description of the proposed line and appurtenances is more fully shown by the drawings attached to this notice. The line will be constructed and maintained on the County Right-of-Way as directed by the County Commissioners in accordance with current Panola, County Specifications.

Construction of this line will begin on or after the:

21 day of October, 2002.

FIRM: ACGC Gathering Company, L.L.C.

BY: Jack Dunnavant

TITLE: Construction Superintendent

ADDRESS: c/o INA Field Services, Inc. (Agent)

1616 E. Fairmont St., Longview, TX 75604

PHONE: (903)758-71116 (OFF) (903)758-1117 (FX)

40 PAGE 554

WIL

ARCH B. DAVIS
A-178

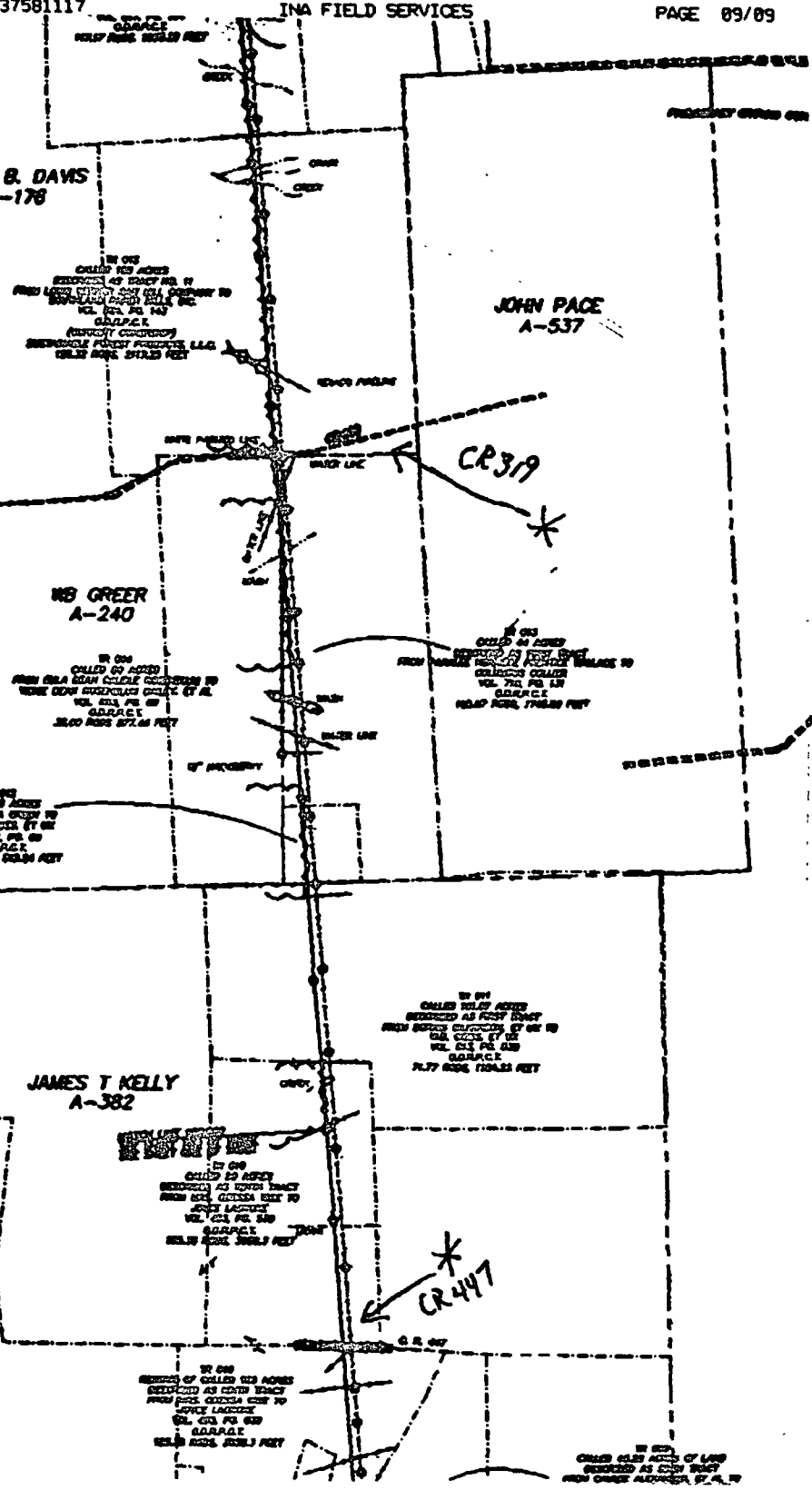
JOHN PAGE
A-537

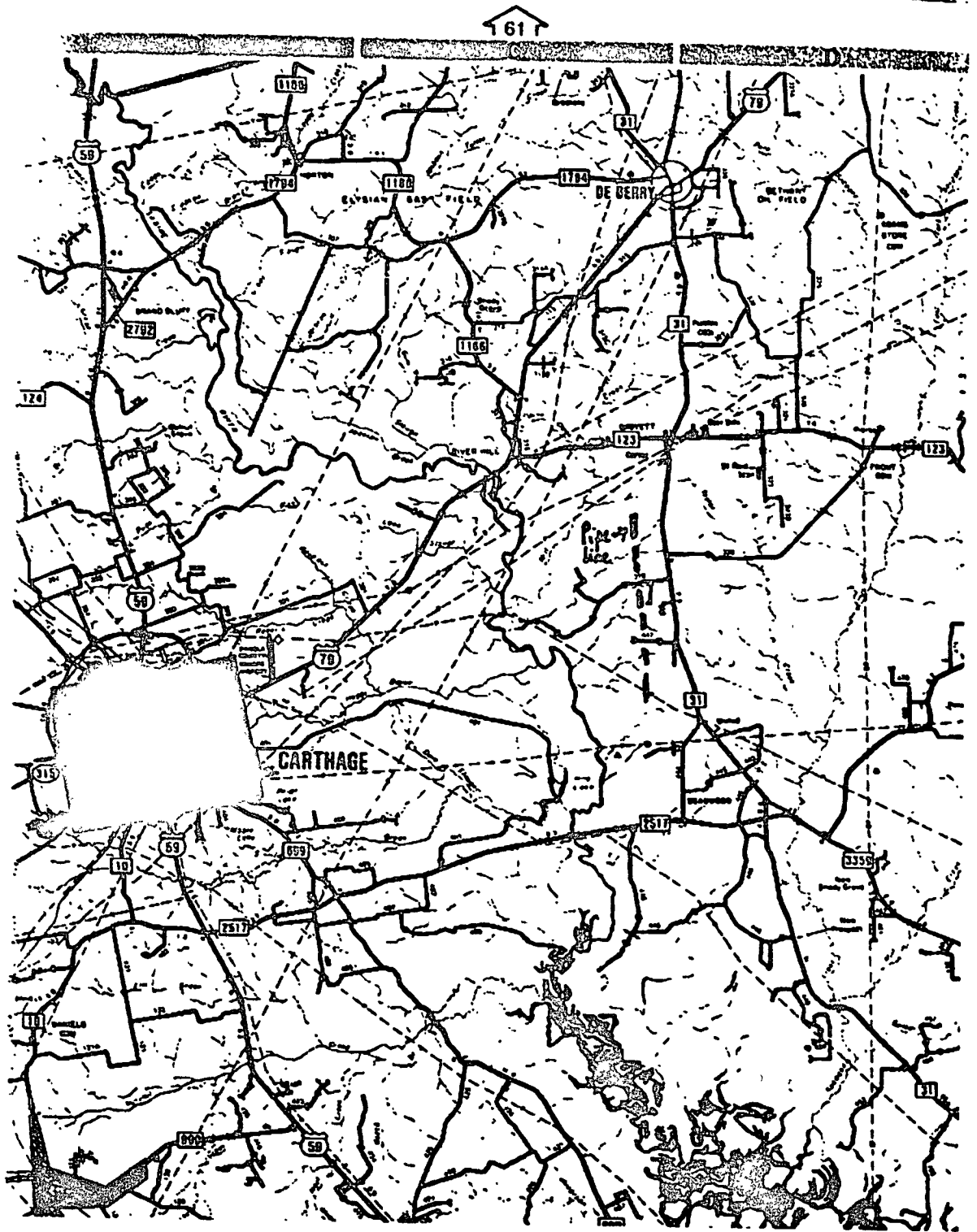
MS GREER
A-240

JAMES T KELLY
A-382

CR319 *

CR447 *





APPROVAL

October 28, 2002

TO: ACGC Gathering Company, L.L.C.
c/o INA Field Services, Inc.
1616 E. Fairmont St.
Longview, Texas 75604

RE: CR #447

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed 12" steel pipe line as shown by accompanying drawings and notice except as noted below:

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: 
