

State of Texas
County of Panola

On this [5th day of November 2024](#), the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger McLane	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other [attendees](#) and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Mr. Butch Marsalis gave the prayer.

OPEN MEETING:

1. CITIZEN COMMENTS:

Keri Perot-Vance, Executive Director of the Panola County Chamber of Commerce reported on recent and upcoming events in the County.

Mr. Butch Marsalis reminded everyone to vote.

Attorney and mediator J. D. McMullen presented information to the Court on Enhancing Justice and Retaining Funds: the Case for County ADR Systems.

2. COMMISSIONER'S REPORTS:

There were no Commissioners' reports.

3. COUNTY JUDGE'S REPORT:

There was no County Judge's report.

4. [CONSENT ITEMS:](#)

PERSONNEL

- a. To record the resignation of Katelyn Burgess as a Detention Officer with the Panola County Sheriff's Department effective October 30, 2024.
- b. To record a change in status of employment for Haley Baker from Deputy Sheriff to Sergeant with the Panola County Sheriff's Department effective October 19, 2024 at the rate of \$25.98 per hour plus uniform allowance.
- c. To record a change in status of employment for Casey Jones from Senior Detention Officer to Deputy Sheriff with the Panola County Sheriff's Department effective October 25, 2024 at the rate of \$25.70 per hour plus uniform allowance.
- d. To record the employment of Christopher Cannady as a Detention Officer with the Panola County Sheriff's Department effective November 2, 2024 at the rate of \$16.81 per hour plus uniform allowance.
- e. To record a change in status of employment for Isaiah Daniels from Detention Officer to Senior Detention Officer with the Panola County Sheriff's Department effective November 2, 2024 at the rate of \$20.06 per hour.
- f. To record the separation of employment for Joshua Strong as a Temporary Operator with the Panola County Road and Bridge Department, Precinct #2 effective October 31, 2024 at 5:00 PM.

ROAD & BRIDGE

None

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of October 2024.
- b. To authorize the County Auditor to advertise for sealed bids for the purchase of one (1) ¾ ton crew cab truck for the Panola County Road and Bridge Department, Precinct #1. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened December 3, 2024 at 9:00 AM.
- c. To approve and record the Panola County Treasurer's Third Quarter Report for Fiscal Year 2024.

- d. To record Statement of Officer and Oath of Office forms for Panola County Deputy Sheriff Marissa Harrison.
- e. To record Statement of Officer and Oath of Office forms for Panola County Deputy Sheriff Jeffrey McAndrews.
- f. To record Statement of Officer and Oath of Office forms for Panola County Deputy Sheriff Casey Jones.
- g. To record Liberty Mutual Surety Official Bond and Oath for special prosecutor Jeffrey Jackson.
- h. To record Panola County Criminal District Attorney Hot Check Fee Budget, State Forfeiture Budget and State Apportionment Budget for Fiscal Year 2025.
- i. To approve and record Panola County Criminal District Attorney Federal Forfeiture Budget for Fiscal Year 2025.
- j. To record Panola County Criminal District Attorney State Longevity Budget for Fiscal Year 2025.
- k. To record the annual financial report for the Panola County Emergency Services District No. 1 for year ending December 31, 2023.
- l. To record a total loss settlement officer for a 2022 Ford Explorer, VIN 1FM5K8AB9GA06534 in the amount of \$12,304.67.
- m. To approve and record the 123rd Judicial District, District Attorney Chapter 59 Asset Forfeiture Report for the period beginning September 1, 2023 and ending August 31, 2024.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Justice of the Peace, Precincts #2 and #3 Toni Hughes; Panola County Justice of the Peace Clerk, Precincts #2 and #3 Maria Hernandez; Panola County Justice of the Peace Clerk, Precincts #2 and #3 Mary Sue Kiper; Panola County AgriLife Extension Agent Clarissa Moon; PCSD Detention Corporal John Howard; Panola County Clerk Bobbie Davis; and Panola County Chief Deputy Treasurer Abby Booker.

Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE [PAYMENT REGISTER](#) ATTACHED.
6. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE [PAYROLL DISTRIBUTION REGISTER](#) ATTACHED.
7. Rhonda Anderson and Joe Canales, representing Charter Communication, presented information to the Court on the Rural Digital Opportunity Fund. SEE [INFORMATION](#) ATTACHED.
8. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a contract with East Texas Council of Governments (ETCOG) for Regional Evaluation Services for Juveniles. The motion carried unanimously. SEE [CONTRACT](#) ATTACHED.
9. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to decline a proposal from Imelda's Cleaning Service for housekeeping services for the Panola County Courthouse, Sheriff's Department, Probation Buildings, Road and Bridge Warehouse, Airport Terminal, 316 W. Sabine Street Annex Building and Expo Building (pending TIPS #24010401 approval), and to instead issue a RFP for housekeeping services. The motion carried unanimously.
10. Judge Rodger McLane moved and Commissioner Billy Alexander seconded the motion to approve an estimate from Schumacher Construction Services LLC for Panola County Airport – Sharpe Field repairs and hangar replacements (pending contract TIPS #24010402 approval). The motion carried unanimously. SEE [ESTIMATE](#) ATTACHED.

Commissioner Billy Alexander left the meeting at 9:19 AM.

11. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to decline a proposal from Guardian Security Solutions LC to install an x-ray access control small baggage scanner at the Panola County Courthouse. The motion carried unanimously with Commissioner Billy Alexander absent.
12. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a quote from Cynergy Technology for Ruckus wireless network access

points and equipment for the Panola County Courthouse, Judicial Building and Sheriff's Office (TIPS #230105). The motion carried unanimously with Commissioner Billy Alexander absent. SEE [QUOTE](#) ATTACHED.

13. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve a proposal from Johnson Controls for replacement of 21 split system HVAC systems for the Panola County Courthouse and Panola County Judicial Building (pending contract TIPS #22010601 approval). The motion carried unanimously with Commissioner Billy Alexander absent. SEE [PROPOSAL](#) ATTACHED.
14. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to declare the following used equipment as surplus property: Generac 75K model #93A02639-S, S/N 2008121. The motion carried unanimously with Commissioner Billy Alexander absent. SEE [LETTER](#) ATTACHED.
15. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to authorize the County Judge to advertise for sealed bids for a used Generac 75K generator. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened December 3, 2024 at a regular session of Commissioners' Court scheduled for 9:00 AM. The motion carried unanimously with Commissioner Billy Alexander absent. SEE [NOTICE AND BID SPECIFICATIONS](#) ATTACHED.
16. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve 2024 Budget Amendment No. 16. The motion carried unanimously with Commissioner Billy Alexander absent. SEE [BUDGET AMENDMENT](#) ATTACHED.

The meeting adjourned at 9:22 AM.

Dated this 5th of November, 2024.

Rodger G. McLane, County Judge

Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the [authorized proceedings of Commissioners' Court held on November 5, 2024](#).

Bobbie Davis, County Clerk

Date