

State of Texas
County of Panola

On this [12th day of October, 2015](#), the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Ronnie LaGrone	Commissioner, Precinct #1
John Gradberg	Commissioner, Precinct #2
Frank R. Langley, Jr.	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

And none was absent, constituting a quorum of the Court. Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge. Attached to and made a part of these minutes is a list of other [attendees](#) and the office or organization that each represents. The following proceedings were held at this meeting:

PRAYER: Commissioner Ronnie LaGrone gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

There were no citizen comments.

2. **COMMISSIONERS' REPORTS:**

Commissioner Ronnie LaGrone reported that he had recently attended the annual Commissioners' conference and had gained some valuable knowledge.

3. **COUNTY JUDGE'S REPORT:**

County Judge LeeAnn Jones reported that the County remains under a burn ban, and that there will be a flu shot clinic from 6:00 AM to 3:00 PM Wednesday, October 14, 2015 for all County employees courtesy of Jim Cox and Wal-Mart Pharmacy.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the employment of Carrie Riddle as a Communications Officer with the Panola County Sheriff's Department effective October 3, 2015 at the rate of \$15.52 per hour.

ROAD & BRIDGE

- a. To authorize the County Auditor to advertise for sealed bids for: road oil (cracked fuel oil); corrugated steel pipe culverts; polyethylene corrugated culverts, gravel; used railroad tank cars/flat cars; concrete/iron ore; and crushed limestone. Bids to be opened at a Regular Session of the Commissioners' Court scheduled for November 9, 2015 at 9:00 AM. Specifications are available in the County Judge's

Office, 110 S. Sycamore, Room 216-A, Carthage, Texas and at the County Warehouse, 1121 E. Sabine, Carthage, Texas.

- b. To approve and record a request by PetroQuest Energy, LLC to cross under Panola County Road #471 with one 8" and one 2" line.
- c. To approve and record a request by Gill WSC to cross under Panola County Roads #3072 and #3073 with 2600' of 2" water main line.
- d. To accept and record a donation of 1,776 yards of dirt from Luminant for use by the Panola County Road and Bridge Department, Precinct #2 Pit.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of September, 2015.
- b. To authorize the County Auditor to advertise for sealed bids of electrical repairs, maintenance, and installation work for all county owned buildings for the year. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened November 9, 2015 at 9:00 AM.
- c. To authorize the County Auditor to advertise for sealed bids for housekeeping services for Panola County Courthouse, Annexes, Judicial Center, Panola County Sheriff's Department, Panola County Detention Center, Probation Offices, Road and Bridge Warehouse Restrooms, and Exposition Center. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened November 9, 2015 at 9:00 AM.
- d. To authorize the County Auditor to advertise for sealed bids for the purchase of one (1) ½ ton pickup for use by the Panola County Sheriff's Department. Bid specifications will be available at the Panola County Sheriff's Department, 314 W. Wellington, Carthage, Texas and the Panola County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened at a Regular Session of the Panola County Commissioners' Court scheduled for Monday, November 9, 2015 at 9:00 AM.
- e. To approve and record 2015 Budget Amendment No. 20.
- f. To record the HP Care Pack Warranty on the HP Designjet T1300 44inPS ePrinter Plotter for the Panola County 911 Rural Addressing Office.
- g. To record Panola County Tax Assessor/Collector's Vehicle Inventory Tax Interest Fund Budget for Fiscal Year 2016.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Judge Lee Ann Jones; Panola County Constable, Precincts #1 & #4 Bryan Murff; and Panola County Clerk Bobbie Davis.

Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to approve all the Consent Items. The motion passed unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF MINUTES.