COUNTY JUDGE

COMMISSIONERS:

Precinct #1 Ronnie LaGrone
Precinct #2 Doug Cotton
Precinct #3 Hermon E. Reed, Jr.
Precinct #4 Jimmy E. Davis

NOTICE OF PROPOSED INSTALLATION
PIPE AND /OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONERS COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT CARTHAGE, TEXAS

Formal notice is hereby give that:

Pierce Construction, Inc. Proposes to place a
(COMPANY NAME)

6" Line within the Right-of-Way
(PIPE SIZE)

of County Road: 212 as follows:
(NUMBER OF ROAD)

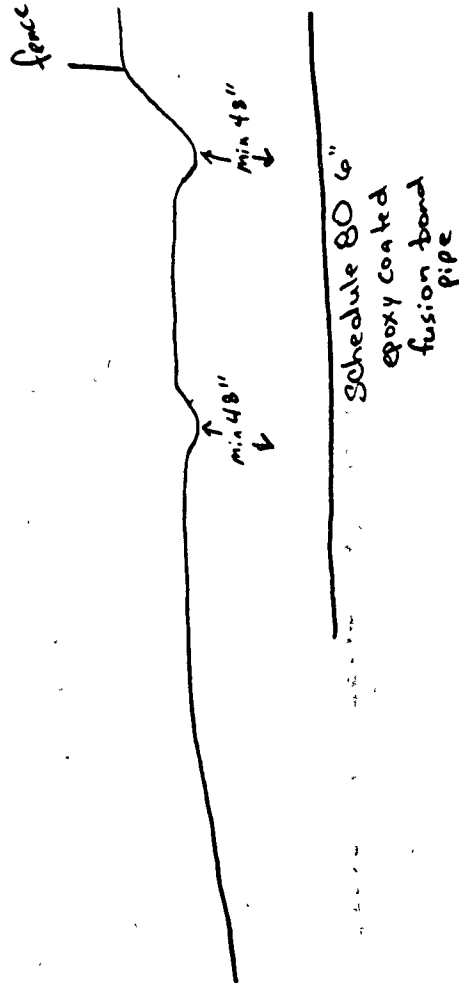
The proposed pipeline will cross under the indicated roads on the attached sheet.
Installation shall be made by boring total length of line in Panola County is 350 ft.

The location and description of the proposed line and appurtenances is more fully shown by the copies of the drawings attached to this notice. The line will be constructed and maintained on the County Right-of-Way as directed by the County Commissioners in accordance with current Panola County Specifications.

Construction of this line will begin on or after the 23rd day of
October 2002.

