

State of Texas
County of Panola

On this [24th day of August, 2015](#), the Commissioners' Court of Panola County, Texas met in a Special Meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
John Gradberg	Commissioner, Precinct #2
Frank R. Langley	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

with Commissioner Ronnie LaGrone absent. Also attending were Kristi Youngblood, Chief Deputy County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge. Attached to and made a part of these minutes is a list of other [attendees](#) and the office or organization that each represents. The following proceedings were held at this meeting:

PRAYER: Commissioner John Gradberg gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

There were no comments from the citizens in attendance.

2. **COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

3. **COUNTY JUDGE'S REPORT:**

County Judge LeeAnn Jones reported that she had spoken to the Forestry Service and the burn ban will remain in effect because there hasn't been enough rain to lift the ban.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the employment of Bobbie Davis as a part-time Secretary with the Panola County District Attorney's Office effective August 11, 2015 at the rate of \$13.75 per hour.
- b. To record the appointment of Shelbye Almeida as a Reserve Deputy for the Panola County Sheriff's Office effective August 24, 2015.
- c. To record the resignation of Paul Brevard as Panola County Clerk effective August 31, 2015 due to medical reasons.
- d. To record the retirement of Anson Jones as an Operator with the Panola County Road and Bridge Department, Precinct #1, effective August 31, 2015 at 5:00 PM.
- e. To record the resignation of Karl Delk as an Operator with the Panola County Road and Bridge Department, Precinct #4, effective August 20, 2015 at 5:00 PM.

ROAD & BRIDGE

- a. To approve and record a request by Panola Pipeline Company, LLC to cross under Panola County Road #4043 with a 10.75" O.D. X 0.306" W.T. AP15LX60PSL2 line.
- b. To approve and record a request by City of Gary Natural Gas to cross under Panola County Road #114 with a 2" Poly Pipe Gas Line.
- c. To approve and record a request by AMP Gathering 1, L.P. to cross under Panola County Road #432 with a 10" line.
- d. To approve and record a request by AMP Gathering 1, L.P. to cross under Panola County Road #432 with a 10" line.
- e. To approve and record a request by Eastex Telephone Co-op to bore and install a buried cable line with the Right-of-Way of Panola County Road #3223.

MISCELLANEOUS

- a. To approve and record Panola County Treasurer's Fourth Quarter Report for Fiscal Year 2014.
- b. To approve and record Panola County Treasurer's First Quarter Report for Fiscal Year 2015.
- c. To record Texas County and District Retirement System Plan Agreement for Plan Year 2016 as previously authorized by the Panola County Commissioners' Court on August 10, 2015.
- d. To approve and record 2015 Budget Amendment No. 16.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Court at Law Court Reporter Sherri Murphy; Panola County Tax Assessor/Collector Debbie Crawford; Panola County Chief Deputy Tax Assessor/Collector Holly Gibbs; Panola County Constable Reserve Deputy, Precinct #2 & #3, Daniel T. McMillen; and Panola County Treasurer Joni W. Reed (2).

Commissioner Dale LaGrone moved and Commissioner Frank Langley seconded the motion to approve all the Consent Items. The motion passed on a vote of 4-0-1. Commissioner Ronnie LaGrone was absent.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF MINUTES.

5. Commissioner John Gradberg moved and Commissioner Frank Langley seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed on a vote of 4-0-1. Commissioner Ronnie LaGrone was absent. SEE COPY OF [BILLS](#) ATTACHED.
6. Commissioner Dale LaGrone moved and Commissioner Frank Langley seconded the motion to hold a public hearing on the Panola County Records Archive, Preservation & Restoration Plan pursuant to Local Government Code 118.025, and to adopt said plan.

The motion passed on a vote of 4-0-1. Commissioner Ronnie LaGrone was absent. SEE COPY OF [PLAN](#) ATTACHED.

