

State of Texas
County of Panola

On the [21st day of October 2025](#), the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger McLane	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other [attendees](#) and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Commissioner David A. Cole gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

Keri Perot-Vance, Executive Director, Panola County Chamber of Commerce, reported on recent and upcoming events in the County.

2. **COMMISSIONER'S REPORTS:**

There were no Commissioner's Reports.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the resignation of Miranda Harris as Assistant Criminal District Attorney with the Panola County District Attorney's Office effective September 25, 2025.

- b. To record the temporary employment of Erin Cranford as an Early Voting Clerk in the Elections Office effective October 20, 2025 and ending November 7, 2025 at the rate of \$12.00 per hour.
- c. To record the separation of employment for Katherine Baker as Deputy Treasurer with the Panola County Treasurer's Office effective October 17, 2025.
- d. To record the employment of Brandi Howard as a Part-Time Deputy Clerk with the Panola County Tax Office effective October 6, 2025 at the rate of \$17.50 per hour (pending drug test and physical).

ROAD & BRIDGE

- a. To approve and record a request by AGIS Energy LLC to place a dual 12" lay flat temporary line within the right-of-way of Panola County Road #464.
- b. To approve and record a request by TGNR Panola LLC to place 12" lines within the rights-of-way of Panola County Roads #321, 322, 471 and 467.
- c. To approve and record a request by Spectrum Gulf Coast LLC to place underground conduit 1-2' HDPE lines within the rights-of-way of Panola County Road #319 and 320.
- d. To approve and record a request by Spectrum Gulf Coast LLC to place underground conduit 1-2' HDPE lines within the rights-of-way of Panola County Road #403 and 108.
- e. To approve and record a request by Spectrum Gulf Coast LLC to place underground conduit 1-2' HDPE lines within the rights-of-way of Panola County Roads #314, 3150 and 3154.

MISCELLANEOUS

- a. To record September 2025 Auditor's Monthly Report.
- b. To record September 2025 Treasurer's Reports.
- c. To authorize the County Auditor to advertise for sealed bids for electrical repairs, maintenance and installation work for all county owned buildings for the year. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216, Carthage, Texas. Bids will be opened November 18, 2025 at 9:00 AM.

- d. To record the revised Notice of Fees charged by the Sheriff and Constables of Panola County, Texas effective January 1, 2026.
- e. To record Statement of Officer and Oath of Office for Panola County Part-Time Tax Assessor-Collector Deputy Clerk Brandi Howard.
- f. To approve and record the 123rd Judicial District, District Attorney Chapter 59 Asset Forfeiture Report for the period September 1, 2024 and ending August 31, 2025.
- g. To approve and record Panola County Investment Report for 3rd Quarter Fiscal Year 2025.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Justice of the Peace, Precincts #2 and 3 Deputy Clerks Mary Sue Kiper and Raven McPherson; Panola County Criminal District Attorney Larry Fields; Panola County Detention Officer Azeneth Salazar; Panola County Justice of the Peace, Precincts #2 and 3 Maria Hernandez and Panola County Treasurer Abby Booker.

Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. [SEE PAYMENT REGISTER ATTACHED.](#)
- 6. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. [SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.](#)
- 7. Following comments by John Albers representing LP, Steven Moore representing Riderville Water Supply, Christian Mappus and Percilla Hays representing Centerpoint Energy and Debbie Pierce, a concerned citizen, Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to decline a request by CenterPoint Energy to place a 4" HP STL gas line within the rights-of-way of Panola County Roads #232, 202 and 201. The motion carried unanimously.

8. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to reappoint Dr. Keith Keeling as Local Health Authority for Panola County for a two-year term commencing October 21, 2025 and ending October 21, 2027; and to act upon approving a County Health Authority Medical Services Agreement between Dr. Keith Keeling and Panola County. The motion carried unanimously. [SEE STATEMENT OF ELECTED OFFICIAL, OATH, APPOINTMENT AND AGREEMENT ATTACHED.](#)
9. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve a plat for the Pogue Subdivision – Lots #1-9 to located in the William A. LaGrone Survey A-390 in Panola County, Texas. The motion carried unanimously. SEE [PLAT](#) AND [FIELD NOTES](#) ATTACHED.
10. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve a proposal from Imelda’s Cleaning Service for housekeeping services for Panola County Courthouse, Sheriff’s Department, Judicial Offices, Probation Offices, Road and Bridge Warehouse, Airport Terminal, 316 W. Sabine Street Annex Building and Expo Building. The motion carried unanimously. [SEE PROPOSAL ATTACHED.](#)
11. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve an amendment between Tyler Technologies and Panola County for the addition of “Record on Appeal” package to the services currently used by Panola County. The motion carried unanimously. [SEE INFORMATION ATTACHED.](#)
12. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve an amendment between Flock Group Inc. and Panola County regarding billing frequency. The motion carried unanimously. [SEE AMENDMENT ATTACHED.](#)
13. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve 2025 Budget Amendment No. 14. The motion carried unanimously. [SEE BUDGET AMENDMENT ATTACHED.](#)

The meeting adjourned at 9:16 AM.

Dated the 14th day of October 2025.

Rodger G. McLane, County Judge

Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the authorized proceedings of [Commissioners' Court held on October 14, 2025](#).

Bobbie Davis, County Clerk

Date