FIRM: Pierce Construction, Inc.
BY: Justin Pierce
TITLE: Vice-President
ADDRESS: PO Box 69
Beckville, TX 75631
PHONE: (903) 678-3748

Directional bore
No trenching on
Right of way

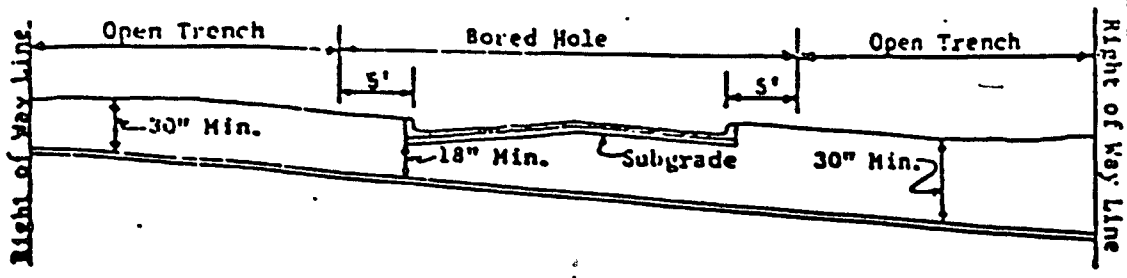
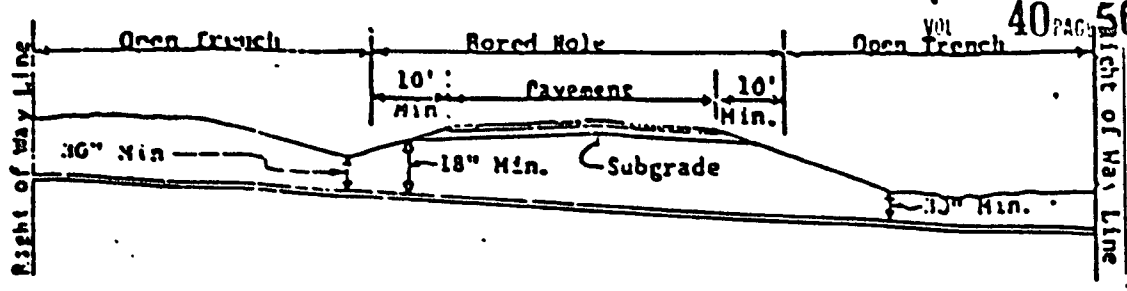


CR 212

**SPECIAL SPECIFICATIONS
FOR PIPE LINES CROSSING IN BORED HOLES
AND PLACED PARALLEL TO COUNTY ROADS**

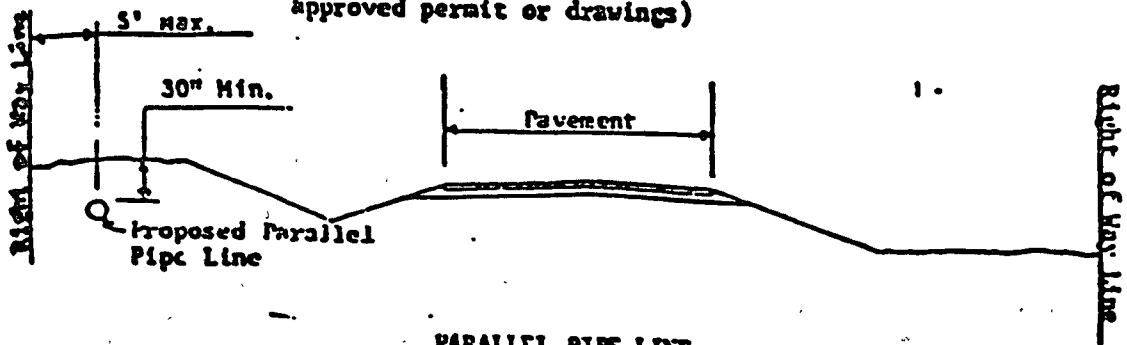
GENERAL NOTE: The construction of this project shall follow "The Panola County Road and Bridge Department Standard Specifications" with respect To barricades, flagmen, flares, warning signs, and all responsibility for complaints or damage suits by traveling public and adjacent property owners.

1. Exaction material shall not be placed on road shoulders or traffic lanes or in ditches where drainage would be impaired. When excavation is permitted near the roadway where, in the opinion of the County, the support of the oil road structure is endangered, sheeting, cribbing, other measures shall be taken to prevent damage to the roadway or the creation of traffic hazard.
 2. All excavations shall be backfilled in a neat and workmanlike manner and all disturbed areas shall be restored to a condition comparable to the original condition. Backfill material shall be consolidated to a density comparable to that of the adjacent undisturbed material, replacing all of the excavated material except that displaced by pipe. The degree of compaction shall be such as to prevent future settlement. Excess material displaced by the pipe shall be remove from the right-of-way or otherwise disposed of to the satisfaction of the county's representative. Pipe laying operation shall not be carried on when soil conditions are such that construction equipment will cause rutting. Backfill operations shall be kept within one mile of trenching and/or pipe laying operations.
 3. Sod and/or other erosion control measures removed or disturbed by the installation shall be replaced. This shall include keeping separate and replacing existing topsoil, importing sod or seeding or a combination of these methods together with fertilizer and water as necessary to re-establish vegetative cover in a healthy and growing condition.
 4. The pipe or, if encased, the encasement pipe shall completely fit the bored hole.
 5. All private and commercial access driveways disturbed by pipe laying shall be restored to a condition comparable to that which existed prior to these operation. Special care shall be taken to compact backfill and base material to prevent future settlement. All work shall be completed to the owners satisfaction. All public access driveways with paved surfaces shall be crossed by the bored hole method. Crossings of dirt or gravel public access driveways may be made as specified for private and commercial access driveways except that provisions shall be made for uninterrupted flow of traffic.
-
6. No trees or shrubbery shall be cut or trimmed with the approval of the Panola County Road and Bridge Department.
 7. Regulations and ordinances of incorporated cities shall be complied with if with the city limits.



PIPE LINE CROSSING

(Unless otherwise shown on approved permit or drawings)



PARALLEL PIPE LINE

APPROVAL

October 28, 2002

TO: Pierce Construction, Inc.
P. O. Box 69
Beckville, Texas 75631

RE: CR #212


The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed 6" pipe line as shown by accompanying drawings and notice except as noted below:

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: 
COUNTY JUDGE

COMMISSIONERS:

Precinct #1 Ronnie LaGrone
Precinct #2 Doug Cotton
Precinct #3 Hermon E. Reed, Jr.
Precinct #4 Jimmy E. Davis

NOTICE OF PROPOSED INSTALLATION
PIPELINE AND /OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONERS COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT CARTHAGE, TEXAS

Formal notice is hereby give that:

Valor Telecom INC Proposes to place a
(COMPANY NAME)

BURIED copper telephone Line within the Right-of-Way
(TYPE SIZE)

of County Road: 264 as follows:
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.
Installation shall be made by boring total length of line in Panola County is _____.