7. Commissioner John Gradberg moved and Commissioner Dale LaGrone seconded the motion to hold a public hearing on the Panola County District Court Records Technology Fund Plan Pursuant to Senate Bill 1685 and Government Code 51.305; and to adopt said plan. The motion passed on a vote of 4–0–1. Commissioner Ronnie LaGrone was absent. SEE COPY OF [PLAN](#) ATTACHED.
8. Commissioner Dale LaGrone moved and Commissioner John Gradberg seconded the motion to assist the City of Carthage with equipment and labor in regard to providing an additional parking lot behind the Exposition Center. The motion passed on a vote of 4–0–1. Commissioner Ronnie LaGrone was absent. SEE COPY OF [REQUEST](#) ATTACHED.
9. Commissioner John Gradberg moved and Commissioner Dale LaGrone seconded the motion to approve a change order and amendment with regard to a contract between BIS Digital, Inc. and Panola County. The motion passed on a vote of 4–0–1. Commissioner Ronnie LaGrone was absent. SEE COPY OF [CHANGE ORDER AND AMENDMENT](#) ATTACHED.
10. Commissioner Dale LaGrone moved and Commissioner Frank Langley seconded the motion to approve an Order of General Election for November 3, 2015. The motion passed on a vote of 4–0–1. Commissioner Ronnie LaGrone was absent. SEE COPY OF [ORDER](#) ATTACHED.
11. Commissioner Frank Langley moved and Commissioner Dale LaGrone seconded the motion to approve the form for bids solicited for the purchase of items of food for the Panola County Detention Center. The motion passed on a vote of 4–0–1. Commissioner Ronnie LaGrone was absent. SEE COPY OF [BID FORM](#) ATTACHED.
12. Commissioner Dale LaGrone moved and Commissioner Frank Langley seconded the motion to declare fifteen (15) Dodge Charger tires surplus property from the Panola County Sheriff’s Department. The motion passed on a vote of 4–0–1. Commissioner Ronnie LaGrone was absent. SEE COPY OF [REQUEST](#) ATTACHED.
13. Commissioner John Gradberg moved and Commissioner Frank Langley seconded the motion to sell fifteen (15) Dodge Charger tires, declared as surplus, to the Rusk County Sheriff’s Office for the amount of \$975.00 as per section 263.153 (1) Local Government Code. The motion passed on a vote of 4–0–1. Commissioner Ronnie LaGrone was absent. SEE COPY OF [LETTER](#) ATTACHED.
14. Commissioner Dale LaGrone moved and Commissioner John Gradberg seconded the motion to approve an R-12 Service Agreement Renewal Notice between Appriss and Panola County. The motion passed on a vote of 4–0–1. Commissioner Ronnie LaGrone was absent. SEE COPY OF [SERVICE AGREEMENT](#) ATTACHED.
15. Commissioner Dale LaGrone moved and Commissioner Frank Langley seconded the motion to approve a division order with Indigo Minerals, L.L.C. The motion passed on a vote of 4–0–1. Commissioner Ronnie LaGrone was absent. SEE COPY OF [DIVISION ORDER](#) ATTACHED.
16. Commissioner John Gradberg moved and Commissioner Frank Langley seconded the motion to approve an agreement for funding of 9-1-1 database maintenance activities and an interlocal agreement for E9-1-1 public safety answering point services between East Texas Council of Governments and Panola County. The motion passed on a vote of 4–0–1. Commissioner Ronnie LaGrone was absent. SEE COPY OF [AGREEMENT](#) ATTACHED.

17. Commissioner Dale LaGrone moved and Commissioner Frank Langley seconded the motion to approve the change in status of employment for John Brown from a part-time employee to a full-time truck driver with the Panola County Road and Bridge Department, Precinct #1, effective September 1, 2015 at the rate of \$13.62 per hour. The motion passed on a vote of 4–0–1. Commissioner Ronnie LaGrone was absent.

CLOSED SESSION

18. The Commissioners' Court went into closed session to discuss personnel pursuant to Texas Government Code Section 551.074. Closed session ended at 10:36 AM.

OPEN SESSION

19. Judge LeeAnn Jones moved and Commissioner Dale LaGrone seconded the motion to appoint Bobbie Davis as Panola County Clerk effective September 1, 2015. The motion passed on a vote of 4–0–1. Commissioner Ronnie LaGrone was absent.
20. The Commissioners' Court recessed until 1:00 PM.

RECESS

21. The Commissioners' Court reconvened at 1:00 PM to conduct the Panola County Budget hearing for Fiscal Year 2016 pursuant to notice and publication thereof as required by law. Venita Judice voiced her concern about the drop of oil and gas revenue in Panola County and asked the Commissioners Court to be mindful of spending taxpayer revenue.
22. Judge LeeAnn Jones moved and Commissioner Dale LaGrone seconded the motion to adopt the Panola County Budget for Fiscal Year 2016 at the conclusion of the public hearing (Local Government Code, Section 111.008), pending two revisions. The motion passed on a vote of 3–1–1. Commissioner John Gradberg cast a no vote. Commissioner Ronnie LaGrone was absent.
23. Judge LeeAnn Jones moved and Commissioner Frank Langley seconded the motion to ratify the property tax increase reflected in the approved budget which will require raising more revenue from property taxes than in previous years pursuant to Local Government Code, Section 111.008(c). The motion passed on a vote of 4–0–1. Commissioner Ronnie LaGrone was absent.
24. Commissioner Dale LaGrone moved and County Judge LeeAnn Jones seconded the motion to adopt the 2016 elected officials' salaries upon adoption of the Panola County Budget for Fiscal Year 2016 pursuant to notice and publication thereof as required by law (Local Government Code, Section 152.013). The motion passed on a vote of 3–1–1. Commissioner John Gradberg cast a no vote. Commissioner Ronnie LaGrone was absent.
25. Commissioner Frank Langley moved and Commissioner Dale LaGrone seconded the motion to adopt order #2015-11 setting the 2015 tax rate and tax levy and authorizing the tax assessor to prepare tax statements with the approved tax rate (Local Government Code, Section 111.010). The motion passed on a vote of 4–0–1. Commissioner Ronnie LaGrone was absent. SEE COPY OF [ORDER](#) ATTACHED.

The meeting was then adjourned.

Dated this [24th day of August, 2015](#).

LeeAnn Jones, County Judge, Panola County, Texas

Paul Brevard, County Clerk, Panola County, Texas