5. Commissioner John Gradberg moved and Commissioner Frank Langley, Jr. seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed unanimously. SEE COPY OF [BILLS](#) ATTACHED.
6. Commissioner Frank Langley, Jr. moved and Commissioner Ronnie LaGrone seconded the motion to authorize Bickerstaff Heath Delgado Acosta LLP to review and revise the Panola County Employee Handbook. The motion passed unanimously. SEE COPY OF [PROPOSAL](#) ATTACHED.
7. Commissioner Ronnie LaGrone moved and Commissioner Frank Langley, Jr. seconded the motion to approve the purchase of new radio equipment for the Panola County Adult Probation Department through HGAC. The motion passed unanimously. SEE COPY OF [PROPOSAL](#) ATTACHED.
8. Commissioner Dale LaGrone moved and Commissioner John Gradberg seconded the motion to reappoint Dr. Keith Keeling as Local Health Authority for Panola County for a two year term commencing October 12, 2015 and ending October 12, 2017; and to approve a County Health Authority Medical Services Agreement between Dr. Keith Keeling and Panola County. The motion passed unanimously. SEE [STATEMENT OF OFFICER, OATH OF OFFICER, CERTIFICATE OF APPOINTMENT AND AGREEMENT](#) ATTACHED.
9. Commissioner Dale LaGrone moved and Commissioner Frank Langley, Jr. seconded the motion to approve a proposal from Baldwin Tree Service to cut down one tree, grind stump, clean up square; and trim limbs and clean up trees at the courthouse. The motion passed unanimously. SEE COPY OF [ESTIMATE](#) ATTACHED.
10. Commissioner Ronnie LaGrone moved and Commissioner Frank Langley, Jr. seconded the motion to approve a bid from Pellham Spraytec to power wash the Exposition Building. The motion passed unanimously. SEE COPY OF [PROPOSAL](#) ATTACHED.
11. Commissioner Ronnie LaGrone moved and Commissioner Frank Langley, Jr. seconded the motion to approve a proposal from Jeff O'Neal for repairs to the Panola County Exposition Center. The motion passed unanimously. SEE COPY OF [PROPOSAL](#) ATTACHED.
12. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to make the part-time Criminal District Attorney Secretary a full-time position, effective November 1, 2015; and to record the transfer of Brianna Rabon from part-time to the new full-time position. The motion passed unanimously. SEE COPY OF [REQUEST](#) ATTACHED.
13. Commissioner John Gradberg moved and Commissioner Dale LaGrone seconded the motion to not approve a proposal from Guardian Security Solutions, LC for an extended warranty agreement for all equipment for a second year of coverage from October 23, 2015 to October 23, 2016. The motion passed unanimously. SEE COPY OF [PROPOSAL](#) ATTACHED.
14. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve Amendment #2 to an agreement between Texas Department of Transportation and Panola County regarding TXDOT CSJ No. 1519CARTH. The motion passed on a vote of 4-1-0. Commissioner John Gradberg cast a no vote. SEE COPY OF [AMENDMENT](#) ATTACHED.
15. Commissioner Dale LaGrone moved and Commissioner Frank Langley, Jr. seconded the motion to approve a contract with East Texas Council of Governments (ETCOG) for

regional evaluation services for juveniles. The motion passed unanimously. SEE COPY OF [CONTRACT](#) ATTACHED.

16. Commissioner Ronnie LaGrone moved and Commissioner Frank Langley, Jr. seconded the motion to adopt Order #2015-14 designating County Auditor Sidney Burns as the official of the County of Panola to apply for regular license plates to be used on exempt vehicles owned by Panola County. The motion passed unanimously. SEE COPY OF [ORDER](#) ATTACHED.
17. Commissioner Frank Langley, Jr. moved and Commissioner Ronnie LaGrone seconded the motion to buy a Generac Diesel Engine Generator through BuyBoard with reimbursement from East Texas Council of Governments. The motion passed unanimously. SEE COPY OF [QUOTE](#) ATTACHED.
18. Commissioner Frank Langley, Jr. moved and Commissioner John Gradberg seconded the motion to approve an internet service circuit order for Ethernet connection through the Department of Information Resources. The motion passed unanimously. SEE COPY OF [ORDER FORM](#) ATTACHED.

The meeting was then adjourned.

Dated this [12th day of October, 2015](#).

LeeAnn Jones, County Judge, Panola County, Texas

Bobbie Davis, County Clerk, Panola County, Texas