The location and description of the proposed line and appurtenances is more fully shown by
the copies of the drawings attached to this notice. The line will be constructed and maintained on
the County Right-of-Way as directed by the County Commissioners in accordance with current
Panola County Specifications.

Construction of this line will begin on or after the 15th day of
November 2002.

FIRM: Valor Telecom
BY: Doyle Allen
TITLE: Project ENGINEER
ADDRESS: P.O. Box 308
Fairfield TX 75840
PHONE: (903) 389-7864

APPROVAL

October 28, 2002

TO: Valor Telecom, Inc.
P. O. Box 308
Fairfield, Texas 75840

RE: CR #264

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed buried copper telephone line as shown by accompanying drawings and notice except as noted below:

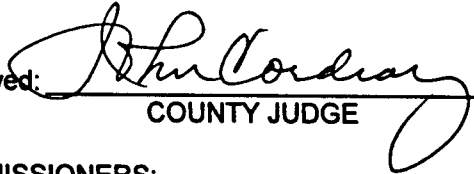
It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved:


COUNTY JUDGE

COMMISSIONERS:

Precinct #1 Ronnie LaGrone
Precinct #2 Doug Cotton
Precinct #3 Hermon E. Reed, Jr.
Precinct #4 Jimmy E. Davis

NOTICE OF PROPOSED INSTALLATION
PIPELINE AND /OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONERS COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT CARTHAGE, TEXAS

Formal notice is hereby give that:

Valor Telecom Proposes to place a
(COMPANY NAME)

BURIED copper telephone Line within the Right-of-Way
(PIPE SIZE)

of County Road: 430 as follows:
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.
Installation shall be made by boring total length of line in Panola County is _____.

The location and description of the proposed line and appurtenances is more fully shown by
the copies of the drawings attached to this notice. The line will be constructed and maintained on
the County Right-of-Way as directed by the County Commissioners in accordance with current
Panola County Specifications.

Construction of this line will begin on or after the 15th day of
November 2002.

FIRM: Valor Telecom Inc
BY: Doyle Allen
TITLE: Project Engineer
ADDRESS: P.O. Box 308
Fairfield TX 75840
PHONE: (903) 389-7864

APPROVAL

October 28, 2002

TO: Valor Telecom, Inc.
P. O. Box 308
Fairfield, Texas 75840

RE: CR #430

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **buried copper telephone** line as shown by accompanying drawings and notice except as noted below:

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: *John Corday*
COUNTY JUDGE

COMMISSIONERS:

- Precinct #1 Ronnie LaGrone
- Precinct #2 Doug Cotton
- Precinct #3 Hermon E. Reed, Jr.
- Precinct #4 Jimmy E. Davis

PANOLA COUNTY INVESTMENTS REPORT
SEPTEMBER 30, 2002

VOL 40 PAGE 573

INVESTMENTS AS OF JUNE 30 2002	21,700,000 00		
	Investments	Maturity Date	Interest Rate
Beginning Balance 06 30 02	21 700,000 00		
Maturing 7 9 02 (Purchased 4 9-02)	(6,700,000 00)		3.50%
Purchase of CD No 44694 on 7 9 02	6,500,000 00	10/8/02	3.50%
General 2,840 000 00			
Special Fees 32,000 00			
Special Fees 25,000 00			
Road & Bridge 700 000 00			
F M & Lateral Road 100 000 00			
Road Bond 1971 78 691 80			
Payroll Taxes & Benefits 32,674 78			
Old Probation 3,052 84			
Permanent Improvement 27,484 62			
Health Fund 2 633 095 96			
Panola County Airport 28 000 00			
Maturing 8 13 02 (Purchased 5 14-02)	(2,400,000 00)		3.50%
Purchase of CD No 44784 on 8 13 02	2,000,000 00	11/12/02	3.50%
General Fund 800 000 00			
Special Fees 31,000 00			
Special Fees 16 000 00			
Road & Bridge 600 000 00			
F M & Lateral Road 60,000 00			
Road Bond 1971 55 308 46			
Payroll Taxes & Benefits 120,223.27			
Old Probation 3,052 68			
Permanent Improvement - 41,032.64			
Health Fund 248,382 95			
Panola County Airport 25,000 00			
Maturing 9 10 02 (Purchased 6-11-02)	(7,100,000 00)		3.50%
Purchase of CD No 44836 on 9 10-02	4,400,000 00	1/2/03	3.50%
General 1 985,000 00			
Special Fees 36,000 00			
Special Fees 41 000 00			
Road & Bridge - 800,000 00			
F M & Lateral Road 360 000 00			
Road Bond 1971 53,203 90			
Payroll Taxes & Benefits - 212,691 50			
Juvenile Probation 5,000 00			
Juvenile Probation 10,000 00			
Old Probation 3,638 63			
Permanent Improvement 57 465.97			
Panola County Airport 36 000 00			
Courthouse Expansion 800,000 00			
Maturing 9 24-02 (Purchased 5-23-02)	(5,500,000 00)		3.50%
Purchase of CD No 44864 on 9 24-02	6,000,000 00	1/22/03	3.50%
General 3,835,000 00			
Special Fees 21,000 00			
Special Fees 17,000 00			
Road & Bridge 1 020,000 00			
FM & Lateral Road - 275,000 00			
Road Bond 1971 42,398 00			
Payroll Taxes & Benefits 14,405 21			
Old Probation 2,047 08			
Permanent Improvement - 38,864.85			
Adult Probation - 5,000 00			
Juvenile Probation - 19,000 00			
Juvenile Probation - 21,000 00			
Panola County Airport - 26,000 00			
Panola County Health Fund - 13,284 86			
Courthouse Expansion - 650,000 00			

INVESTMENTS AS OF SEPTEMBER 30, 2002 18,900 000 00

THE MARKET VALUE OF ALL INVESTMENTS IS THE SAME AS CARRYING VALUE.

To the best of our knowledge and belief, the transactions reflected in this investment report are in compliance with the investment policy of PANOLA COUNTY and conform to the requirements of the PUBLIC FUNDS INVESTMENT ACT.

John Cordray
Panola County Judge
10-28-02
Date

Julene Rine
Panola County Auditor
10-28-02
Date

Alvin Portman
Panola County Treasurer
10-28-02
Date

FILED FOR RECORD
IN MY OFFICE
AT 2:00 O'CLOCK P M

OCT 28 2002

SUE GRAFTON
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY *Joan Shell* DEPUTY

In the name and by the authority of

The State of Texas

OATH OF OFFICE

I, Kenneth Wayne Hill, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Panola County Assistant Criminal District Attorney of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

Kenneth Hill
 Affiant Kenneth Wayne Hill

SWORN TO and subscribed before me by affiant on this 17 day of OCTOBER, 18XX-2002

John Cordray
 Signature of Person Administering Oath
JOHN CORDRAY
 Printed Name
COUNTY JUDGE
 Title



See Reverse Side for Instructions
 Revised August 1994



KEVIN JONES
Court Coordinator



VOL 40 PAGE 575

123rd JUDICIAL DISTRICT
PANOLA COUNTY, TEXAS
COUNTY COURT AT LAW
PANOLA COUNTY, TEXAS

DANNY BUCK DAVIDSON
Criminal District Attorney

October 16, 2002

Panola County Commissioners

Dear Sirs:

This letter is to ask your approval for me to attend the Key Personnel Seminar in Austin, Texas, November 19-22, 2002. I am the Panola County Criminal District Attorney's Hot Check Coordinator and Victim Assistance Coordinator, and feel this seminar would help me in doing my job well.

Sincerely,

A handwritten signature in cursive script that reads "Wendi Nations".

Wendi Nations

Approved:

A handwritten signature in cursive script that reads "Danny Buck Davidson".

Danny Buck Davidson
Panola County Criminal District Attorney

10/17/2002 08:29 9036930368
10/17/2002 08:41 9036932726

PANOLA COUNTY D.A.
PANOLA CO. TEXAS

PAGE 01/02

APPROVED
10-28-02

John Cordray
John Cordray,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

WIL 40 PAGE 576

NAME: Wandi Nations
POSITION: Hot Check Coordinator / Victim Assistance Coordinator
DEPARTMENT: Panola Co. Criminal District Attorney
DATE: 10-17-02

CONFERENCE: Key Personnel Seminar
LOCATION: Austin, Tx.
DATES: 11-19-02 to 11-22-02

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 3 1/2

Does the conference meet your educational requirements for the year? yes

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? 4

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Attached is a copy of the classes at the seminar. I feel all of them will be very interesting and helpful for me to do my job well.

PANOLA COUNTY OFFICIAL/EMPLOYEE REQUEST FOR ATTENDANCE AT A CONFERENCE APPROVED 10-28-02

John Cordray
John Cordray,
County Judge

NAME: Gloria Portman
POSITION: County Treasurer
DEPARTMENT: County Treasurer
DATE: October 22, 2002

40 PAGE 577

CONFERENCE: Personnel Issues
LOCATION: Longview, Texas
DATES: December 12, 2002 to December 12, 2002

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? No

If not, how much of your requirements will be met by this conference? N.A.

How much of your requirements have been met already, not counting this conference?
20 hours for certification, as well as PFIA hours.

How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)
This seminar will address the stages of the discipline process, from recognizing the problem and assessing its severity to intervention strategies to formal termination procedures

VOL

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ACTION

ITEMS

Panola County
29 Oct 2002
THE SOFTWARE GROUP, INC.

ACCOUNTS PAYABLE SYSTEM

Open Invoices thru 10/28/02

	Gross Amount	Req.	Req.	Discount	Req.	Req.	Net Amt.....
* Due 195-ALLTEL	\$150.51	_____	_____	\$0.00	_____	_____	\$ 150.51
* Due 1762-ANDY FAVORS	\$4.10	_____	_____	\$0.00	_____	_____	\$ 4.10
* Due 534-BILL DUKE	\$644.96	_____	_____	\$0.00	_____	_____	\$ 644.96
* Due 319-BRYAN & BRYAN	\$4525.75	_____	_____	\$0.00	_____	_____	\$ 4525.75
* Due 1541-BYRON MCWILLEN	\$34.86	_____	_____	\$0.00	_____	_____	\$ 34.86
* Due 209-CAR-TEX TRAILER COMPAN, I	\$437.30	_____	_____	\$0.00	_____	_____	\$ 437.30
* Due 2560-CARTHAGE DISCOUNT TIRE &	\$37.50	_____	_____	\$0.00	_____	_____	\$ 37.50
* Due 545-CHARLES C. DICKERSON	\$450.00	_____	_____	\$0.00	_____	_____	\$ 450.00
* Due 37-CITY OF CARTHAGE	\$30.00	_____	_____	\$0.00	_____	_____	\$ 30.00
* Due 3377-CLUB HOTEL BY DOUBLETREE	\$341.55	_____	_____	\$0.00	_____	_____	\$ 341.55
* Due 2569-COMMERCIAL FRAME & ALIGN	\$130.00	_____	_____	\$0.00	_____	_____	\$ 130.00
* Due 452-DALLAS COUNTY TREASURER	\$171.00	_____	_____	\$0.00	_____	_____	\$ 171.00
* Due 201-DR. KEITH KEELING	\$500.00	_____	_____	\$0.00	_____	_____	\$ 500.00

Panola County
THE SOFTWARE GROUP, INC.

ACCOUNTS PAYABLE SYSTEM
Open Invoices thru 10/28/02

29 Oct 2002

PAGE 2

	Gross Amount.	Req.	Req.	Discount	Req.	Req.	Net Amt.....
* Due 1376-DUANE PARKER	\$250.00			\$0.00			\$ 250.00
* Due 1211-EAST TEXAS MEDICAL CENTE	\$379.00			\$0.00			\$ 379.00
* Due 2066-ETNC CARTHAGE	\$7438.38			\$0.00			\$ 7438.38
* Due 3026-ETOX	\$99.63			\$0.00			\$ 99.63
* Due 1015-FAITH COMMUNICATIONS	\$3991.00			\$0.00			\$ 3991.00
* Due 320-GALL'S INC	\$206.70			\$0.00			\$ 206.70
* Due 07-60VERNMENT RECORDS SERVICE	\$300.00			\$0.00			\$ 300.00
* Due 1507-GRAY'S WHOLESALE TIRE DS	\$1254.00			\$0.00			\$ 1254.00
* Due 197-GREGG COUNTY JUVENILE PR	\$1500.00			\$0.00			\$ 1500.00
* Due 2050-HARRISON COUNTY JUVENIL	\$2362.50			\$0.00			\$ 2362.50
* Due 3210-INDIGENT HEALTHCARE SOLU	\$945.00			\$0.00			\$ 945.00
* Due 3103-INTERSTATE ALL BATTERY C	\$348.30			\$0.00			\$ 348.30
* Due 3349-J. E. KINGHAM CONSTRUC	\$71045.50			\$0.00			\$ 71045.50

Panola County
THE SOFTWARE GROUP, INC.A C C O U N T S P A Y A B L E S Y S T E M
Open Invoices thru 10/28/02

29 Oct 2002

PAGE 3

	Gross Amount.	Req.	Req.	Discount Req.	Req.	Net Amt.....
* Due 3144-JEFF IVY	\$17.18	_____	_____	\$0.00	_____	\$ 17.18

* Due 3371-KEN WALTON & ASSOCIATES	\$767.50	_____	_____	\$0.00	_____	\$ 767.50

* Due 434-L. ROYCE HILL N.D.	\$450.00	_____	_____	\$0.00	_____	\$ 450.00

* Due 405-LARRY FIELDS	\$1200.00	_____	_____	\$0.00	_____	\$ 1200.00

* Due 3370-MOBILE STORAGE ALLIANC	\$17000.00	_____	_____	\$0.00	_____	\$ 17000.00

* Due 425-MORRIS SANFORD JR.	\$1700.00	_____	_____	\$0.00	_____	\$ 1700.00

* Due 3056-MACOGDOCHES HEART CLINIC	\$476.00	_____	_____	\$0.00	_____	\$ 476.00

* Due 3027-NATIONAL PEN CORPORATION	\$111.97	_____	_____	\$0.00	_____	\$ 111.97

* Due 1464-NATIONAL PUBLIC SAFETY I	\$109.00	_____	_____	\$0.00	_____	\$ 109.00

* Due 3373-OFFICE DEPOT CARD PLAN	\$129.99	_____	_____	\$0.00	_____	\$ 129.99

* Due 3202-OLNSTED-KIRK PAPER CORP	\$282.00	_____	_____	\$0.00	_____	\$ 282.00

* Due 3316-PAN WORTHINGTON	\$250.00	_____	_____	\$0.00	_____	\$ 250.00

* Due 1560-PANOLA COUNTY CLERK	\$11.00	_____	_____	\$0.00	_____	\$ 11.00

* Due 737-PANOLA POST/MATCHMAN	\$435.30	_____	_____	\$0.00	_____	\$ 435.30

Panola County
THE SOFTWARE GROUP, INC.

ACCOUNTS PAYABLE SYSTEM
Open Invoices thru 10/28/02

29 Oct 2002
PAGE 4

Gross Amount. Req. Req. Discount Req. Req. Net Amt.....

* Due 3269-PATRICE SAVAGE	\$250.00		\$0.00		\$ 250.00
* Due 677-PAYROLL TAXES & BENEFIT	\$529519.77		\$0.00		\$ 529519.77
* Due 2969-PIERCE CONSTRUCTION INC	\$2345.00		\$0.00		\$ 2345.00
* Due 243-PIPPEN MOTOR COMPANY	\$74.24		\$0.00		\$ 74.24
* Due 373-PROSIGNS	\$155.75		\$0.00		\$ 155.75
* Due 310-RADIO SHACK	\$21.98		\$0.00		\$ 21.98
* Due 160-SABINE VALLEY CENTER	\$6050.00		\$0.00		\$ 6050.00
* Due 189-SBC SOUTHWESTERN BELL TEL	\$218.17	M	\$0.00		\$ 218.17
* Due 730-SIDNEY BURNS	\$421.16		\$0.00		\$ 421.16
* Due 9219-STUDIO 23	\$12.75		\$0.00		\$ 12.75
* Due 2456-SW MENTAL HEALTH TESTING	\$75.00		\$0.00		\$ 75.00
* Due 65-SWEPCO	\$1967.29		\$0.00		\$ 1967.29
* Due 29-TEO'S SAW SHOP	\$22.92		\$0.00		\$ 22.92

Panola County
THE SOFTWARE GROUP, INC.A C C O U N T S P A Y A B L E S Y S T E M
Open Invoices thru 10/28/02

29 Oct 2002

PAGE 5

	Gross Amount.	Req.	Req.	Discount	Req.	Req.	Net Amt.....
* Due 106-TEECO SAFETY, INC.	\$352.66			\$0.00			\$ 352.66
* Due 2960-TERRY W. BLAKE PA-C	\$375.00			\$0.00			\$ 375.00
* Due 843-TEXAS CORRECTIONS ASSOCIAT	\$36.00			\$0.00			\$ 36.00
* Due 639-TEXAS DEPARTMENT OF AGRICUL	\$9.10			\$0.00			\$ 9.10
* Due 1715-TRANSCOR AMERICA INC	\$1300.65			\$0.00			\$ 1300.65
* Due 1990-TRI-STATE FASTENERS & SUP	\$60.57			\$0.00			\$ 60.57
* Due 91-VIKING OFFICE PRODUCTS	\$66.96			\$0.00			\$ 66.96
* Due 2484-WINGFOOT COMMERCIAL TIRE	\$510.75			\$0.00			\$ 510.75
* Due 64-XEROX CORPORATION	\$170.60			\$0.00			\$ 170.60
Totals	\$665328.68			\$0.00			\$ 665328.68

101 records listed.

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PANOLA COUNTY INDIGENT HEALTHCARE

**P.O. Box 549
Carthage, Texas 75633**

October 15, 2002

**Honorable John Cordray, County Judge
Commissioners Court of Panola County
County Courthouse
Carthage, Texas 75633**

Re: Policy & Procedure for Denial Appeal Hearing

Dear Honorable Judge,

Please review the attached Policy & Procedure for appeal on denials for the Indigent Care Program. If no corrections need to be made the Policy & Procedure needs to be recorded with the court records and kept on file.

I have denied coverage for Gary Voiselle, 119 E Elm, Carthage, Texas 75633 on the basis of income over state limit. The client has signed a request to appeal.

Any questions please give me a call.

Sincerely,



**Vianna Cheshire
PC IHC Coordinator**

**Panola County Indigent Health Care Program
Policies and Procedures for Denial Appeal Hearing**

A request to appeal a denial may be rendered by a client either by phone conversation or by mail. The Indigent Health Care Coordinator will document this request and the following procedures shall be followed:

- 1. Within 30 days of receipt of request to appeal, send a Form 480 (Petition for Appeal hearing) to appellant for completion. The CIHCP Office must receive Form 480 with 2 completed copies within 90 days from the denial notice. If the appellant desires to continue to receive IHCP benefits as designated on the appeal request. A copy of the attached letter should also be sent to the appellant.*
- 2. Send copies of the following to the hearing authority:*
 - a. Form 480*
 - b. Client's application*
 - c. Client's worksheet*
 - d. Other supporting documentation which may include:*
 - 1. Form 109*
 - 2. Form 117*
 - 3. Letters to the client*
 - 4. Handbook pages*
 - e. Form 487 (Record of Appeal Hearing)*
- 3. Send one copy of Completed Form 480 to the Client.*
- 4. Set hearing date. This date should be within 30 days of receipt of completed Form 480 with copies.*
- 5. Send letter to appellant giving date, time, and place of hearing.*
- 6. Hearing authority should complete original and make 2 copies of Form 487. One copy goes in case file. One to the person who determined eligibility and the Original to the appellant.*
- 7. If the appellant fails to cooperate in any manner during the appeals process, the hearing authority has the right to deny the appeal.*

HEARING AUTHORITY

The hearing authority will be two teams of commissioners assigned on the following rotating basis:

Precinct 1 & Precinct 3 – January, March, May, July, September, and November.

Precinct 2 & Precinct 4 – February, April, June, August, October, and December

The CIHCP Coordinator and the Region 4/5 N Coordinator will educate hearing authority in the CIHCP policy relating to the point at issue.

PETITION FOR APPEAL HEARING

PURPOSE

Use to:

- Enable clients to formally request an appeal hearing and to designate a representative.
- Record the reason for denial or discontinue and to prepare for the hearing.

PROCEDURE

Preparation

The client must complete an original and two copies of Form 480 within 90 days from the date of the denial notice. Complete the lower part after the client submits the form.

Send the original with the application, worksheet, and other supporting documentation to the hearing authority. Give or send one copy to the client.

Form Retention

Keep a copy of Form 480 for three state fiscal years after the denial of benefits.

DETAILED INSTRUCTIONS

The part of this form completed by the client is self-explanatory.

In the part marked "For Office Use Only," enter the client's name, case number, county, and address.

Check the appropriate box.

Enter the reason for denial and refer to the handbook section that supports the denial.

Enter the name, phone number, and office address of the person who made the denial decision.

**INDIGENT HEALTH CARE PROGRAM
PETITION FOR APPEAL HEARING
PETICIÓN PARA UNA AUDIENCIA DE APELACIÓN**

I file this petition for an appeal hearing because I disagree with the decision to deny my application or eligibility for benefits from the Indigent Health Care Program.

Presento esta petición para una audiencia de apelación porque no estoy de acuerdo con la decisión de negar mi solicitud o mi elegibilidad para beneficios del Programa de Atención Médica para Indigentes.

I will represent myself at the hearing. (check one)
Yo mismo presentaré mi caso en la audiencia. (marque una) Yes / Sí No

If you checked "No," complete the following:
Si marca "No", complete lo siguientes:

_____ Name of Representative or Legal Counsel Nombre del Representante o Abogado	
is representing me in this appeal. I authorize the release of copies of any factual data furnished to me before, during, or after the appeal hearing.	me representará en esta apelación. Yo autorizo a que le entreguen copias de cualesquier datos que me den antes, durante, o después de la audiencia de apelación.
_____ Representative's Address/Dirección del Representante	

Signature—Appellant/Firma—Apolante Date/Fecha

Signature—Witness (if appellant signed by "X")
Firma—Apolante (si firma el apolante con una "X") Date/Fecha

FOR OFFICE USE ONLY/PARA USO DE LA AGENCIA		
Case Name	Case No.	County
Mailing Address (Street or P.O. Box, City, State, ZIP)		
Reason for Petition		
<input type="checkbox"/> Application Denied <input type="checkbox"/> Discontinuance of Assistance		
Explanation for Denial and Handbook Reference:		

Eligibility Determiner		Telephone No.
Office Address (Street, City, State, ZIP)		County

RECORD OF APPEAL HEARING

PURPOSE

To provide a record of the appeal hearing including the persons present, principal issue, action taken, and decision.

PROCEDURE

Preparation

The hearing authority prepares an original and two copies of Form 487 after the hearing.

Keep the original in the case record. Send one copy to the person who determined eligibility and one copy to the household.

Form Retention

Keep this form for three state fiscal years after the appeal hearing.

DETAILED INSTRUCTIONS

The form is self-explanatory.

INDIGENT HEALTH CARE PROGRAM
RECORD OF APPEAL HEARING
RECORD DE LA AUDIENCIA DE APELACIÓN

IDENTIFICATION/IDENTIFICACIÓN

Appellant/Apelante	Case No./Caso Núm.
--------------------	--------------------

PERSONS PRESENT AT APPEAL HEARING/PERSONAS PRESENTES PARA LA AUDIENCIA DE APELACIÓN

NAME/NOMBRE	CAPACITY/CAPACIDAD

1. Principal Issue in Hearing:
Asunto Principal de la Audiencia: _____

2. Nature of Request/Razón de la Petición

- Appellant requested hearing to protest policy.
El apelante pidió la audiencia para protestar la política.
- Appellant requested hearing to challenge fact or judgment.
El apelante pidió la audiencia para protestar algún dato o decisión.

3. Action Taken/Acción Tomada

<input type="checkbox"/> Decision Supported Decisión Afirmada	<input type="checkbox"/> Decision Reversed Decisión Revocada	<input type="checkbox"/> Appeal Withdrawn Decisión Rescindida	Date of Decision Fecha de la Decisión	Decision Effective Date Fecha que Entra en Vigor la Decisión
--	---	--	--	---

4. Hearing Authority's Instructions to Staff:
Instrucciones de la Autoridad de la Audiencia al Personal: _____

5. Hearing Authority's Decision and Explanation:
La Decisión de la Autoridad y Su Explicación: _____

Signature-Hearing Authority/Firma-Autoridad de la Audiencia _____ Date/Fecha _____

CHANGE ORDER

No. 004

VOL 40 PAGE 590

DATE OF ISSUANCE October 28, 2002 EFFECTIVE DATE 10/28/02

OWNER Panola County, Texas
 CONTRACTOR J. E. Kingham Construction Company, Inc. (Const. Manager)
 Contract: Construction Management
 Project: Panola County Judicial Center
 OWNER'S Contract No. _____ ENGINEER'S Contract No. _____
 ENGINEER ARF Engineering, Inc.

You are directed to make the following changes in the Contract Documents:

Description: **Pave the entire area between the existing building and the south end of the new building with a 4' reinforced concrete slab.**

Reason for Change Order: **The Owner has requested a cost for this work. The existing plan is to have several air conditioners sitting on individual pads. This change will make maintenance easier and facilitate drainage.**

Attachments: (List documents supporting change)

- 1) Letter from Kingham stating cost of paving the area.
- 2) Drawing showing the proposed paving.

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ <u>2,387,000.00</u>
Net increase (Decrease) from previous Change Orders No. <u>2</u> to <u>3</u> \$ <u>30,755.00</u>
Contract Price prior to this Change Order: \$ <u>2,356,245.00</u>
Net increase (decrease) of this Change Order: \$ <u>3,800.00</u>
Contract Price with all approved Change Orders: \$ <u>2,360,045.00</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net change from previous Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net increase (decrease) this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: <u>No Change</u> Ready for final payment: <u>No Change</u> (days or dates)

RECOMMENDED: Burl Richardson APPROVED: John Cordray ACCEPTED: J. Casner
 By: _____ By: _____ By: _____
 ENGINEER (Authorized Signature) OWNER (Authorized Signature) CONTRACTOR (Authorized Signature)
 Date: 10/28/00 Date: 10-28-02 Date: 10.28.02

EJCDC 1910-8-B (1996 Edition)
 Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractors of America and the Construction Specifications Institute.

J. E. KINGHAM CONSTRUCTION CO.
 P.O. BOX 630632
 NACOGDOCHES, TX 75963

Phone 936-564-3329
 Fax 936-569-7544

PANOLA COUNTY COURTHOUSE ANNEX

October 9, 2002

ARF ARCHITECTS & ENGINEERS, INC.
 424 SOUTH FIRST STREET
 LUFKIN, TX 75901

Attn: Burl Richardson
 Re: Mech. Equipment Yard Paving

ORDER 2002-12

WHEREAS, Panola County adopted Order #1992-08 limiting an individual's cellular phone bill paid by the County to \$20.00 per month per phone; and

WHEREAS, Panola County subsequently adopted an Order setting the limit at \$25.00 per month for the Sheriff's Department only; and

WHEREAS, Panola County later agreed to set a dollar amount per year limit on cell phones used by the Highway Patrol and Game Wardens; and

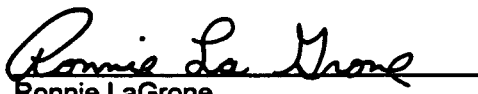
WHEREAS, it appears advantageous for the County to have an updated policy;


NOW, THEREFORE, IT IS ORDERED by the Panola County Commissioners' Court meeting in Open Session on the 28th day of October, 2002 as follows:

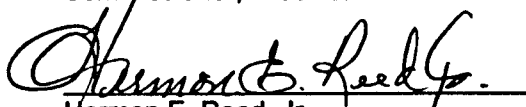
1. The Game Wardens and Highway Patrolmen shall have a yearly limit of \$1080 per department, with individuals within those departments being responsible for any amount over the yearly limit of \$1080.00;
2. All other departments having cell phones paid for by the County shall have a monthly limit of \$30.00 per phone (combined, rather than individually);
3. Any phones needed above the number in use on the date of the adoption of this Order must be approved by the Commissioners' Court prior to agreements for new phones;
4. All phone calls on cellular phones paid for by the County must be for County business only;
5. In the event that any County department, not including the Highway Patrol, Game Wardens, and Juvenile Probation, shall exceed their monthly limit of \$30.00 per phone, that department head may request in writing to have the overage approved; said request must state the reason for the overage and shall be delivered to the County Judge, who shall approve or disapprove the request; and
6. This Order shall supercede and shall replace all previous Orders and/or understandings concerning cellular phone service.

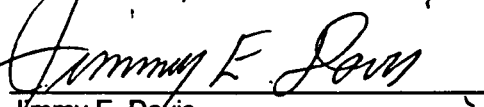
APPROVED, ADOPTED, AND AGREED in Open Court on this the 28th day of October, 2002.


John Cordray, County Judge


Ronnie LaGrone
Commissioner, Precinct 1

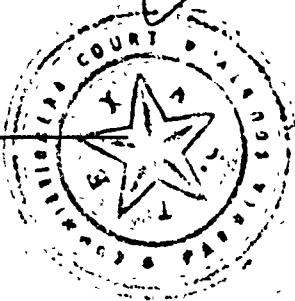

Doug Cotton
Commissioner, Precinct 2


Hermon E. Reed, Jr.
Commissioner, Precinct 3


Jimmy E. Davis
Commissioner, Precinct 4

ATTEST:


Sue Grafton, County Clerk



RECORDED _____ O'CLOCK _____ M. ON THE _____ DAY OF _____ 2002

SUE GRAFTON, COUNTY CLERK, P. C. T.

